

**VIRGINIA STATE UNIVERSITY
BOARD OF VISITORS
Virginia State University, Virginia 23806**

**BOARD MEETING
Thursday, February 11, 2016**

CALL TO ORDER

Mr. Harry Black, Rector, called the meeting of the Virginia State University ("VSU") Board of Visitors ("Board") to order in Room A of the Gateway Dining Event Center at 10:07 a.m.

ROLL CALL

A quorum was present.

Board Members Present:

Mr. Harry Black, Rector
Mr. Willie C. Randall, Vice Rector
Ms. Daphne M. Reid, Secretary
Ms. Thursa Crittenden
Dr. Daryl Dance
Dr. Robert E. Denton, Jr.
Mr. Michael Flemming
Mr. Charlie Hill
Dr. Alma Hobbs
Mr. Frederick S. Humphries, Jr.
Ms. Jennifer Hunter
Mr. Xavier Richardson
Mr. Glenn Sessoms
Mr. Wayne Turnage
Mr. Huron Winstead
Dr. Milton O. Faison, Faculty Representative to the Board
Mr. Marshawn Shelton, Student Representative to the Board

Administration Present:

Dr. Makola Abdullah, President
Dr. Letizia Gambrell-Boone, Vice President for Student Affairs
Dr. W. Weldon Hill, Vice President for Academic Affairs
Dr. Garvin Maffett, Vice President for Institutional Advancement
Dr. Anthony Thompson, Associate Vice President for Institutional Advancement
Mr. Kevin Davenport, Vice President for Administration and Finance
Mr. Hubert Harris, Chief of Staff
Ms. Joanne Curtis Taylor, Chief Audit Executive
Mr. Thomas Reed, Assistant Vice President for Institutional Advancement

Board of Visitors
MINUTES
Page 2

Legal Counsel Present:

Ms. Ramona L. Taylor, University Legal Counsel
Ms. Christy G. Brown, Paralegal, University Legal Counsel
Ms. Bonnie J. Holmes, Legal Assistant, University Legal Counsel

Other Attendees:

Dr. Robert Corley, III, Interim Dean, College of Education
Mr. Robert W. Brockmeier, Graystone Consulting
Mr. Kent Cox, Graystone Consulting
Rev. Delano Douglas, Campus Ministries
Mr. Henry DeBose, Student Affairs
Mr. Travis Edmonds, Office of Information Technology
Dr. Joyce Edwards, Associate Professor, Sociology, Social Work and Criminal Justice
Mr. Bryan Furey
Mr. Justin Griffin, Office of Information Technology
Ms. Jane Harris, Capital Outlay
Ms. Joyce Henderson, Executive Director, VSU Real Estate Foundation
Dr. Andrew Kanu, Dean, College of Humanities and Social Science
Ms. Karin Kapsidelis, Richmond Times Dispatch
Dr. James Norman
Dr. Emmanuel Omojokun, Dean, College of Business
Mr. Millard "Pete" Stith, Real Estate Foundation
Dr. Zoe Spencer, Professor, Sociology, Social Work, and Criminal Justice
Ms. Christina Todd, Graystone Consulting
Ms. Chris Wallace, Office of the President
Mr. Ephraim Walker, Internal Audit
Ms. Anita Wynn, Office of Institutional Advancement

OPENING REMARKS

The Rector asked that Reverend Delano Douglas, Director, United Campus Ministry, Virginia State University, lead the invocation.

Rector Black welcomed Dr. Makola Abdullah, Virginia State University's 14th President.

PRESIDENT'S REMARKS

President Makola Abdullah expressed his sincere gratitude and excitement for being extended the opportunity to lead Virginia State University. Dr. Abdullah discussed his 100 Day Plan and his meetings within the VSU community as he continues to aggressively acclimate himself with the University and its story. Dr. Abdullah highlighted the urgent matters of VSU, to include: the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) Warning; enrollment management; and entering into a Strategic Plan process.

MISCELLANEOUS

Ms. Joyce Henderson, Executive Director, VSU Real Estate Foundation, provided an update on recent foundation activities to include: the history; governance staffing; University Apartments at Ettrick (UAE); performance audit; SACSCOC; VSU Trojan Development Company, LLC (TDC); and Virginia State University Real Estate Foundation (VSUREF) compliance and path forward.

COMMITTEE REPORTS

Facilities, Finance and Audit Committee

(Committee members present: Black, Crittenden, Flemming, Hill, Humphries, Randall, Turnage, Winstead)

Mr. Huron Winstead, Chair of the **Facilities, Finance and Audit Committee**, discussed committee assignments, and recommended the following changes: Mr. Flemming to be moved from Academic and Student Affairs to Facilities, Finance and Audit; Ms. Crittenden to be moved from Facilities, Finance and Audit to Institutional Advancement; and Mr. Richardson to be moved from Resource to Academic and Student Affairs.

