

VIRGINIA STATE UNIVERSITY
BOARD OF VISITORS
Virginia State University, Virginia 23806

**BOARD MEETING
MINUTES**

Thursday, September 17, 2015

CALL TO ORDER

Mr. Harry Black, Rector, called the meeting of the Virginia State University (“VSU”) Board of Visitors (“Board”) to order in Room C of the Gateway Dining Event Center at 9:38 a.m.

ROLL CALL

A quorum was present.

Board Members Present:

Mr. Harry Black, Rector
Mr. Willie C. Randall, Vice Rector
Ms. Daphne M. Reid, Secretary
Ms. Thursa Crittenden
Dr. Daryl Dance
Dr. Robert E. Denton, Jr.
Mr. Michael Flemming
Mr. Charlie Hill
Dr. Alma Hobbs
Mr. Frederick S. Humphries, Jr. (*arrived 9:55 a.m.*)
Ms. Jennifer Hunter
Mr. Xavier Richardson (*arrived 9:45 a.m.*)
Mr. Glenn Sessoms
Mr. Wayne Turnage
Mr. Huron Winstead
Dr. Milton O. Faison, Faculty Representative to the Board (*arrived 11:30 a.m.*)
Mr. Marshawn Shelton, Student Representative to the Board (*absent*)

Administration Present:

Dr. Pamela V. Hammond, Interim President
Dr. Letizia Gambrell-Boone, Vice President for Student Affairs
Dr. W. Weldon Hill, Vice President for Academic Affairs
Mr. Kevin Davenport, Vice President for Administration and Finance
Mr. Hubert Harris, Chief of Staff
Ms. Joanne Curtis Taylor, Chief Audit Executive

Legal Counsel Present:

Ms. Ramona L. Taylor, University Legal Counsel
Ms. Christy G. Brown, Paralegal, University Legal Counsel
Ms. Bonnie N. Degen, Legal Assistant, University Legal Counsel

Other Attendees:

Dr. Michelle Corley, Faculty Senate Vice Chair
Dr. Robert Corley, III, Interim Dean, College of Education
Mr. Rodney Butler, Office of Institutional Advancement
Ms. Peggy Davis, VSU Athletic Director
Mr. Henry DeBose, Student Affairs
Rev. Delano Douglas, Campus Ministries
Mr. Justin Griffin, Office of Information Technology
Ms. Jane Harris, Capital Outlay
Ms. Karen Helderman, Auditor of Public Accounts
Ms. Joyce Henderson, Executive Director, VSU Real Estate Foundation
Ms. Desiree Houston, SGA Chief of Staff
Ms. Yourdonus James, Conference Services
Dr. Andrew Kanu, Dean, College of Humanities and Social Science
Ms. Martha Martedy, Auditor of Public Accounts
Dr. Nicolle Parsons-Pollard, Associate Professor, Sociology, Social Work and Criminal Justice
Mr. Thomas Reed, Director of Public Relations and Marketing
Ms. Cherrelle Sallis, University College
Mr. Keith Southerland, Office of Information Technology
Dr. Zoe Spencer, Professor, Sociology, Social Work, and Criminal Justice
Mr. Millard "Pete" Stith, Real Estate Foundation
Dr. Robert L. Turner, Executive Director, VSU Foundation
Ms. Vera Abbott Young, University College
Ms. Chris Wallace, Office of the President
Mr. Ephfrom Walker, Internal Audit

OPENING REMARKS

The Rector asked Reverend Delano Douglas, Director, United Campus Ministry, Virginia State University, to lead the invocation.

The Rector expressed sincere condolences on behalf of the Board for the recent loss of the close family members of Ms. Hunter.

Mr. Black welcomed new board members Mr. Michael Flemming, Mr. Glenn Sessoms, Mr. Wayne Turnage and Student Government Representative to the Board, Mr. Marshawn Shelton.

Dr. Denton presented and moved for approval the following committee recommendations: Mr. Turnage, Academic and Student Affairs Committee and Facilities, Finance and Audit Committee; Mr. Flemming, Academic and Student Affairs Committee and Institutional Advancement Committee; and Mr. Sessoms, Resources Committee and Institutional Advancement Committee. The motion was seconded by Mr. Hill and carried by roll call voice vote.

Mr. Randall presented and moved for approval the following foundation liaison recommendations: Ms. Hunter, VSU Foundation; and Mr. Hill, VSU Real Estate Foundation. The motion was seconded by Dr. Hobbs and carried by roll call voice vote.

PRESIDENT'S REMARKS

Interim President Dr. Pamela V. Hammond welcomed everyone to the first quarter meeting of the Board of Visitors. Dr. Hammond provided updates on: recent news articles and the University's sustainability; stabilizing the University's finances; stabilizing enrollment; reclaiming the Virginia State University brand; and working together to Build a Better World.

The Rector recessed the meeting of the full Board to allow for concurrent board committee meetings with the Board functioning as a Committee of the Whole. The reports of matters considered by the committees are included in the minutes of the Board's meeting held Friday, September 18, 2015.

