

VIRGINIA STATE UNIVERSITY
BOARD OF VISITORS
Virginia State University, Virginia 23806

**BOARD MEETING
MINUTES**

Thursday, January 15, 2015

CALL TO ORDER

Mr. Harry Black, Rector, called the meeting of the Virginia State University (“VSU”) Board of Visitors (“Board”) to order in Room A of the Gateway Dining Event Center at 10:17 a.m.

ROLL CALL

A quorum was present.

Board Members Present:

Mr. Harry Black, Rector
Mr. Willie C. Randall, Vice Rector
Ms. Daphne M. Reid, Secretary
Mr. George K. Anas, II
Ms. Thursa Crittenden
Dr. Daryl C. Dance
Mr. Felix Davis, Jr. (*absent*)
Dr. Robert E. Denton, Jr.
Mr. Terone B. Green
Mr. Charlie Hill
Dr. Alma Hobbs
Mr. Frederick S. Humphries, Jr.
Ms. Jennifer Hunter (*absent*)
Mr. Huron Winstead (*absent*)
Mr. Xavier Richardson
Dr. Milton O. Faison, Faculty Representative to the Board
Mr. Hyisheem Calier, Student Representative to the Board

Administration Present:

Dr. Pamela Hammond, Interim President
Dr. W. Weldon Hill, Vice President for Academic Affairs
Mr. David J. Meadows, Vice President for Administration and Finance
Ms. Adrienne Whitaker, Vice President for Institutional Advancement
Dr. Elliott L. Wheelan, Associate Vice President for Human Resources
Mr. Hubert Harris, Chief of Staff
Ms. Joanne Curtis Taylor, Chief Audit Executive

Legal Counsel Present:

Mr. Ronald C. Forehand, Office of the Attorney General
Mr. James Barr, Office of the Attorney General
Ms. Bonnie N. Degen, Legal Assistant, University Legal Counsel
Ms. Christy G. Brown, Paralegal, University Legal Counsel

Other Attendees:

Ms. Marlena Brown-Woods
Dr. Michelle Corley, Faculty Senate Vice Chair
Ms. Yolanda Macklin Crewe, Career Services
Mr. Travis Edmonds, Office of Information Technology
Dr. Joyce Edwards, Associate Professor, Sociology, Social Work and Criminal Justice
Dr. Deborah Goodwyn, Associate Professor, Language and Literature
Ms. Joyce Henderson, Executive Director, VSU Real Estate Foundation
Mr. Franklin H. Johnson, Jr., VSU Alumni Association
Mr. Ron Johnson
Ms. Karin Kapsodelis, Richmond Times Dispatch
Mr. Jeremy Lazarus, Richmond Free Press
Ms. Raven McGriff, VSU Student
Dr. Emmanuel Omojokun, Interim Dean, College of Business
Mr. Cedric Owens, President's Office
Ms. Minni Powell, Internal Audit
Mr. Thomas Reed, Director of Public Relations and Marketing
Ms. Frednesha Sanders, VSU Student
Dr. Zoe Spencer, Professor, Sociology, Social Work, and Criminal Justice
Dr. Robert L. Turner, Executive Director, VSU Foundation
Mr. Jesse Vaughan, President's Office

OPENING REMARKS

The Rector expressed sincere condolences on behalf of the Board for the recent loss of board member Dr. William C. Boshier and the close family member of Student Government Association President, Mr. Hyisheem Calier, and asked all present to pause for a moment of reverent silence.

The Rector asked that VSU student Ms. Frednesha Sanders deliver the invocation.

Mr. Black welcomed new board member Dr. Daryl Dance. Dr. Dance shared her family lineage and connection with Virginia State University, and expressed her excitement to have the opportunity to serve on the board again.

Mr. Randall presented and moved for approval the following committee recommendations: Dr. Dance, Academic and Student Affairs and Institutional Advancement. The motion was seconded by Mr. Anas and carried by voice vote.

