AGENDA

- COVID 19 Operating Protocols and Communications
- Executive Order 72, Seventh Amendment
- Building Renaming
- Retool Your School Win
- Energy
- Demand Response Preparation
- Environmental Excellence
- Executive Order 77
- Steam Shutdown
- Community Service Activities
- Facilities Updates
  - Summer Work/Updates
- Capital Outlay Updates
  - Capital Projects
- Meeting Topics
- Round Table
COVID Dashboard

Covid-19 Dashboard
Please view for more information.

Click Here
COVID Response For Students
Trojan Care Response Team

Student visits Student Health to take COVID Test
(Self report or surveillance. If positive or exposed, student reports to Whiting Hall or return home. Student Health will request the Trojan Care Response Team be activated to the AVP; AVP activates TCRT! (approx. 15-20 minutes)

TCRT includes: Housing, Food Services, Student Health, University Counseling Services, ACE, Facilities, & VSUDPPS

After 10 to 14 days I/Q student may return to residence hall and face to face classes.

NOTE: Students living at UAE or off campus up to 25 mile radius will be delivered food kits

Housing assigns I/Q room;
Thompson delivers food kits and daily meals;
SHS and UCC conduct daily health checks;
ACE contacts professors;
Facilities sanitizes student room and I/Q space
Police/security patrol area.
COVID Communications Guide

If a colleague is diagnosed with COVID-19 or required to self-isolate by a medical professional or public health official AND they were working remotely (OFF CAMPUS):

- Faculty should contact their Dean; Staff should contact their supervisor.
- Dean/Supervisor contacts the Office of Human Resources and/or Student Health Services.
- Isolate at least 10 – 14 days from onset of symptoms or positive test and do not return to campus until at least 24 hours have passed with no fever, defined as less than 100°F, without fever reducing medication, and symptoms have improved.

If a colleague is diagnosed with COVID-19 or required to self-isolate by a medical professional or public health official AND they were working ON CAMPUS:

- Faculty should contact their Dean; Staff should contact their supervisor.
- Dean/Supervisor should contact the Office of Human Resources and/or Student Health Services:
- Isolate at least 10 – 14 days from the onset of symptoms or positive test and do not return to campus until at least 24 hours have passed with no fever, defined as less than 100°F, without fever reducing medication, and symptoms have improved.

If a colleague is exposed to or come into close contact with someone that tested positive for COVID-19, they should quarantine and monitor their health in addition to the following:

- Faculty should contact their Dean; Staff should contact their supervisor.
- Faculty and staff should quarantine away from campus and others for 10 – 14 days and monitor any COVID-19 related symptoms as appropriate.
- Dean/Supervisor should work with faculty and staff on remote working options or the usage of leave.
- Faculty and staff can return to campus after at least 24 hours have passed with no fever, defined as less than 100°F, without fever reducing medication, and symptoms have improved (if any)

Close Contact (CDC):

- Within 6 feet of an infected person for a total of 15 minutes or more.
- An infected person can spread COVID-19 starting from 48 hours (or 2 days) before the person has any symptoms or tests positive for COVID-19.
Role of the Building Manager

- Coordination of Occupied Spaces
- Store and distribute emergency supplies of PPE for immediate use
- Requests for Additional PPE (Fall 2021 Semester)
- Requests for Disinfecting/Cleaning and access to spaces
- Communicate COVID 19 Disinfecting Protocols
  - Active Cases or Close Contact Require Isolation or Quarantine off Campus
  - Notification to building tenants
  - Facilities Disinfects 24 hours after vacant
- Report Problems to the Workorder Desk
- Manage Change!
Updated Executive Order 72

_FURTHER EASING OF COMMONSENSE SURGE RESTRICTIONS DUE TO NOVEL CORONAVIRUS (COVID-19)_

Effective 5/15/21 _Seventh Amendment Executive Order 72_ - Rules based upon type of activity

<table>
<thead>
<tr>
<th>Remaining Protocols:</th>
<th>Changed Protocols:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Social Distancing</td>
<td>Capacity Increase</td>
</tr>
<tr>
<td>(6’ apart or 10’ apart)</td>
<td>50 &gt; 100 indoors,100&gt;250 outdoors</td>
</tr>
<tr>
<td>Disinfecting</td>
<td>Some business rules relaxed</td>
</tr>
<tr>
<td></td>
<td>(Dining, fitness and personal services)</td>
</tr>
<tr>
<td>Signage</td>
<td>Overnight camps allowed</td>
</tr>
<tr>
<td></td>
<td>(with conditions)</td>
</tr>
</tbody>
</table>

Some restrictions and protocols likely to remain for Fall, 2021 Semester
Building Renaming

Signs Removed at Byrd Hall, Eggleston Hall, Trinkle Hall and Vawter Hall

- **Renaming Committee consists of:**
  - Ms. Monica Brown- VSU Staff Senate chair
  - Dr. Ceslav Ciobanu- VSU Faculty Senate chair
  - Dr. Elsie Weatherington-former Dean of the VSU Library
  - Mr. Lucious Edwards-VSU Historian
  - Dr. Cheryl Mango-VSU History Professor
  - Ms. Starrie Jordan-VSU Alumna
  - Mr. Maurice Jones-VSU Alumnus
  - Mr. Ahmir Lawson-VSU Student Government Association President.