REPORT OF AUDITOR OF PUBLIC ACCOUNTS

Ms. Martha Mavredes, Project Manager, Auditor of Public Accounts (APA), conducted a brief exit conference in which the University received an unmodified opinion on its financial statements for the year ending June 30, 2014. For the fiscal year 2014, there was no evidence of fraud or illegal acts found and no significant audit adjustments. The APA did provide recommendation for the following areas: improving financial management; auxiliary maintenance reserve fund; setting up a budgeting process for local funds; valid financial analysis documentation to support actions of the institution; procurement and contract management; foundations reimbursing the University for hours spent by university employees on foundation business; physical inventory of assets; travel card policy; and database user access.

CLOSED SESSION

In accordance with § 2.2-3711(A)(1) of the *Code of Virginia*, Ms. Reid moved to go into closed session at 1:15 p.m. for consultation with legal counsel. The motion provided that Ms. Taylor, Mr. Walker, Mr. Harris, Mr. Davenport, Mr. Reed, Dr. Hammond, Mr. Stith, Ms. Henderson, Dr. Turner, and Attorney Taylor attend the closed meeting as their presence was deemed necessary to aid the Board in its deliberations. The motion was seconded by Mr. Randall, and carried by voice vote.

The Board reconvened in open session at 2:00 p.m. in accordance with § 2.2-3712(D) of the *Code of Virginia*. Ms. Reid conducted the poll in which all board members certified that the Board only consulted with legal counsel. All board members present certified compliance with the Virginia Freedom of Information Act.

MISCELLANEOUS

Mr. Winstead presented and moved for approval the Resolutions of Exemplary Service for former board members: Mr. George Anas, Dr. William “Bill” Boshier, Mr. Felix Davis, and Mr. Terone Green. The motion was seconded by Ms. Hunter and carried by roll call voice vote.

Ms. Crittenden and Mr. Hill provided a follow-up to the August 2015 Board Retreat and the Association of Governing Boards (AGB) training. The Board engaged in discussions regarding: improving the Board’s governance skills; a fully engaged board; shared governance, as well as Retreat survey results. During the Retreat, the Board selected three top survey priorities: 1) ensure the institution’s fiscal integrity; 2) preserve and protect its assets for posterity; and 3) engage in fundraising and philanthropy. The Board’s major focus during the meeting was fiscal integrity. Next steps include: considering composition and expertise of board committees; possibility of adding additional meetings to the set board meeting schedule; receipt of the board meeting books two weeks prior to the meeting to assist in meeting preparation; identification of tutorials on financial literacy for public institutions; the need for board meeting executive summaries of committee reports to improve decision making; board representation/attendance at the AGB annual conference.

There being no further business, the Rector adjourned the meeting of the Board at 5:18 p.m.

**BOARD MEETING
MINUTES
Friday, September 18, 2015**

CALL TO ORDER

Mr. Harry Black, Rector, called the meeting of the Virginia State University (“VSU”) Board of Visitors (“Board”) to order in Room A of the Gateway Dining Event Center at 8:37 a.m. Committee meetings were held Thursday afternoon and the reports of matters considered by the Board’s committees are included in these minutes.

ROLL CALL

A quorum was present.

Board Members Present:

Mr. Harry Black, Rector
Mr. Willie C. Randall, Vice Rector
Ms. Daphne M. Reid, Secretary
Ms. Thursa Crittenden
Dr. Daryl C. Dance
Dr. Robert E. Denton, Jr.
Mr. Michael Flemming
Mr. Charlie Hill
Dr. Alma Hobbs
Mr. Frederick S. Humphries, Jr.
Ms. Jennifer Hunter
Mr. Xavier Richardson
Mr. Glenn Sessoms
Mr. Wayne Turnage
Mr. Huron Winstead
Dr. Milton “Omar” Faison, Faculty Representative to the Board
Mr. Marshawn Shelton, Student Representative to the Board (*absent*)

Administration Present:

Dr. Pamela Hammond, Interim President
Dr. Letizia Gambrell-Boone, Vice President for Student Affairs
Dr. W. Weldon Hill, Vice President for Academic Affairs
Mr. Kevin Davenport, Vice President for Administration and Finance
Mr. Hubert Harris, Chief of Staff

Ms. Joanne Curtis Taylor, Chief Audit Executive

Legal Counsel Present:

Mr. Ronald C. Forehand, Senior Assistant Attorney General
Ms. Ramona L. Taylor, University Legal Counsel
Ms. Christy G. Brown, Paralegal, University Legal Counsel
Ms. Bonnie N. Degen, Legal Assistant, University Legal Counsel

Other Attendees:

