

# GREETINGS

Virginia State University  
Staff Senate



# MEET YOUR SENATORS



## **Paula H. McCapes**

Public Relations & Marketing Specialist,  
Special Event Coordination  
Virginia State University Strategic Steering Committee  
SACSOC Steering Committee

### **Staff Senate – Chairperson**

Staff Senate Events/Fundraising Chairperson  
University Council Member/Secretary

### **Area of Representation**

Academic Affairs

### **Education**

Thurgood Marshall College - Pathways Graduate Fellow  
Dale Carnegie, Washington, DC  
American Management Association—Washington, DC  
SHRM, Human Resource Management Certified  
B.F.A. Virginia Commonwealth University

### **Experience**

**Virginia State University**, 2002 to present, Budget Office, Dean's Office SLAE,  
College of Agriculture

**Private Sector - Corporate**, International Sales and Marketing – Special Asst.  
Global VP of Manufacturing, International Power Generation, Exec. Asst. to the  
President of the Americas, International Sales & Mfgr. Special. Asst. to VP of  
Global Operations

### **Personal**

Creative Consultant, Jewelry & Apparel Designer, Avid Reader, Motorcyclist

### **Accomplishments**

- Measureable impact developing brand and promotion the College of Agriculture (COA) since 2009, International protocol, Exec. Level event coordination, Creative design of exhibit display, branding and promotional items
- Continue to Develop collaborations with College of Ag, University, and Corporate entities
- Co-Developed The Future of You, *Imagine*, summer program for the COA (Resulted in 11 VSU Grads)
- Advisory Council for Liberal Arts semi-annual Int'l Forum, United Nations, State Dept. for seven (7) years.
- University Strategic Planning Committee
- 20/20 Plan Committee Member - Technology
- Extraordinary Contribution recognition supporting the launch of the first E.d.D program at VSU
- SACSCOC Reaffirmation team member 2007 & 2017

# MEET YOUR SENATORS



**Yourdonus James**  
Director of Conference Services  
Conference Services  
**Staff Senate Vice Chairperson**

**Area of Representation**  
Administration and  
Finance

Yourdonus James is the current Director of Conference Services at Virginia State University. After joining the University in 1999, she saw a great need for a department solely dedicated to conference/venue space for outside clients, thus the creation of the Conference Services Department in 2001. In this role, Mrs. James leads a team of five staff in everyday University events and hosts non-university summer camps, conferences and other events. In May 2017, Yourdonus will receive a Master's degree in Project Management, coupled with her degree in Hotel Restaurant Management from Virginia State University. She has worked in different capacities from a Sales & Marketing Manager to a General Manager of the Commonwealth Park Suites Hotel in Downtown Richmond, a five star hotel.



**Derrick Jennings**  
Director of Technology  
Services  
Staff Senate Parliamentarian

**Area of Representation**  
Technology Services



**Lisa Hopson**  
Residence Coordinator,  
Residence Life  
Staff Senate Treasurer  
Staff Senate Procurement  
Committee Chairperson

**Area of Representation**  
Student Affairs

# MEET YOUR SENATORS



## **Patrice Randall**

Graduate Admissions Director,  
Graduate Admissions  
Staff Senate Secretary

### **Area of Representation**

Administration and Finance

Patrice Hutchinson Randall is a '78 graduate of Business Administration, an '05 graduate in the Master's program in Counselor Education at Virginia State University and has completed course in the doctoral studies programs in the College of Education. She has eleven years experience in the graduate admissions office and is currently the director. Other activities include international education advisory council, VGRI (VSU graduate Research Initiative), Staff Senate, and assisting with the undergraduate students of Sigma Gamma Rho Inc. She is an active member of the Richmond Metro chapter of VSU Alumni Association



### **Area of Representation**

Student Affairs  
*(Vacant)*

# MEET YOUR SENATORS



## **Raymond Moss**

Administrative Systems Coordinator,  
College of Agriculture  
Staff Senator  
Staff Senate Budget Committee  
Advisor for AbstraKt Entertainment  
SACSOC Summer Accreditation Xitracs  
and Document Acquisition Team

### **Area of Representation**

Academic Affairs

I joined the VSU family on October 2005 serving as Office Manager with Department of Student Activities. Later, in early 2009, I decided to change careers by joining the College of Agriculture (COA), Financial Services Department. Within those seven years with COA, I have been integral in providing sound and effective financial decisions for the College. I have gained expertise providing leadership in planning conferences, workshops, and other outreach programs. With my knowledge of federal, state and grant regulations I have been fortunate to play a crucial role in overseeing budgetary and procurement activities for the department. Additionally, my responsibilities include serving as departmental site administrator for our major partner, (USDA) NIFA's progress and financial reports.

Having served two terms as acting Financial Director after the former financial manager retired and current director on short term absence, granted the privilege to provide continuity of service. During this service, the department's operation was consistent in effectiveness and efficiency. Responding to assignments directly from the Interim Dean with applying my expertise I was focused on meeting and succeeding all deadlines. I am honored to serve as a point of reference for the Associate Dean and Dean's office. In addition to my work at VSU, I serve on the Supervisor Committee at Virginia State University Federal Credit Union.

