

VSU Office of Sponsored Research and Programs Human Resources Planning Worksheet

Please complete this document and submit with your Pre-proposal checksheet

VSU's Office of Human Resources has ultimate responsibility for the hiring of individuals at our University. In the spaces below, please provide the requested information in order to notify Human Resources of your needs in the their domain.

Position title	Hourly/ salaried	Key duties/responsibilities	Salary/Wage

OSRP only	HR conference date	
HR conference notes		

Approvals: We, the undersigned, agree to the purchase of the positions listed above at the salaries listed above.

Human Resources
Investigator
OSRP