Dr. Kenneth Bernard, Chair, Department of Mathematics and Computer Science
Mr. Rodney Butler, Office of Institutional Advancement
Mr. Henry Deboise, Office of Student Affairs
Rev. Delano Douglas, Campus Ministries
Ms. Kayla Harris Fontaine, VSU Student
Mr. David Gharney, VSU Student
Mr. Justin Griffin, Office of Information Technology
Dr. Reginald Hopkins, Chair, Department of Psychology
Ms. Desiree Houston, VSU SGA Chief of Staff
Ms. Jane Harris, Capital Outlay
Ms. Joyce Henderson, Executive Director, VSU Real Estate Foundation
Dr. Andrew J. Kanu, Dean, College of Liberal Arts and Education
Mr. Devin Lightner
Mr. Monroe "Bud" Moseley, Isaacson, Miller
Dr. James Norman, Chair, VSU Faculty Senate
Dr. Nicolle Parsons-Pollard, Provost Office
Ms. Kayla Pinson, VSU Student
Mr. Thomas Reed, Director of Public Relations and Marketing
Ms. Cherrelle Sallis, University College
Dr. Zoe Spencer, Professor, Sociology, Social Work, and Criminal Justice
Mr. Ephraim Walker, Internal Audit
Ms. Chris Wallace, Office of the President
Ms. Michelle Cruz Williams, Isaacson, Miller

OPENING REMARKS

The Rector asked Reverend Delano Douglas, Director, United Campus Ministry, Virginia State University, to lead the invocation.

The Rector expressed sincere condolences on behalf of the Board for the recent loss of the close family members of Dr. Hobbs.

APPROVAL OF MINUTES

Rector Black called for approval the minutes of the Special Board meetings held April 27, 2015, and the Board Retreat held August 21, 2015. A motion for their approval was made by Mr. Randall, seconded by Mr. Hill and the minutes were approved by voice vote.

PRESIDENT'S REMARKS

Dr. Hammond discussed the recently received anonymous donation of \$50,000 designated for marketing and communications, as well as the October 3 football game that has been designated as Saint Paul's day at VSU, where the University will welcome the Saint Paul's President, board members, and alumni.

Dr. Hammond introduced: Ms. Kayla Harris Fontaine, senior, Mass Communications Major; Mr. David K. Gharthey, senior, Business Management Information systems; and Ms. Kayla Pinson, junior, History Major with a double minor in Philosophy and Mass Communications, all current VSU students who shared their educational experiences and why they chose VSU.

PRESIDENTIAL SEARCH

Mr. Moseley and Ms. Cruz-Williams from Isaacson, Miller provided an update on their comprehensive outreach and recruitment efforts and the presidential search process. The firm has identified and engaged twenty-five individuals whose experience and accomplishments match the requirements for leadership at Virginia State University. The next committee meeting is scheduled for October 2015 with the goal of identifying and selecting a number of candidates for in-person interviews at a future date.

COMMITTEE REPORTS

Institutional Advancement

(Committee members present: Dance, Denton, Flemming, Hobbs, Hunter, Reid, Richardson, Sessoms)

Ms. Jennifer Hunter, Chair of the **Institutional Advancement Committee**, highlighted four focus areas for the committee: the institutions ability to raise the necessary resources to support the strategic priorities of Virginia State University; the relationship between the University and its foundations; making sure that the relationship responsibilities and roles are clear so that everyone is moving in the same direction in securing the necessary resources for the institution; and government relations strategy and approach.

Ms. Hunter asked Mr. Harris and Mr. Reed to provide an update on: the fiscal year comparison summary through June 30, 2015; the Board fundraising goal of \$250,000 for 2015 with actual dollars raised currently at \$349,163; key performance indicators; private and major gifts; planned

gifts; sponsored programs; Title III; staffing updates and resources needed; fund priorities; upcoming events; Institutional Advancement assessment; individual board member giving; marketing plan; and a communications plan surrounding the major topics affecting the University.

The Committee will convene in October 2015 and focus on the University's relationship with its foundations and government relations. The Committee will be prepared to discuss follow-up Institutional Advancement items from a fundraising perspective, and have a focused conversation about an integrated communications plan at the November 2015 board meeting.

Facilities, Finance and Audit Committee

(Committee members present: Black, Crittenden, Hill, Humphries, Randall, Turnage, Winstead)

Mr. Huron Winstead, Chair of the **Facilities, Finance and Audit Committee**, asked that Mr. Davenport provide an update on: the APA audit; the budget overview; the Multipurpose Center; Capital Outlay projects; and the Trojan Development Company.

Mr. Davenport presented the project review of the nine on-campus buildings scheduled for demolition in accordance with the approved 2015 Masterplan. The nine buildings include: Puryear Hall; Jackson Place Cottage 1; Jackson Place Cottage 2; Jackson Place Cottage 3 & 4; Guest House; Honors House; Admissions Building (20708 Fourth Avenue); Graduate Admissions Building (20716 Fourth Avenue); and Athletics Building (20720 Fourth Avenue). Board discussion included: historical values; excess in Educational and General (E&G) space; possible alumni memorabilia; looking into fundraising options; and replacement and renovation values.

On behalf of the committee, Mr. Winstead presented and moved for approval the Resolution Approving Demolition of Puryear Hall. The motion carried by roll call voice vote.

Mr. Winstead discussed the President's Residence Special Committee work regarding the residence and the recommendation to the Facilities, Finance and Audit Committee to remove the residence from the demolition schedule and to study renovation options and explore potential uses. On behalf of the committee, Mr. Winstead presented and moved for approval the recommendation to form a special joint member committee to evaluate the development options of the President's Residence and the eight additional structures referenced in the project review of the on-campus buildings scheduled for demolition in accordance with the approved 2015 Masterplan.