I'm a proud alumni of Virginia State University. In June 2015, I earned a Master's of Business Administration with concentration in Information Systems from Strayer University. In addition, I'm certified as a Virginia Contracting Associate by the Commonwealth of Virginia-Virginia Institute of Procurement.

Serving as a student organization advisor allows me to guide our young Trojans and carry out Trojan Pride. As a Staff Senator, I'm hoping to imbed the same pride through various departments and colleagues, share valuable information within the Trojan Family, and engage Trojan Staff in activities.

# MEET YOUR SENATORS



**Emmanuel L. Wright**  
Compensation and  
Benefits Manger,  
Human Resources  
Staff Senator

**Area of Representation**  
Office of the President

Serves as the university Compensation/Benefits Manager in the Department of Human Resource Management. I have been with the university for 10 years and with the State of Virginia for 16 years. I have worked in the field of HR in the public and private sectors for 22 years.

I represent the President's division on the staff senate and look forward to working with this body to enrich the whole work life of our faculty and staff population for the betterment of our student body.



**Patricia Raines**  
Collections Supervisor,  
Student Accounts  
Co-Advisor for Urban Couture Models  
Staff Senator  
Staff Senate Student Relations  
Committee, Co-Chairperson

**Area of Representation**  
Administration and Finance

Employed with the University for six years. I'm an 01' graduate of VSU. I have a passion for research and implementation to improve processes and services. I am blessed to work with former and current students, their parents and/or relatives, staff members from other departments, faculty and administration to research and resolve various account issues. I am in the capacity to provide Higher Education financial literacy to our customers as additional assistance with making feasible financial decisions regarding past or present account balances with the University. My ultimate goal is to assist in a manner that will ensure students, past or present, successfully matriculates here or at another college/university.

# MEET YOUR SENATORS



**Deressa Miller**  
Director,  
Institutional Research  
Staff Senator  
Staff Senate Policy  
Committee Chairperson

**Area of Representation**  
Office of the President



**Regina Barnett-Tyler**  
Director, Students Success  
and Engagement  
Staff Senator

**Area of Representation**  
Student Affairs



**Keith Southerland**  
Lead Helpdesk Technician,  
Technology Services  
Staff Senator

**Area of Representation**  
Technology Services

# MEET YOUR SENATORS



## **Malikha Forbes**

Residence Coordinator,  
Residence Life  
Staff Senator

### **Area of Representation**

Student Affairs

Malikha Nicole Forbes is a 2001 Virginia State University graduate with a Bachelor of Science Degree in Public Administration. She earned her Masters' Degree in City and Regional Planning with a concentration in Housing and Community Development from Rutgers, the State University of New Jersey in 2003.

Since 2005, Ms. Forbes has continuous and loyal service to the Department of Residence Life & Housing serving as a former Housing Coordinator and present Residence Coordinator. She utilizes her energy, creativity and enhances academic skills by developing co-curricular educational programming and residence hall building, staff and facility management.

Before returning to VSU, Ms. Forbes acted as a College Placement Advisor of the Educational Talent Search Trio Program at Essex County College in New Jersey where she provided guidance and advised individuals on how to fulfill their high school requirements and pursue post-secondary education.

Ms. Forbes believes that, "Each one teaches one." She lives by this strategy in sharing her knowledge with those whom she advises and mentors. Her community based service includes giving a helping hand to families in need with sponsorship of The Department of Residence Life Annual Toy Drive, Professional Clothing Drives for women in Domestic Violence Shelters and hosted school supply drives for children who parents are incarcerated.

Additionally, Ms. Forbes is a member of Alpha Kappa Alpha Sorority, Inc., former Board Member to Yeshua's House Transitional Home, and previously served on the VSU University Council and was Advisor to The Betterment of Brothers and Sisters, Inc., and P.A.N.I.C. 2000. Ms. Forbes is the 2014 recipient of the Community Outreach Award from the Trojan Girls Rock Program. Malikha enjoys fun activities, festivals, galleries, traveling trying new restaurants, and other events to mingle and network.



# MEET YOUR SENATORS



## **Celeste Wynn**

Admin. and Office Specialist II,  
Health, Physical Education and Recreation  
Staff Senator

### **Area of Representation**

Academics Affairs



## **Sarah Gaines**

Technical Support Specialist,  
Technology Services  
Staff Senator  
Staff Senate Communication  
Committee Co-Chairperson

### **Area of Representation**

Technology Services

# Staff Senate Committees

- **Communication Committee**
- **Elections and Nominations Committee**
- **Policy**
- **Events/Fundraising**
- **By-Laws**
- **Student Relations**
- **Budget/Procurement**
- **Website/Social Media**
- **Staff Advocacy Programming**
  - ✓ Fielding and addressing staff concerns to resolution
  - ✓ Recognition programming
  - ✓ Developing and implementing morale survey
  - ✓ Implement morale building events
  - ✓ Fostering a climate of inclusion
  - ✓ Create a customer service resolution process

*The Staff Senate Needs Your Help!  
Click Below*

[Staff Volunteer Resource Register](#)



[Staff Senate Comments Portal](#)



**THANK YOU!!!**

**Facebook – VSUStaffSenate**  
**Twitter – @VSUStaffSenate**  
**VSU email address: [staffsenate@vsu.edu](mailto:staffsenate@vsu.edu)**

**Virginia State University**  
**Staff Senate**