

EMERITUS FACULTY ON GRANTS POLICY

Category: Sponsored Programs / Research Administration

Policy Number: [To be assigned]

Policy Manager: Office of Sponsored Research and Programs

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PURPOSE

The purpose of this policy is to provide guidance for retired or emeritus faculty who wish to lead or participate in externally funded grants and contracts administered through Virginia State University.

TARGET AUDIENCE

This policy applies to retired or emeritus faculty, department chairs, deans, and administrative staff involved in the grant application or management process.

AUTHORITY

This policy is authorized by the Office of the Provost and administered by the Division of Research and Economic Development in accordance with university employment practices and sponsor regulations.

DEFINITIONS

Emeritus: An honorary title granted to certain retired faculty members, allowing them to retain the designation of their former academic rank.

POLICY STATEMENT

Retired or emeritus faculty may apply for externally funded grants or fellowships that extend beyond their retirement date, provided that the University, through the Provost, agrees to commit the necessary facilities and administrative support throughout the award period. With this approval, emeritus faculty may access the resources of the Office of Sponsored Research and Programs and the Office of Grants and Contracts for proposal submission and post-award grant management.

Emeritus faculty may request to serve as Principal Investigator (PI) on a grant subject to the PI eligibility and application process maintained by the Office of Sponsored Research and Programs.

In accordance with the Commonwealth of Virginia Human Resources policy, retired/emergitus faculty cannot receive compensation from a grant for the first 26 weeks following retirement. After the 26-week embargo period, if a retired/emergitus faculty member is to be compensated from a grant, they must be rehired as a temporary wage employee for the duration of their grant involvement. Compensation is limited to part-time work not exceeding 20 hours per week. The salary must be based on the individual's rate of pay at retirement and may not exceed the available funds on the grant. Fringe benefits will be assessed at a rate of 7.65% for any salary paid to an emeritus faculty member from a grant or contract.

RELATED PROCEDURES

Refer to the Office of Sponsored Research and Programs for procedures related to PI eligibility requests and temporary faculty wage appointments.

RELATED MATERIALS/REFERENCES

VSU Office of Human Resources – Post-Retirement Employment Policy

Commonwealth of Virginia DHRM Policy Manual
Office of Sponsored Research and Programs PI Eligibility Policy