

Teen Functions

A Sweet Sixteen Birthday Party is a monumental occasion in a young person's life. Although this will be a very exciting and celebratory event for everyone, guidelines have been put in place to ensure a safe event.

Head Count

The Department of Conference Services requires a list of all persons who will be attending the event. A copy of this list should be at the entrance to the event for easy check-ins. This list creates accountability for you. You may also use this list to notate when persons leave the event.

Chaperones

One adult chaperone per 25 guests is the required ratio for Sweet 16 Birthday Parties.

Security

Security is mandatory and these services are provided for the duration of the event to ensure that all guests are safe and to also ensure that no unwanted guests gain entrance. One (1) security guard is assigned per 50 guests.

Drugs and Alcohol

Drugs and alcohol are prohibited.

Social Media

The use of social media to invite guests is prohibited.