PRESIDENT'S REMARKS

Interim President Dr. Pamela Hammond wished everyone a Happy New Year and spoke of the great things at Virginia State University to celebrate. Dr. Hammond expressed sincere gratitude towards her transition team for their support as together, she looks to move the University forward.

COMMITTEE REPORTS

Facilities, Finance and Audit Committee

(Committee members present: Black, Crittenden, Green, Hill, Humphries, Randall)

Mr. Black reported on behalf of the **Facilities, Finance and Audit Committee**, and asked that Mr. Meadows provide an update. Mr. Meadows discussed the Resolution Authorizing the President to Sign Letter to the Secretary of Finance certifying the University's compliance with the Board approved debt management policy allowing no more than a 7 percent debt burden as it relates to total operating expenses. Mr. Meadows reported that the University is currently at approximately 2.0 percent.

Mr. Meadows highlighted the Governor's introduced budget presentation and the Commonwealth's revenue picture. Discussion ensued.

Mr. Meadows provided information on the fiscal year 2014-2015 enrollment decline, the budget reduction finalization, the impact and strategies to reduce the revenue shortfall. Extensive discussion ensued.

Ms. Curtis-Taylor highlighted: the President's Campus Residence Audit, the status of the Corrective Action Plan: Audits and Investigations, Performance Audit of the Virginia State University Real Estate Foundation, update of the Office of the State Inspector General Annual Report, and the Internal Audit December 2014 Quarterly Report.

Academic and Student Affairs

(Committee members present: Dance, Denton, Green, Hill, Humphries)

Dr. Robert Denton, Chair of the **Academic and Student Affairs Committee**, asked that Dr. Hill highlight: enrollment management; enrollment projections; increasing community college transfer students; graduation and retention rates; current Six Year Plan strategies; and U.S. News and World Report ranking.

Ms. Davis reported that athletics at VSU continues to move in a positive direction for the student athletes both academically and athletically. Ms. Davis introduced Mr. Byron D. Thweatt, the new VSU football coach. Mr. Thweatt expressed gratitude, and shared his goals for the football program.

Mr. Harris and Ms. Crewe highlighted: key vacancies within Student Affairs; updated Satisfactory Academic Progress (SAP) numbers; impact on Residence Life operations; proposed dorm assistants grants and housing discounts; occupancy status; and sexual assault protocols.

Institutional Advancement

(Committee members present: Denton, Gillespie, Reid, Richardson)

Ms. Whitaker reported on behalf of the **Institutional Advancement Committee**, and provided an update on: organizational structure and staffing; Spider and Title III funds; major gifts; government funds; planned gifts; the fund comparison summary report; fundraising initiatives and opportunities; board fundraising challenge; and VSU Foundation and Virginia State University Alumni Association (VSUAA) update.

CLOSED SESSION

In accordance with § 2.2-3711(A)(1) of the *Code of Virginia*, Ms. Reid moved to go into closed session at 2:55 p.m. for a discussion of personnel matters. The motion provided that Attorney Forehand, Ms. Degen, Dr. Hammond, Dr. Hill, Mr. Harris, Ms. Crewe and Dr. Wheelan attend the closed meeting as their presence was deemed necessary to aid the Board in its deliberations. The motion was seconded by Mr. Winstead, and carried by voice vote.

The Board reconvened in open session at 5:00 p.m. in accordance with § 2.2-3712(D) of the *Code of Virginia*. Ms. Reid conducted the poll in which all board members certified that the Board only discussed personnel matters. All board members present certified compliance with the Virginia Freedom of Information Act.

There being no further business, the Rector adjourned the meeting of the Board at 5:12 p.m.

**BOARD MEETING
MINUTES
Friday, January 16, 2014**

CALL TO ORDER

Mr. Harry Black, Rector, called the meeting of the Virginia State University (“VSU”) Board of Visitors (“Board”) to order in Room A of the Gateway Dining Event Center at 8:17 a.m.

ROLL CALL

A quorum was present.

