

2024-2025 Work-Study Interest Form

Office of Student Financial Aid

P.O. Box 9031 - 112 Gandy Hall

Virginia State University, Petersburg, VA 23806

Return Completed Form to: Fax: (804) 524-6818 OR Email: cfelton@vsu.edu

The Federal College Work-Study (FWS) Program provides on-campus and off-campus employment opportunities for eligible students. The rate of pay is the federal minimum wage or higher. Students are generally limited to working 15-20 hours per week.

You have indicated a desire to participate in the FWS program. You must meet the following criteria:

- Must complete the 2024-2025 Free Application for Federal Student Aid (FAFSA) to determine your eligibility. Students must have financial need as determined by the FAFSA.
- Must submit all required financial aid forms before the priority deadline.
- Must be enrolled in an eligible program of study **and** must be enrolled in at least 6 credit hours.
- Must meet the Satisfactory Academic Progress (SAP) Guidelines for federal student aid.
- Must accept the FWS offer in Banner self-service.
- Must have two (2) valid forms of identification (no copies or screenshots) in order to be placed in a work-study position.
- Must work to earn this award.

Please keep in mind that completing this form does not guarantee you a work-study position and this form does not guarantee you to be placed in the department of your choice. Funding is limited and students are awarded on a “first come, first serve” basis. If hired, you will be required to complete the necessary Human Resources and Payroll paperwork and training.

First Name: _____ **Last Name:** _____

V#: V00 _____ **Cell Phone#:** _____

Major: _____ **VSU Email:** _____@students.vsu.edu

Interested in a FWS position that is: On-campus Off-campus On or Off-campus

Student Signature: _____ **Date:** _____

Office use only, do not write below this line

Date of receipt: _____