Mr. Davenport provided an update on the transition of the University's investment funds from Spider Management to Graystone Consulting. Mr. Kent Cox, Institution Consulting Director and Senior Vice President, provided an overview of Graystone Consulting's foundation and endowment investment consulting services. Board discussion ensued.

Mr. Davenport discussed the University's acquisition of the property located at 3401 Boisseau Street, known as the Virginia State University Federal Credit Union. The ownership of the property would promote greater campus security, and is in accordance with the 2015 Campus Master Plan. The Board also discussed the effect of the purchase on campus wide space utilization.

Mr. Davenport discussed the 2008 Virginia Acts of Assembly, Chapter 879, which requires, in the General Provisions related to Higher Education Restructuring, an annual assessment and certification.

Mr. Davenport highlighted: the University's Adjusted Revenue Analysis, and the effects on Educational and General (E&G) Funds, Non-General Funds, and Auxiliary Enterprises; the Virginia State University quarterly budget report ending December 31, 2015; the analysis of the Governor's purposed budget for the 2016-2018 Biennium; the VSU Multi-purpose Center update; and the Auditor of Public Accounts (APA) Audit.

Ms. Curtis-Taylor discussed the Corrective Action Plan as of December 31, 2015, the follow-up to the Audit of the Virginia State University Real Estate Foundation – preliminary assessment, and the Internal Audit December 2015 Quarterly Report.

Academic and Student Affairs

(Committee members present: Denton, Dance, Flemming, Green, Hill, Hobbs, Humphries, Richardson, Turnage)

Dr. Robert Denton, Chair of the **Academic and Student Affairs Committee**, highlighted the previous sub-committee meetings held to receive a further understanding of the University's current status with SACSCOC; the enrollment update; Title IX; and Student Affairs programs.

Dr. Hill provided an update on: the SACSCOC Warning timeline; 2016 Spring and Fall enrollment; and enrollment projections.

Dr. Gambrell-Boone provided an update on: Title IX of the Education Amendments of 1972; the Governor's Task Force on Campus Sexual Violence; the State Council of Higher Education for Virginia (SCHEV) Advisory Committee on Campus Sexual Violence; Title IX at Virginia State University; emerging issues affecting future funding and operations; campus housing; and planning for the future.

Mr. Harris discussed campus security and the reaffirmation of the Emergency Operations Plan.

Institutional Advancement

(Committee members present: Crittenden, Dance, Denton, Flemming, Hobbs, Hunter, Reid, Richardson, Sessoms)

Ms. Jennifer Hunter, Chair of the **Institutional Advancement Committee**, highlighted the sub-committee meetings held in November 2015 and January 2016, the committee's four focus areas (the institution's ability to raise funds, foundation relationships, government relations strategy, and communications strategy).

Dr. Maffett discussed: the dashboard of key indicators; "The Way Forward," Communication and Marketing update; donor recognition; and recommended revisions to Board Policy 4030.

Board of Visitors
MINUTES
Page 5

There being no further business, the Rector adjourned the meeting of the Board at 3:57 p.m. The reports of matters considered by the committees are included in the minutes of the Board's meeting held Friday, February 12, 2016.

**BOARD MEETING
MINUTES
Friday, February 12, 2016**

CALL TO ORDER

Mr. Harry Black, Rector, called the meeting of the Virginia State University (“VSU”) Board of Visitors (“Board”) to order in Room A of the Gateway Dining Event Center at 9:49 a.m. Committee meetings were held Thursday and the reports of matters considered by the Board’s committees are included in these minutes.

ROLL CALL

A quorum was present.

Board Members Present:

Mr. Harry Black, Rector
Mr. Willie C. Randall, Vice Rector
Ms. Daphne M. Reid, Secretary
Ms. Thursa Crittenden
Dr. Daryl C. Dance
Dr. Robert E. Denton, Jr.
Mr. Michael Flemming
Mr. Charlie Hill
Dr. Alma Hobbs
Mr. Frederick S. Humphries, Jr.
Ms. Jennifer Hunter
Mr. Xavier Richardson
Mr. Glenn Sessoms
Mr. Wayne Turnage
Mr. Huron Winstead
Dr. Milton “Omar” Faison, Faculty Representative to the Board
Mr. Marshawn Shelton, Student Representative to the Board

Administration Present:

Dr. Makola Abdullah, President
Dr. Letizia Gambrell-Boone, Vice President for Student Affairs
Dr. W. Weldon Hill, Vice President for Academic Affairs
Dr. Garvin Maffett, Vice President for Institutional Advancement
Dr. Anthony Thompson, Associate Vice President for Institutional Advancement

Mr. Kevin Davenport, Vice President for Administration and Finance
Mr. Hubert Harris, Chief of Staff
Ms. Joanne Curtis Taylor, Chief Audit Executive