Mr. Davenport highlighted adjustments to the fiscal year 2015-2016 budget, the Joint Legislative Audit and Review Commission (JLARC) recommendation, the Six-year Capital Outlay Plan priorities that the Administration submitted to the state, and an update on the Multipurpose Center.

On behalf of the committee, Mr. Winstead presented and moved for approval the Resolution Authorizing the Operating Budget for Fiscal Year 2015-2016. The motion carried by roll call voice vote.

Mr. Harris highlighted: the continuity emergency operations plan, the 2014 crime and statistics report, active leadership and officer recruitment in the Department of Police and Public Safety and staffing levels; additional security and surveillance cameras; and additional campus lighting and emergency call boxes. The Board looks to receive additional information on: exact staffing numbers within the Department of Police and Public Safety; actual count of on-campus security and surveillance cameras; and an analysis of crime statistics in comparison to other like institutions, other universities within Virginia and local crime.

Ms. Curtis-Taylor introduced Mr. Ephrom Walker, the new Associate Director for Internal Audit who comes from the Auditor of Public Accounts. Ms. Curtis-Taylor gave an overview of the Virginia State University Audit Committee Charter, the Internal Audit Charter, the Fiscal Year 2016 Internal Audit Plan and Goals and Objectives, self-assessment of the Internal Audit in accordance with the Institute of Internal Auditing Standards, hotline reporting, and staffing levels. Board discussion ensued. Dr. Hammond informed the Board that the University would move forward with the filling of the two vacancies within the Internal Audit department.

On behalf of the committee, Mr. Winstead presented and moved for approval the Resolution to Reaffirm and Approve the Audit Committee Charter. The motion carried by roll call voice vote.

On behalf of the committee, Mr. Winstead presented and moved for approval the Resolution to Reaffirm and Approve the Internal Audit Charter. The motion carried by roll call voice vote.

On behalf of the committee, Mr. Winstead presented and moved for approval the Resolution to Approve the Internal Audit Plan, Goals and Objectives. The motion carried by roll call voice vote.

Academic and Student Affairs

(Committee members present: Dance, Flemming, Denton, Green, Hill, Hobbs, Humphries, Turnage)

Dr. Robert Denton, Chair of the **Academic and Student Affairs Committee**, asked that Dr. Hill highlight the department and program name change of Management Information Systems to Computer Information Systems. This change will address changes in the industry, program productivity, and qualifying for Science, Technology, Engineering, and Mathematics (STEM) grants. On behalf of the committee, Dr. Denton presented and moved for approval the department and program name change. The motion carried by roll call voice vote.

Dr. Hill discussed the continuing education unit rate for Fort Lee and Southside Virginia. The University will offer courses to Fort Lee service members, personnel and counties at a

continuing-education rate price of \$219 per credit unit. On behalf of the committee, Dr. Denton presented and moved for approval the continuing-education rate price of \$219 per credit unit. The motion carried by roll call voice vote.

Dr. Hill discussed continuing education tuition rate for the Stafford County Mathematics Education Program. The University will provide three credit graduate level courses for a total contract cost of \$16,000 for up to 20 participants (\$800 per student/ \$266.66 per credit hour). On behalf of the committee, Dr. Denton presented and moved for approval the continuing education rate for the Stafford County Mathematics Education Program. The motion carried by roll call voice vote.

Dr. Hill discussed Six Year Plan strategies to include: the Out in Four Program (OFP); Distance Education; Master of Science in Mathematics Education Continuation; Workforce-Credential Certificate Programs; Military Affairs Program; Experiential Learning Program (ELP); New Graduate/Professional Programs; Develop New Baccalaureate Degree Programs; Establish a Language Institute, and Operational Efficiency. On behalf of the committee, Dr. Denton presented and moved for approval the revised Six Year Plan. The motion carried by roll call voice vote.

Dr. Hill provided further updates on: the State Council of Higher Education for Virginia (SCHEV) Program Productivity, and the quantitative review of academic program productivity at Virginia public institutions of higher education in accordance with prescribed enrollment benchmarks; Fall 2015 enrollment; the Office of Admissions 2015-2016 Plan; educational quality and student achievement; and articulation agreements.

Mr. Hill requested that the Administration research predictive analytics in higher education, opportunities, and resources implications and bring back recommendations to the Board at the November 2015 meeting for consideration.

On behalf of the committee, Dr. Denton presented and moved for approval the recommendation to direct the Administration to research the feasibility of using analytic firms to assist in student recruitment. The motion carried by roll call voice vote.

Dr. Gambrell-Boone provided an update on the revised policy 1102 - VSU Alcohol and Other Drug Policy, 2015-2016 Financial Aid Awards, 2014-2015 Satisfactory Academic Progress (SAP) comparison, parent loan approvals and denials, residence hall occupancy status, student activities and programming, post-graduation placement survey, planning for the future, Family Weekend 2015, and Homecoming update 2015. Mr. Turnage suggested that research be done on a predictive elements program.

Faculty Representative to the Board Report

Dr. Milton O. Faison highlighted sponsored research activity over the last year totaling 42 million dollars and introduced Dr. James Norman, the new Faculty Senate Chair.