Board Members Present:

Mr. Harry Black, Rector
Mr. Willie C. Randall, Vice Rector
Ms. Daphne M. Reid, Secretary
Mr. George K. Anas, II (*absent*)
Ms. Thursa Crittenden
Dr. Daryl Dance
Mr. Felix Davis, Jr. (*absent*)
Dr. Robert E. Denton, Jr.
Mr. Terone B. Green
Mr. Charlie Hill
Dr. Alma Hobbs
Mr. Frederick S. Humphries, Jr. (*absent*)
Ms. Jennifer Hunter (*absent*)
Mr. Huron Winstead
Mr. Xavier Richardson
Dr. Milton O. Faison, Faculty Representative to the Board
Mr. Hyisheem Calier, Student Representative to the Board

Administration Present:

Dr. Pamela Hammond, Interim President
Dr. W. Weldon Hill, Vice President for Academic Affairs
Mr. David J. Meadows, Vice President for Administration and Finance
Ms. Adrienne Whitaker, Vice President for Institutional Advancement
Dr. Elliott L. Wheelan, Associate Vice President for Human Resources

Mr. Hubert Harris, Chief of Staff
Ms. Joanne Curtis Taylor, Chief Audit Executive

Legal Counsel Present:

Mr. Ron Forehand, Office of the Attorney General
Ms. Bonnie N. Degen, Legal Assistant, University Legal Counsel
Ms. Christy G. Brown, Paralegal, University Legal Counsel

Other Attendees:

Dr. Kenneth Bernard, Chair, Department of Mathematics and Computer Science
Ms. Marlana Brown-Woods
Mr. John Dreiling, Hanbury Evans Wright and Vlattas
Rev. Delano Douglas, Campus Ministries
Dr. Michelle Corley, Faculty Senate Vice Chair
Ms. Yolanda Crewe, Career Services
Ms. Michelle Cruz-Williams, Isaacson, Miller
Mr. Travis Edmonds, Office of Information Technology
Mr. Kona Grey, Hanbury Evans Wright and Vlattas
Ms. Jane Harris
Mr. Ronald Johnson, Former VSU Board of Visitor
Dr. Andrew J. Kanu, Dean, College of Liberal Arts and Education
Mf. Monroe Moseley, Isaacson, Miller
Mr. Cedric Owens, President's Office
Ms. Karen Helderman, Auditor of Public Accounts
Ms. Minni Powell, Internal Audit
Mr. Thomas Reed, Director of Public Relations and Marketing
Dr. Zoe Spencer, Professor, Sociology, Social Work, and Criminal Justice
Mr. Jesse Vaughan, President's Office

OPENING REMARKS

The Rector asked that Reverend Delano Douglas, Director, United Campus Ministry, Virginia State University lead the invocation.

APPROVAL OF MINUTES

Rector Black called for approval the minutes of the Board meetings held November 13-14, 2014. A motion for their approval was made by Mr. Hill, seconded by Mr. Randall and the minutes were approved by voice vote.

PRESIDENT'S REMARKS

Dr. Hammond discussed "The 100 Day Journey" highlighting the transition period consisting of: assuming the helm; strategies for success; transitional, internal, external and legislative meetings; goals and the achievement of financial solvency, stabilization of the enrollment and restoration of the brand; and activities and events.

AUDITOR OF PUBLIC ACCOUNTS

Ms. Karen Helderman, Project Manager, Auditor of Public Accounts, conducted a brief entrance conference for fiscal year 2014, highlighting: audit objectives, the audit plan and audit roles.

PRESENTATIONS

Mr. Meadows introduced Mr. John Dreiling and Mr. Kona Gray of Hanbury Evans Wright and Vlattas Company and Architecture Planning who provided a status of the campus Master Plan.

Mr. Harris introduced Mr. Monroe "Bud" Moseley and Ms. Michelle Cruz-Williams of the Search Firm, Isaacson, Miller. Mr. Moseley and Ms. Cruz-Williams provided: an overview of the search process; roles and responsibilities of the search committee; search schedule/workplan; definition of the position; and source/candidate suggestion form.