Legal Counsel Present:

Ms. Ramona Taylor, University Legal Counsel
Ms. Christy G. Brown, Paralegal, University Legal Counsel
Ms. Bonnie J. Holmes, Legal Assistant, University Legal Counsel

Other Attendees:

Dr. Kenneth Bernard, Chair, Department of Mathematics and Computer Science
Mr. Henry Debose, Office of Student Affairs
Rev. Delano Douglas, Campus Ministries
Mr. Travis Edmonds, Office of Information Technology
Mr. Thomas Reed, Director of Public Relations and Marketing
Mr. Ephfrom Walker, Internal Audit
Ms. Chris Wallace, Office of the President
Ms. Anita Wynn, Office of Institutional Advancement

OPENING REMARKS

The Rector asked that Reverend Delano Douglas, Director, United Campus Ministry, Virginia State University, lead the invocation.

APPROVAL OF MINUTES

Rector Black called for approval the minutes of the Board meetings held: October 30, 2015, Institutional Advancement Committee; November 19-20, 2015, full Board; January 14, 2016, Academic and Student Affairs Committee; and January 14, 2016, Institutional Advancement Committee. A motion for their approval was made by Ms. Hunter, seconded by Mr. Randall and all minutes were approved by voice vote.

PRESIDENT'S REMARKS

President Makola Abdullah expressed his excitement to be at Virginia State University, and provided an update on the recruitment process for the Head Football coach and recent press articles.

COMMITTEE REPORTS

Facilities, Finance and Audit Committee

(Committee members present: Black, Crittenden, Flemming, Hill, Humphries, Randall, Turnage, Winstead)

On behalf of the Committee, Mr. Huron Winstead, Chair of the **Facilities, Finance and Audit Committee**, presented and moved for approval the Resolution Authorizing the President to Sign Letter to the Secretary of Finance. The motion carried by roll call voice vote.

On behalf of the committee, Mr. Winstead presented and moved for approval the Resolution Authorizing Property Acquisition and Revenue Lease. The motion carried by roll call voice vote.

On behalf of the committee, Mr. Winstead presented and moved for approval the Adjusted Revenue Analysis. The motion carried by roll call voice vote.

On behalf of the committee, Mr. Winstead presented and moved for approval the Virginia State University Board of Visitors committee assignments. The motion carried by roll call voice vote.

Academic and Student Affairs

(Committee members present: Denton, Dance, Flemming, Green, Hill, Hobbs, Humphries, Richardson, Turnage)

Dr. Robert Denton, Chair of the **Academic and Student Affairs Committee**, presented and moved for approval the Resolution Adopting the Emergency Operations Plan. The motion carried by roll call voice vote.

Faculty Representative to the Board Report

Dr. Milton O. Faison highlighted faculty grant writing.

Institutional Advancement

(Committee members present: Crittenden, Dance, Denton, Flemming, Hobbs, Hunter, Reid, Richardson, Sessoms)

Ms. Jennifer Hunter, Chair of the **Institutional Advancement Committee**, informed the Board that all foundations outside of the Reginald F. Lewis College of Business Foundation have provided the committee with a full update on their purpose, structure and priorities for the year.

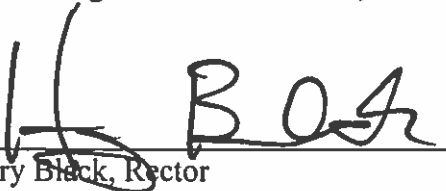
CLOSED SESSION

In accordance with §§ 2.2-3711(A)(1) and 2.2-3711(A)(7) of the *Code of Virginia*, Ms. Reid moved to go into closed session at 10:02 a.m. for consultation with legal counsel and discussion

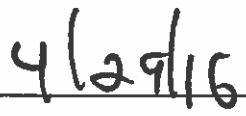
of personnel matters. The motion provided that Dr. Abdullah, Attorney Taylor and Ms. Brown attend the closed meeting as their presence was deemed necessary to aid the Board in its deliberations. The motion was seconded by Mr. Randall, and carried by voice vote.

The Board reconvened in open session at 11:00 a.m. in accordance with § 2.2-3712(D) of the *Code of Virginia*. Ms. Reid conducted the poll in which all board members certified that the Board only consulted with legal counsel and discussed personnel matters. All board members present certified compliance with the Virginia Freedom of Information Act.

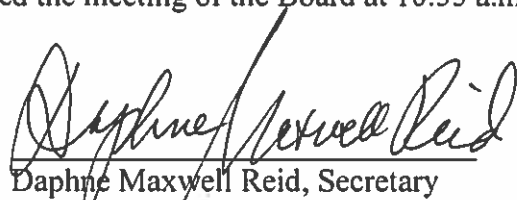
There being no further business, the Rector adjourned the meeting of the Board at 10:35 a.m.