Student Representative to the Board Report

Ms. Desiree Houston, Student Government Association (SGA) Chief of Staff, presented in the absent of the SGA President and provided an update on the diligent work of the SGA that assists in the progression of the University to include the following: academic excellence through department showcases; preparation for life after undergraduate through a "Life after College" one-on-one series; enhancing Trojan Pride and moral through "Totally Trojan Tuesday," "Orange Out," and "Code Blue;" community outreach and global awareness by partnering with the Virginia Blood Service (VBS) sponsoring a blood drive for Sickle Cell Anemia; and fostering the relationship between the Administration and students.

CLOSED SESSION

In accordance with § 2.2-3711(A)(1) of the *Code of Virginia*, Ms. Reid moved to go into closed session at 10:40 a.m. for discussion of personnel matters. The motion provided that Dr. Hill and Dr. Hammond attend the closed meeting as their presence was deemed necessary to aid the Board in its deliberations. The motion was seconded by Mr. Randall, and carried by voice vote.

The Board reconvened in open session at 11:00 a.m. in accordance with § 2.2-3712(D) of the *Code of Virginia*. Ms. Reid conducted the poll in which all board members certified that the Board only discussed personnel matters. All board members present certified compliance with the Virginia Freedom of Information Act.

On behalf of the committee, Dr. Denton presented and moved for approval the award of Professor Emeritus to Dr. Author Abraham. The motion carried by roll call voice vote.

On behalf of the committee, Dr. Denton presented and moved for approval the appointment of the Reginald F. Lewis College of Business Dean, Dr. Emmanuel Omojokun. The motion carried by roll call voice vote.

On behalf of the committee, Dr. Denton presented and moved for approval the appointment of the College of Agriculture Interim Dean, Dr. Ray McKinnie. The motion carried by roll call voice vote.

On behalf of the committee, Dr. Denton presented and moved for approval the Resolution for Approval to Sell Police Officer Firearm. The motion carried by roll call voice vote.

The Board discussed the performance review of the University President and creating a President's Performance Review Special Committee to explore best practice models for the performance review of the University President and instruments. The Committee will be composed of: Ms. Crittenden, Chair; Mr. Randall; and Mr. Richardson. Dr. Denton presented and moved for approval of the President's Performance Review Special Committee. The motion was seconded by Mr. Hill and carried by roll call voice vote.

The Board discussed the board self-assessment process, and creating a Board Assessment Special Committee. The Committee will be composed of: Mr. Hill, Chair; Dr. Denton; and Mr. Sessoms. Mr. Randall presented and moved for approval the Board Assessment Special Committee. The motion was seconded by Dr. Denton and carried by roll call voice vote.

CLOSED SESSION

In accordance with § 2.2-3711(A)(7) of the *Code of Virginia*, Ms. Reid moved to go into closed session at 11:22 a.m. for consultation with legal counsel. The motion provided that Dr. Hammond, Attorney Taylor and Attorney Forehand attend the closed meeting as their presence was deemed necessary to aid the Board in its deliberations. The motion was seconded by Mr. Randall, and carried by voice vote.

The Board reconvened in open session at 11:50 a.m. in accordance with § 2.2-3712(D) of the *Code of Virginia*. Ms. Reid conducted the poll in which all board members certified that the Board only consulted with legal counsel. All board members present certified compliance with the Virginia Freedom of Information Act.

In accordance with §2.2-3711(A)(7) of the *Code of Virginia*, Ms. Reid moved to go into closed session at 11:51 a.m. for consultation with legal counsel. The motion provided that Attorney Taylor and Attorney Forehand attend the closed meeting as their presence was deemed necessary to aid the Board in its deliberations. The motion was seconded by Mr. Randall, and carried by voice vote.

The Board reconvened in open session at 12:35 p.m. in accordance with § 2.2-3712(D) of the *Code of Virginia*. Ms. Reid conducted the poll in which all board members certified that the Board only consulted with legal counsel. All board members present certified compliance with the Virginia Freedom of Information Act.

Board of Visitors
MINUTES
Page 13

There being no further business, the Rector adjourned the meeting of the Board at 12:37 p.m.

Harry Black
Harry Black, Rector

11-20-15
Date

Daphne Maxwell Reid
Daphne Maxwell Reid, Secretary

11-20-15
Date

**RESOLUTION OF THE
VIRGINIA STATE UNIVERSITY BOARD OF VISITORS
APPROVING DEMOLITION OF PURYEAR HALL**

WHEREAS, § 23-38.109(C)(3) of the *Code of Virginia* requires that if a covered institution constructs improvements on land, or renovates property “such improvements or renovations must be consistent with such institution's master plan approved by its governing body”; and


WHEREAS, § 23-38.112(A)(3) of the *Code of Virginia* allows that “a covered institution may sell, assign, encumber, mortgage, demolish, or otherwise dispose of any project or any other property, real or personal, tangible or intangible, or any right, easement, estate, or interest therein, or any deed of trust or mortgage lien interest owned by it, under its control or custody or in its possession”; and

WHEREAS, the Board of Visitors support the 2015 Master Plan and the *Building a Better World* Strategic Plan; and

WHEREAS, the 2015 Master Plan recommends the demolition of sixteen buildings and six structures over a twenty year period with order priority given to vacant facilities; and


WHEREAS, Puryear Hall is recommended for demolition and is currently vacant.