- **Interim Names/Signs:**
  - Building B, formerly known as Byrd Hall
  - Building E, formerly known as Eggleston Hall
  - Building T, formerly known as Trinkle Hall
  - Building V, formerly known as Vawter Hall

- **New Names by 7/30**
Retool Your School

Congratulations!

VSU won $30,000 in the Home Depot Retool Your School contest to update and upgrade our campus outdoor spaces.

Thank you for your vote.
Thank you to Home Depot.

@VSU_Facilities
@VSUFacilities

Replying to @VSUFacilities

What's our next project?

- New Outdoor Fitness Park: 77.4%
- Improve Basketball Court: 22.6%
Energy Update

Challenges for 2021

• COVID 19
• Energy Conservation Measures
• Rate Increases
• Reducing consumption
• How do we do it – Campus wide buy-in
• What can you do?
  – Be cognizant of waste – take action
  – Report problems to Workorder desk
Energy Update

- VSU Facilities staff and ABM (THE TEAM) began having weekly meetings in March 2020 to brainstorm and strategize on how to reduce our utility cost for campus.
- Between March and the end of FY ’20 in June, those efforts resulted in savings of $384,523.
- So far in FY ’21 (July 2020 through March 2021), VSU has saved $782,908 by operating the facilities efficiently as possible due to lower student population on campus.

<table>
<thead>
<tr>
<th>VSU Campus Energy Cost Comparison</th>
<th>1st QTR</th>
<th>2nd QTR</th>
<th>3rd QTR</th>
<th>4th QTR</th>
<th>Total</th>
<th>% change</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 13</td>
<td>$ 820,032.44</td>
<td>$ 827,563.87</td>
<td>$ 861,704.93</td>
<td>$ 761,207.28</td>
<td>$3,270,508.52</td>
<td></td>
</tr>
<tr>
<td>FY 14</td>
<td>$ 710,999.93</td>
<td>$ 735,881.14</td>
<td>$ 1,105,544.97</td>
<td>$ 778,063.36</td>
<td>$3,330,489.40</td>
<td>1.83%</td>
</tr>
<tr>
<td>FY 15</td>
<td>$ 745,498.05</td>
<td>$ 768,417.09</td>
<td>$ 894,206.54</td>
<td>$ 757,553.09</td>
<td>$3,165,674.77</td>
<td>-4.95%</td>
</tr>
<tr>
<td>FY 16</td>
<td>$ 763,812.59</td>
<td>$ 760,634.27</td>
<td>$ 846,129.09</td>
<td>$ 723,247.15</td>
<td>$3,093,823.10</td>
<td>-2.27%</td>
</tr>
<tr>
<td>FY 17</td>
<td>$ 753,440.53</td>
<td>$ 748,618.82</td>
<td>$ 769,448.91</td>
<td>$ 664,370.72</td>
<td>$2,935,878.98</td>
<td>-5.11%</td>
</tr>
<tr>
<td>FY 18</td>
<td>$ 753,724.43</td>
<td>$ 829,133.49</td>
<td>$ 838,890.69</td>
<td>$ 722,937.66</td>
<td>$3,144,686.27</td>
<td>7.11%</td>
</tr>
<tr>
<td>FY 19</td>
<td>$ 812,775.22</td>
<td>$ 790,280.86</td>
<td>$ 841,446.45</td>
<td>$ 755,054.79</td>
<td>$3,199,557.33</td>
<td>1.74%</td>
</tr>
<tr>
<td>FY 20</td>
<td>$ 867,071.78</td>
<td>$ 775,968.04</td>
<td>$ 765,448.84</td>
<td>$ 552,338.45</td>
<td>$2,960,827.12</td>
<td>-7.46%</td>
</tr>
<tr>
<td>FY 21</td>
<td>$ 561,580.54</td>
<td>$ 464,348.60</td>
<td>$ 599,650.66</td>
<td>$ 170,937.94</td>
<td>$1,796,517.75</td>
<td>-39.32%</td>
</tr>
<tr>
<td>Reduction</td>
<td>35.2%</td>
<td>40.2%</td>
<td>21.7%</td>
<td></td>
<td>$305,491.24</td>
<td>$311,619.44</td>
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</tbody>
</table>
Energy Update

VSU Campus Utility Costs

<table>
<thead>
<tr>
<th>Year</th>
<th>1st QTR</th>
<th>2nd QTR</th>
<th>3rd QTR</th>
<th>4th QTR</th>
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Demand Response Preparations

Program Period: June 1, 2021 – May 31, 2022

• Facilities Action Plans – Winter & Summer
  ➢ **Mandatory test day on June 24 from 2:00pm – 3:00pm**
  • Day of Mandatory Test - Jane will email you about what we are doing and what you can do to help.

