

Virginia State University

EMPLOYEE WORK PROFILE

EMPLOYEE SELF EVALUATION

The following pages are printed separate from the remainder of the EWP because they contain confidential employee information.

PART V – Position Identification Information	
30. Position Number:	31. President/VP: Dean/Assoc. VP: Director/Department:
32. Employee Name:	33. Employee ID Number:

PART VI – Performance Evaluation	
34. Core Responsibilities - Rating Earned	35. Core Responsibilities - Comments on Results Achieved
A. <input type="checkbox"/> Contributor <input type="checkbox"/> Extraordinary Contributor <input type="checkbox"/> Below Contributor	
B. <input type="checkbox"/> Contributor <input type="checkbox"/> Extraordinary Contributor <input type="checkbox"/> Below Contributor	
C. <input type="checkbox"/> Contributor <input type="checkbox"/> Extraordinary Contributor <input type="checkbox"/> Below Contributor	

D. <input type="checkbox"/> Contributor <input type="checkbox"/> Extraordinary Contributor <input type="checkbox"/> Below Contributor	
E. <input type="checkbox"/> Contributor <input type="checkbox"/> Extraordinary Contributor <input type="checkbox"/> Below Contributor	
F. <input type="checkbox"/> Contributor <input type="checkbox"/> Extraordinary Contributor <input type="checkbox"/> Below Contributor	

36. Special Assignments - Rating Earned	37. Special Assignments - Comments on Results Achieved
G. <input type="checkbox"/> Contributor <input type="checkbox"/> Extraordinary Contributor <input type="checkbox"/> Below Contributor	

H. <input type="checkbox"/> Contributor <input type="checkbox"/> Extraordinary Contributor <input type="checkbox"/> Below Contributor	
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38. Agency/Division/Unit Objectives - Rating Earned	39. Agency/Division/Unit Objectives - Comments on Results Achieved
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I. <input type="checkbox"/> Contributor <input type="checkbox"/> Extraordinary Contributor <input type="checkbox"/> Below Contributor	
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J. <input type="checkbox"/> Contributor <input type="checkbox"/> Extraordinary Contributor <input type="checkbox"/> Below Contributor	
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K. <input type="checkbox"/> Contributor <input type="checkbox"/> Extraordinary Contributor <input type="checkbox"/> Below Contributor	
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L.

Contributor

Extraordinary
Contributor

Below Contributor

40. Other significant results for the performance cycle:

Part VII - Employee Development Results

41. Year-end Learning Accomplishments:

Part VIII - Overall Results Assessment and Rating Earned

An employee must receive at least one Performance Management Need Improvement/Substandard Performance form during the performance cycle in order to be receive an overall "Below Contributor" rating during the same performance cycle.

An employee who receives an overall rating of "Below Contributor" must be reviewed again within three months.

An employee must receive at least one Acknowledgment of Extraordinary Contribution form during the performance cycle in order to be eligible for an overall "Extraordinary Contributor" rating during the same performance cycle. However, the receipt of an Acknowledgment of Extraordinary Contribution form does not guarantee an overall performance rating of "Extraordinary Contributor" for that performance cycle.

42. Overall Rating Earned

- Contributor
- Extraordinary Contributor
- Below Contributor