NOW, THEREFORE, BE IT RESOLVED THAT, the Board of Visitors of Virginia State University hereby approves the demolition of Puryear Hall in accordance with the 2015 Master Plan.



Harry Black, Rector
9-18-15

Date



Daphne Maxwell-Reid, Secretary
9-18-15

Date

**VIRGINIA STATE UNIVERSITY
BOARD OF VISITORS**

**RESOLUTION AUTHORIZING THE OPERATING BUDGET FOR
FISCAL YEAR 2015-2016**

SEPTEMBER 18, 2015

WHEREAS, on April 17, 2015, the Board of Visitors approved the Operating Budget for Fiscal Year 2015-16;

WHEREAS, on April 17, 2015, the Board of Visitors approved the tuition and fee rates for Fiscal Year 2015-16; and

WHEREAS, the University has adjusted its revenue forecasts from all sources for Fiscal Year 2015-2016 based on actual Fall 2015 enrollment; and

NOW, THEREFORE, BE IT RESOLVED the Board of Visitors approves the attached Adjusted Revenue Analysis as of September 9, 2015;

BE IT FURTHER RESOLVED THAT, the Board of Visitors authorizes the President to allocate and cause to be expended tuition, room, board, comprehensive and other fees collected beyond base projections, up to the amount appropriated and adjustments required and allowed by language in the Act, any additional General Fund Appropriation which may be incorporated in the final Appropriation Act and also to reallocate and expend all unexpended fiscal year 2014-2015 Educational and General and Auxiliary Enterprise funding that may be re-appropriated for use in fiscal year 2015-2016 and to expend local funds available to the University should the need arise.



Harry Black, Rector

9-18-15

Date



Daphne Maxwell Reid, Secretary

9-18-15

Date

**Resolution of
The Board of Visitors of
Virginia State University
Audit Committee Charter
Adopted April 13, 2007
Reaffirmation and Approval September 18, 2015**

WHEREAS, the primary purpose of the Audit Committee is to assist the Board of Visitors in discharging its oversight responsibilities; and

WHEREAS, the Audit Committee will review the University's financial accounting and reporting processes, assess the effectiveness of the systems of internal control and risk management, governance, internal and external audit processes, and the University's process for monitoring compliance with laws and regulations and the Code of Ethics; and

WHEREAS, the Audit Committee Charter prescribes the purpose, authority, composition, meeting schedule, responsibilities, independent oversight of internal audit, relationship with external auditors, review of the effectiveness of compliance monitoring by management, reporting and other responsibilities assigned to members of the Audit Committee; and

WHEREAS, the Board of Visitors has reviewed the Audit Committee Charter; and

NOW THEREFORE BE IT RESOLVED THAT the Board of Visitors of Virginia State University reaffirms and approves the Audit Committee Charter.

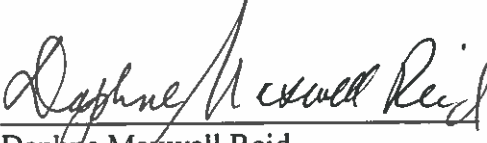
BE IT FINALLY RESOLVED that the Audit Committee should continue effective efforts designed to assist the Board of Visitors in discharging its oversight responsibilities and to keep the Board of Visitors informed of matters of importance.



Harry Black
Rector

9-18-15

Date



Daphne Maxwell Reid
Secretary

9-18-15

Date

**Resolution of
The Board of Visitors of
Virginia State University
To Reaffirm and Approve
The Internal Audit Charter
September 18, 2015**

WHEREAS, the Facilities, Finance and Audit Committee, a subcommittee of the Board of Visitors, shall have control and oversight over all facilities and financial affairs of the University; and

WHEREAS, the Committee will review the University's financial accounting and reporting processes, assess the effectiveness of the systems of internal control and risk management, governance, internal and external audit processes, and the University's process for monitoring compliance with laws and regulations and the Code of Ethics; and

WHEREAS, the Committee's Charter prescribes the independent oversight of internal audit and the annual review and approval of the Internal Audit Department Charter; and

WHEREAS, the Institute of Internal Auditors' Standard 1000: Purpose, Authority, and Responsibility require the Internal Audit Department Charter to be periodically reviewed and presented to senior management and the Board for approval.

THEREFORE BE IT FINALLY RESOLVED THAT the Facilities, Finance, and Audit Committee of the Board of Visitors of Virginia State University, the Board of Visitors, and the President reaffirm and approve the Internal Audit Department Charter.