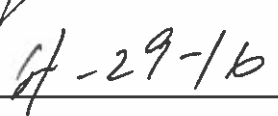
Harry Black, Rector



Date



Daphne Maxwell Reid, Secretary



Date

**VIRGINIA STATE UNIVERSITY
BOARD OF VISITORS**

***RESOLUTION AUTHORIZING THE PRESIDENT
TO SIGN LETTER TO THE SECRETARY OF FINANCE***

WHEREAS, the 2008 Virginia Acts of Assembly, Chapter 879 includes a requirement in the General Provisions related to Higher Education Restructuring requiring an annual assessment and certification; and

WHEREAS, the Honorable Richard D. Brown, Secretary of Finance, has requested a statement from the Board certifying Virginia State University's compliance with Board approved debt management policy; and


WHEREAS, the letter of certification should also include the effective date of the policy;
and

WHEREAS, this requirement is due on or about March 17, 2016, to John Ringer of the Virginia Department of Planning and Budget;

NOW, THEREFORE, BE IT RESOLVED that the Board of Visitors authorizes President Makola M. Abdullah to provide the certification to the Department of Planning and Budget.



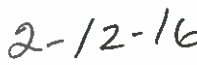
Harry Black, Rector



Daphne Maxwell-Reid, Secretary



Date



Date

**RESOLUTION OF THE
VIRGINIA STATE UNIVERSITY BOARD OF VISITORS**

AUTHORIZING PROPERTY ACQUISITION AND REVENUE LEASE

WHEREAS, Section 2.2-1149 of the *Code of Virginia* authorizes departments, agencies and institutions of the Commonwealth to acquire real property in accordance with the guidelines of the Department of General Services and following the prior approval of the Governor; and

WHEREAS, Section 23-38.88 of the *Code of Virginia* authorizes that the board of visitors or trustees of all State educational institutions to enter into operating or income leases; and

WHEREAS, ownership of the property located at 3401 Boisseau Street in Chesterfield County, Virginia, will promote greater campus security; and

WHEREAS, a professional appraisal has established an opinion of market value of the property of \$420,000 with the range of adjusted rents for comparable properties of \$13.54 - \$15.68 per square foot; and

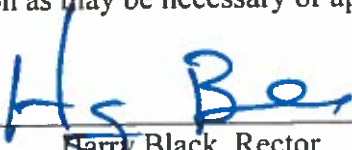
WHEREAS, acquisition of the property is in accordance with the 2015 Master Plan.

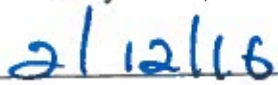
NOW, THEREFORE BE IT:

RESOLVED, that the Board of Visitors of Virginia State University hereby approves the purchase of the property located at 3401 Boisseau Street; and it is


RESOLVED, that the Board of Visitors of Virginia State University hereby authorizes execution of an income lease agreement with the Virginia State University Federal Credit Union.


FURTHER RESOLVED, that the Board of Visitors hereby authorizes the University President or the Vice President of Administration and Finance to execute, approve and deliver on behalf of the University all legal documents for the purchase and lease, including any deeds, leases or easements, and such other documents and agreements as the aforementioned President or Vice President may deem, in his sole discretion, necessary or advisable to carry out the terms and provisions of the foregoing documents and who are further authorized to take such other action as may be necessary or appropriate to properly complete the aforementioned agreement.



Harry Black, Rector


Date



Daphne Maxwell-Reid, Secretary


Date

**VIRGINIA STATE UNIVERSITY
BOARD OF VISITORS**

RESOLUTION FOR ADOPTING THE EMERGENCY OPERATIONS PLAN

February 12, 2016

WHEREAS, the Board of Visitors and the Administration of Virginia State University is concerned with the health and well-being of its students, faculty and staff and desires that the best emergency operational services be available to them; and

WHEREAS, § 23-9.2:9 of the *Code of Virginia* requires that each public institution of higher education shall develop, adopt, and keep current a written crisis and emergency management plan; that every four years, each institution shall conduct a comprehensive review and revision of its crisis and emergency management plan to ensure the plan remains current; that the revised plan shall be adopted formally by the Board of Visitors or other governing body; that such review shall be certified in writing to the Department of Emergency Management; and

WHEREAS, such a plan has been developed by University staff in coordination with the Virginia Department of Emergency Management, with input from University departments and the area emergency management agencies;


NOW, THEREFORE, BE IT RESOLVED the Board of Visitors on this 12th day of February, 2016, does hereby officially adopt the University's Emergency Operations Plan, to include plans and procedures for both natural and man-made disasters.



Harry Black, Rector



Daphne Maxwell Reid, Board Secretary



Date



Date