Mr. Black presented and moved for approval, that Mr. Randall will serve as the Co-chair of the Presidential Search Committee. The motion was seconded by Mr. Hill and carried by voice vote.

COMMITTEE REPORTS

Academic and Student Affairs

(Committee members present: Dance, Denton, Green, Hill, Humphries)

Dr. Robert Denton, Chair of the **Academic and Student Affairs Committee**, presented and on behalf of the committee, moved for approval the recommendation of Mr. Harris to serve as the Chief of Staff for Virginia State University. The motion carried by voice vote.

On behalf of the committee, Dr. Denton presented and moved for approval the confirmation of employment for Mr. Byron D. Thweatt as the Head Football Coach for Virginia State University. The motion carried by voice vote.

On behalf of the committee, Dr. Denton presented and moved for approval the recommendation that Dr. Emmanuel Omojokun serve as the Interim Dean of the College of Business and Dr. Robert Corley serve as the Interim Dean of the College of Education. The motion carried by voice vote.

Facilities, Finance and Audit Committee

(Committee members present: Black, Crittenden, Green, Hill, Randall, Winstead)

On behalf of the committee, Mr. Winstead presented and moved for approval the Resolution Authorizing the President to Sign Letter to the Secretary of Finance certifying Virginia State University's compliance with Board approved debt management policy. The motion carried by voice vote.

Mr. Green presented and moved for approval the creation of a President's Residence committee to be chaired by Dr. Hobbs. The committee will re-evaluate the condition of the President's Residence and bring a recommendation back to the full board at the April 2015 meeting. Scheduled demolition shall be placed on hold until the evaluation is complete. The motion carried by voice vote.

Faculty Representative to the Board Report

Dr. Milton O. Faison shared his excitement regarding VSU becoming a university that is known for producing best practices for educating the student that we teach. The University has, and looks to host several development opportunities, focusing on student outcomes.


Student Representative to the Board Report

Mr. Hyshieem Calier, Student Government Association (SGA) President expressed sincere gratitude for the acts of kindness received as he experienced the death of a close family member. The SGA continues to work on the morale of the students and look for great things to come on the campus of VSU.

There being no further business, the Rector adjourned the meeting of the Board at 12:15 p.m.




Harry Black, Rector



Date



Daphne Maxwell Reid, Secretary



Date

**RESOLUTION OF THE
VIRGINIA STATE UNIVERSITY
BOARD OF VISITORS**

***AUTHORIZING THE PRESIDENT
TO SIGN LETTER TO THE SECRETARY OF FINANCE***

WHEREAS, the 2008 Virginia Acts of Assembly, Chapter 879 includes a requirement in the General Provisions related to Higher Education Restructuring requiring an annual assessment and certification; and

WHEREAS, the Honorable Richard D. Brown, Secretary of Finance, has requested a statement from the Board certifying Virginia State University's compliance with Board approved debt management policy; and

WHEREAS, the letter of certification should also include the effective date of the policy; and

WHEREAS, this requirement is due in March 2015 to John Ringer of the Virginia Department of Planning and Budget;

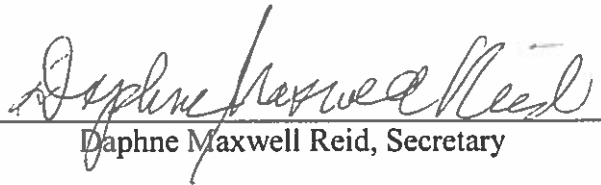
NOW, THEREFORE, BE IT RESOLVED that the Board of Visitors authorizes Interim President Pamela V. Hammond to provide the certification to the Department of Planning and Budget.



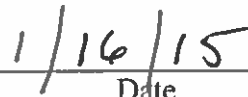
Harry Black, Rector



Date



Daphne Maxwell Reid, Secretary



Date