HS Re

Harry Black
Rector

Daphne Maxwell Reid

Daphne Maxwell Reid
Secretary

Pamela V. Hammond

Dr. Pamela V. Hammond
Interim President

9-18-15

Date

**Resolution of
The Board of Visitors of
Virginia State University
To Approve
Fiscal Year 2016 Internal Audit Plan and Goals and Objectives
September 18, 2015**

WHEREAS, the Chief Audit Executive has prepared the Annual Internal Audit Plan based upon the results of a risk assessment and in concert with the Institute of Internal Auditors' Standards for the International Professional Practice of Internal Auditing and the Commonwealth of Virginia Division of the State Internal Auditor, along with consideration provided by the Board of Visitors, President, senior management of the University, and the Internal Audit staff; and

WHEREAS, the Chief Audit Executive will propose a new audit plan each fiscal year that reflects the current risk environment at the University; and

WHEREAS, the Board of Visitors, with input from the Chair of the Facilities, Finance, and Audit Committee and the Chief Audit Executive, may find it necessary to modify the audit plan, scope of work and/or allocate Internal Audit Department resources to other areas based upon new discovery or vulnerability; and

WHEREAS, the Chief Audit Executive has prepared the Internal Audit Goals and Objectives for 2015-2016 which are an integral part of the ongoing internal assessment within Internal Audit's Quality Assurance and Improvement Program; and

WHEREAS, the Board of Visitors has reviewed the proposed Internal Audit Plan, and related Goals and Objectives; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Visitors of Virginia State University approve the Fiscal Year 2016 Internal Audit Plan and related Goals and Objectives.



Harry Black
Rector



Daphne Maxwell Reid
Secretary

9-18-15

Date

9-18-15

Date

**RESOLUTION OF THE
VIRGINIA STATE UNIVERSITY BOARD OF VISITORS**

APPROVING THE DEPARTMENT AND PROGRAM NAME CHANGE:

Management Information Systems to Computer Information Systems

WHEREAS § 23-165.9 (*Curriculum*) provides that the curriculum of Virginia State University shall embrace branches of learning as relate to agriculture, home economics, commerce, industrial education and technology, the liberal arts and sciences, teacher education, nursing education, and military science; and

WHEREAS Article III, Section 1.5 of the Board of Visitors Bylaws provides that the Academic and Student Affairs Committee shall have control and oversight over all academic and student programs and activities. Academic and student programs and activities of the University include curriculum, land-grant, faculty appointments, promotion, tenure and compensation, recruitment, admissions and registration, residence life, health services, cultural affairs, student organizations, athletics, and such other related matters as shall be so recognized by the Board; and

WHEREAS the current Management Information Systems, the program focuses upon the application of computer information systems to business processes. The following are the significant program review findings (2015):

- ♦ ***Enrollment and Productivity:*** Decrease in the number of majors (by 34% since 2009) due to the narrow focus of the program, and while the program exceeds the SCHEV productivity standards this change is proactive based upon current research and trends;
- ♦ ***Employability of Graduates:*** Feedback from industry/business advisors and partners indicate the desire for a more broadly based program that prepares students to design/create and apply computer/information- technology solutions to business problems and operations
- ♦ ***Sponsored Research:*** Management Information Systems programs are not eligible for STEM sponsored research funding in most instances, thus creating formidable increases in faculty research opportunities (required for tenure/promotion and continued employment) and funding;
- ♦ ***Resources:*** Cross-listing of courses in partnership with the Computer Science Department will reduce staffing needs by approximately one FTE and add the necessary theory courses to the program content; and

WHEREAS the State Council of Higher Education in Virginia requires the Board of Visitors' approval for program and unit name changes.

NOW, THEREFORE, BE IT RESOLVED THAT, the Board of Visitors of Virginia State University hereby approves the change of the current program and department name for Management Information Systems to Computer Information Systems.



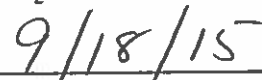
Harry Black, Rector



Date



Daphne Maxwell-Reid, Secretary



Date

**RESOLUTION OF THE
VIRGINIA STATE UNIVERSITY BOARD OF VISITORS
APPROVING THE CONTINUING-EDUCATION UNIT (CEU)
PRICE OF \$219 PER CREDIT HOUR**

WHEREAS § 23-165.9 (*Curriculum*) provides that the curriculum of Virginia State University shall embrace branches of learning as relate to agriculture, home economics, commerce, industrial education and technology, the liberal arts and sciences, teacher education, nursing education, and military science; and


WHEREAS the Virginia State University mission states that the University *is committed to the preparation of a diverse population of men and women through the advancement of academic programs and services that integrate instruction, research, extension, and outreach. The University endeavors to meet the educational needs of students, graduating lifelong learners who are well equipped to serve their communities as informed citizens, globally competitive leaders, and highly effective, ethical professionals;* and

WHEREAS the Virginia State University Board of Visitors By-Laws, Article IV (*Powers and Duties of the Board*) provides that as public trustees the members of the Board have the overall responsibility and authority, subject to constitutional and statutory limitations, for the continuing operation and development of the institution. Following are examples of the powers and responsibilities of the Board, as set forth in state statutes or as developed through tradition and practice:

Establish fees, tuition, and other charges imposed by the University on students

WHEREAS the Office of Continuing Education has conducted research relative to the extension of Virginia State University's curricular offerings and training services and market research on competitors in these subject areas being offered at Ft. Lee and other Southside Virginia locations where Virginia State University has traditionally had a majority of market share; the separator is Virginia State University cost which is often three times that of the competitors at Ft. Lee; and


NOW, THEREFORE, BE IT RESOLVED THAT, the Board of Visitors of Virginia State University hereby approves a continuing-education unit (CEU) price of \$219 per credit hour for courses to be offered at Ft. Lee and other off-site locations.



