

**VIRGINIA STATE UNIVERSITY BOARD OF VISITORS
ACADEMIC AND STUDENT AFFAIRS COMMITTEE
MEETING MINUTES**

Thursday, April 13, 2017; 10 am to 12 noon
Board Room, Virginia Hall

CALL TO ORDER

Dr. Daryl Dance, Vice Committee Chair, called the meeting of the Virginia State University (“VSU”) Board of Visitors (“Board”) Academic and Student Affairs Committee to order in the Board Room of Virginia Hall on the campus of Virginia State University at 10:00 a.m.

ROLL CALL

A quorum was present.

Committee Members:

Ms. Pamela Currey

Dr. Daryl Dance

Mr. Charlie Hill

Dr. Alma Hobbs (*via electronic means*)

Mr. Frederick Humphries (*absent*)

Mr. Xavier Richardson

Mr. Wayne Turnage (*absent*)

Dr. James Norman (*Faculty Representative, nonvoting advisory member*)

Ms. Shai West (*absent*)

Administration Present:

Dr. Makola M. Abdullah, President

Dr. Donald Palm, Provost/Vice President for Academic Affairs

Dr. Letizia Gambrell-Boone, Vice President for Student Success and Engagement

Mr. Henry DeBose, Associate Vice President for Student Success and Engagement

Mr. Rodney Hall, Executive Director, Enrollment Services

Legal Counsel Present:

Ms. Ramona L. Taylor, University Legal Counsel Board of Visitors

Ms. Bonnie Holmes, Legal Assistant

Other Attendees:

Travis Edmonds, Office of Information Technology

Ms. Bettie Backus, Office of Information Technology

Brianna Ponder, Student (*Presenter*)

Joseph Lyons, Academic Center of Excellence (*Presenter*)

Stacey Elder, Student (*Presenter*)

Michael Snipes, Jr. Student (*Presenter*)

PRESENTATIONS

Student Success and Engagement

Dr. Letizia Gambrell-Boone presented information items that included a retention rate update and Division highlights and accomplishments in residence life, the Academic Center of Excellence, and a decrease in student conduct violations. Dr. Boone also shared approaches the Division has used to enhance student engagements through Career Services, Student Activities, Greek Life/Health Services, Financial Aid, and the TRIO programs (Upward Bound, Educational Talent Search, and Student Support Services).

The Division celebrated student internship/employment opportunities. Mr. Joseph Lyons, Acting Executive Director, of ACE introduced three students who shared their experiences with the Career Services Center in ACE: Michael Snipes, sophomore manufacturing engineering major who landed internship with Lockheed Martin; Stacey Elder, senior, business administration major, who has been hired as business technology analyst at Deloitte; and Brianna Ponder, senior, electronics engineering technology major who has been hired as a technical support professional with IBM.

Academic Affairs Division

Dr. Donald Palm presented new hires in Academic Affairs—Dr. Tia Minnis, Associate Vice Provost and Executive Director, Institutional Effectiveness; and Dr. Kawachi Clemons, Special Assistant to the Provost. Dr. Palm presented the Resolution to approve Honorary Doctoral Degree Guidelines. The other action items regarding candidates for promotion and tenure and the sabbatical leave request will be discussed in closed session at the April Annual Board Meeting. Dr. Palm presented updates on the SACSCOC Reaffirmation process, the new digital academic catalog, the VSU Quality Enhancement Plan, and textbook affordability.

President Abdullah shared enrollment data and the recruitment efforts of Enrollment Services which are producing positive results for fall 2017.

ADJOURNMENT

Dr. Dance adjourned the meeting at 11:48 a.m.