



## **WE ARE EXCITED TO OFFER YOU A GREATER ACADEMIC EXPERIENCE WITH THE NEW BANNER 9 SELF-SERVICE**

Virginia State University Technology Services is pleased to announce the launch of Banner 9 Self-Service (SSB9). Banner 9 SSB brings a refreshed, modern, and mobile-friendly design to the Banner Self-Service interface with simplified navigation, enhancing the user experience. It will allow students and faculty to use SSB for class registration, viewing student records, accessing financial aid information, and more.

### **The Banner 9 Student Self-Service module will be available starting this Friday, May 5, 2023.**

While the current Banner 8 Self-Service application will be available through May 2024, we strongly recommend that you begin utilizing SSB9 to become acquainted with the new site.

### **VSU will take the following steps in the coming months as we migrate to the new Banner 9 Self-Service.**

#### **The implementation of Banner 9 SSB will be completed in phases.**



#### **PHASE 1**

**MAY 2023**

- Student Profile
  - View and edit personal email addresses, mailing addresses, and phone numbers.
  - View and edit emergency contacts
- Student Self-Service
  - View grades
  - View unofficial web transcripts
  - Apply for graduation applications
  - Enrollment Verification
  - Search and register for courses
- Financial Aid Self-Service
- View the status of aid requirements, award offers, aid history, and other resources and notifications relating to financial aid.
- Accounts Receivable Self-Service
- View student account information and make payments.



#### **PHASE 2**

**JUNE 2023**

- Faculty and Advising Self-Service
- Advising Student Profile
- Class Roster
- Faculty Detail Schedule
- Grade Entry and Attendance Tracking
- *Ellucian Go* to provide the ability to access Registration and view Financial Aid Information on mobile devices.



#### **PHASE 3**

**DECEMBER 2023**

- **The Student Proxy Access** module enables parents to sign into their child's account if the parent has been granted proxy access, or students can assign proxy access to specific Banner Self-Service pages.
- **Finance Self-Service** supports fiscal operations by allowing users to create Journal Vouchers and perform budget queries.

## Banner 9 SSB Overview and FAQs

### Why are we upgrading to Banner 9 SSB?

This update will replace Banner 8 support as it enters discontinuation. With Banner 9, there will be an overall improvement to browser compatibility issues, reduce security threats, and enhance overall accessibility.

### When Banner 9 Self-Service is live in production, will Banner 8 Self-Service be disabled immediately?

No, the plan is to have both Banner Self-Service 8 & 9 run simultaneously. We anticipate turning off Banner 8 Self-Service in May 2024.

### What's new in Banner 9 Self-Service?

- Reorganization of the Banner Self-Service Administrative menu.
- Will use Single Sign-on (SSO) – No longer will need V# and pin.
- The profile, education, and career path of a student are now all displayed on a single page in the Advising Student Profile. Students and advisors now have access to it, making it possible for them to receive individualized guidance that helps them make better academic decisions
- Enabled mobile capability
- A mobile-friendly design makes the registration process more accessible to students, advisers, and administrators
- Faculty Grade Entry will allow faculty members to enter assignment grades and post-midterm, final, and incomplete grades from their mobile devices
- Financial Aid will provide a one-page summary of the College Financing Plan





### **How do I access the new Banner 9 Self-Service (SSB9)?**

Students and Faculty can access Banner 9 Self-Service using their VSU Active Directory (AD) Account. Your AD account is the same username and password you use to log into your campus email and computers.

Users can also access Banner 9 Self-Service from the Banner Trojan Link by selecting the Banner Self-Service 9 link to view the Self-Service Dashboard.

### **Banner 9 Student Self-Service URL**

<https://studentssb-prod.ec.vsu.edu/StudentSelfService/ssb/studentCommonDashboard>

### **Will there be documentation available?**

Yes! As new processes and modules are added to the project, this section will contain additional documentation. Throughout the implementation, each guide will be periodically updated as working documents.

- Banner 9 Self-Service Student Guide
- Banner 9 Self-Service Faculty / Advisor Guide (coming soon)

### **Will there be Banner 9 Self-Service training?**

Yes! Training materials will be available from the Banner Trojan Link by selecting Banner Training.

All faculty members should expect to be offered training in the Fall of 2023 during Opening Conference. New students will receive training during orientation; returning students will be scheduled to attend online training. Please stay tuned for additional training materials to come!

### **When Accessing Banner 9 Self-Service, will I use the same credentials that I use to log into Banner 8 Self-Service?**

No, you will use your Active Directory credentials. Your VSU AD Account is the same username and password used to log into your campus email and your computers. You will no longer need your V# or a pin.