Harry Black, Rector



Daphne Maxwell-Reid, Secretary



Date



Date

**RESOLUTION OF THE
VIRGINIA STATE UNIVERSITY BOARD OF VISITORS**

**APPROVING THE TUITION FOR A STAFFORD COUNTY PUBLIC SCHOOLS
MATHEMATICS TEACHERS COURSE**

WHEREAS § 23-165.9 (*Curriculum*) provides that the curriculum of Virginia State University shall embrace branches of learning as relate to agriculture, home economics, commerce, industrial education and technology, the liberal arts and sciences, teacher education, nursing education, and military science; and

WHEREAS the Virginia State University mission states that the University *is committed to the preparation of a diverse population of men and women through the advancement of academic programs and services that integrate instruction, research, extension, and outreach. The University endeavors to meet the educational needs of students, graduating lifelong learners who are well equipped to serve their communities as informed citizens, globally competitive leaders, and highly effective, ethical professionals;* and

WHEREAS the Virginia State University Board of Visitors By-Laws, Article IV (*Powers and Duties of the Board*) provides that as public trustees the members of the Board have the overall responsibility and authority, subject to constitutional and statutory limitations, for the continuing operation and development of the institution. Following are examples of the powers and responsibilities of the Board, as set forth in state statutes or as developed through tradition and practice:

Establish fees, tuition, and other charges imposed by the University on students

WHEREAS the Department of Mathematics and Economics has partnered with the Stafford County Public School System for the development and academic preparation of highly qualified mathematics secondary education teachers for the Commonwealth of Virginia; and

NOW, THEREFORE, BE IT RESOLVED THAT, the Board of Visitors of Virginia State University hereby approves the request offer the course entitled *Teaching Mathematics through Inquiry: Primary Mathematics to Stafford County Public Schools at the Stafford County Public Schools Development Center* for a total contract cost \$16,000 for up to 20 participants (\$800 per person [\$266.66 per credit hour] for graduate-level three-credit hour course).



Harry Black, Rector

9/18/15

Date



Daphne Maxwell-Reid, Secretary

9/18/15

Date

**RESOLUTION OF THE
VIRGINIA STATE UNIVERSITY BOARD OF VISITORS**

APPROVING THE 2015 SIX-YEAR PLAN

WHEREAS § 23-38.87:17 (*Institutional Six-Year Plans*) requires that the governing board of each public institution of higher education shall develop and adopt biennially and amend or affirm annually a six-year plan for the institution and shall submit that plan to the Council, the Governor, and the Chairs of the House Committee on Appropriations and the Senate Committee on Finance no later than July 1 of each odd-numbered year, and shall submit amendments to or an affirmation of that plan no later than July 1 of each even-numbered year or at any other time permitted by the Governor or General Assembly; and

WHEREAS the group *Op Six* outlined in the Higher Education Opportunity Act of 2011 met with each institution during the months of July and August to review the institution's plan and provide comments; and

WHEREAS any changes to the plans are recommended, or if additional items are identified by the Higher Education Advisory Committee (HEAC) in the interim, revised institutional submissions would be due by October 1; and

WHEREAS the 2015 *Six-Year Plan* is commensurate with the University's strategic plan (*Building a Better World*) and was developed in accordance with the instructions issued from State Council of Higher Education for Virginia.

NOW, THEREFORE, BE IT RESOLVED THAT, the Board of Visitors of Virginia State University hereby approves the 2015 Virginia State University Six-Year Plan.



Harry Black, Rector



Date



Daphne Maxwell-Reid, Secretary



Date

**RESOLUTION OF THE
VIRGINIA STATE UNIVERSITY BOARD OF VISITORS
APPROVAL TO SELL POLICE OFFICER FIREARM**


WHEREAS, Section 59.1-148.3 of the *Code of Virginia* provides the statutory authority for the sale of handguns at a price of \$1 to retired law enforcement officers, who retire with at least 10 years of service, or at 70 years of age or older, or who are disabled as a result of an injury while on duty, and

WHEREAS, Captain (retired) Janet Dugger, is a retired campus police officer who retired from Virginia State University, with twenty nine years of service, of which the last 26 years were in law enforcement, and

WHEREAS, Captain (retired) Dugger has requested to purchase the service handgun that was previously issued to her during her service as a campus police officer in the Department of Police and Public Safety at Virginia State University, under the provisions of Section 59.1-148.3 of the *Code of Virginia*, and

WHEREAS, Captain (retired) Dugger was previously issued a Glock 27 .40 caliber semiautomatic handgun with the serial number of LTV382, and this service weapon is still owned by Virginia State University, and the service handgun is currently unassigned,

NOW, THEREFORE, BE IT RESOLVED THAT, the Board of Visitors of Virginia State University hereby approves the sale of a Glock 27 .40 caliber semiautomatic handgun with the serial number of LTV382 to Captain (Retired) Janet Dugger, for the sale price of one dollar, \$1.



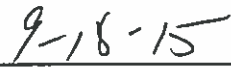
Rector



Date



Secretary



Date