• Program Communications - 410-346-5907
  cpowerdispatch@mg.cpowerenergymanagement.com

• If we have an actual DR event – you can be notified when facilities get notified
  ➢ **Email me – gbowles@vsu.edu** if you want to be notified by CPower – cell or email
Demand Response Test Results
Facilities Updates
Facilities – Environmental Excellence Award

Virginia State University
Facilities and Capital Outlay
Fleet’s Branch Stream Restoration Phase I
ENVIRONMENTAL PROJECT

- Flattening of slopes and removal of steep banks provides safer environment for pedestrians
- Reconnection of main channel to flood bank areas
- Removal of invasive vegetation
- Stabilization of main channel with in-stream structures
- Stabilization of banks with vegetation
- Repairs to existing drainage outfalls and stabilized connection to main channel
Executive Order 77 - Leading by Example to Reduce Plastic Pollution and Solid Waste (Signed 3/23/21)

Requirements:

Within 120 days:
Discontinue buying, selling, or distributing disposable plastic bags, single-use plastic and polystyrene food service containers, plastic straws and cutlery, and single-use plastic water bottles

Within 180 days:
1. Develop a Plastic Pollution Reduction Plan (Plan) to eliminate the buying, selling, or distribution of all non-medical single-use plastic and expanded polystyrene objects
2. Include an inventory of all non-medical single-use plastic and expanded polystyrene items typically used
3. Determine appropriate alternative replacement items that are reusable, compostable, or recyclable
4. Timelines for phasing out all non-medical single-use plastic and expanded polystyrene objects:
   - 25 percent reduction by December 31, 2022
   - 50 percent reduction by December 31, 2023
   - 75 percent reduction by December 31, 2024
   - 100 percent reduction by December 31, 2025
Executive Order 77 (continued)

• Discontinue buying, selling, or distributing these specific items: disposable plastic bags, single-use plastic and polystyrene food service containers, plastic straws and cutlery, and single-use plastic water bottles.
• "Single-use plastics" refers generally to a plastic item that is used once and immediately thrown away, such as disposable personal plastic water bottles.
• Initial timeline for cessation – July 21, 2021, possible exemptions with DEQ approval
• Ultimate goal- to reduce strain and capacity on Virginia Landfills
Annual Steam Shutdown

- **Timeframe:** May 23\(^{th}\) – June 24\(^{th}\) (And Possibly Beyond depending upon campus population)

Impact on Campus: no hot water in steam buildings

Planned Work Items:
- Replace condensate line between Davis and Hayden St and reinsulate
- Exploratory at Langston Hall abandoned tunnel
- Insulate lines from Hayden to the Plant and replace any failed piping if found
- Replace Sump Pump, replace valve and approx. 10’ of condensate piping at Memorial Hall
- Report from Timmons on steam vaults at MT Carter and Owens
- Steam Trap testing by ACI – mechanical rooms in historic dorms, between floors at Jones, testing of traps within Byrd
Community Service Days

Partnered with Academic Affairs for community service days – 3/20, 4/17 and 5/2
• Maintenance has been busy ensuring that the air quality and ventilation is properly maintained in the buildings
• We are cleaning filters and upgrading some where possible

• We are greasing and cleaning air dampers to make sure they work as intended

• All air conditioning equipment has been cleaned and serviced, ready for summer use
• We have identified several areas to be painted during the summer break

• ABM will be working diligently during the break to ensure that students, staff, and faculty have a safe environment to return to this fall
ABM Supervised the installation of Dehumidifiers in various buildings throughout campus
Maintenance working with Students & Faculty, Planting trees and building Picnic tables and benches
Custodial: Summer Cleaning (Honoria)

• Daily Disinfecting of classrooms & Residence Halls
• Electrostatic spraying and cleaning of spaces with confirmed cases
• Move all furniture
• Strip and wax rooms and common areas at Residence Halls
• Carpet clean Residence Halls
• Room turns for Summer Camps
Campus Grounds

• ABM has started settling into our weekly mowing schedule
• 95% of mulch is done around campus, only a couple buildings remain
• Spring/summer annuals
  • Begonias and Angelonias
• Traffic circles renovated
  • Distylium bushes
  • White drift roses
  • Orange daylilies
Capital Outlay Updates
Completed Projects – Multiple Campus Buildings Duct Cleaning/Sealing

BRIEF SCOPE:
- CLEAN AND SEAL EXISTING DUCTWORK FOR FOLLOWING BUILDINGS:
  - JONES DINING HALL
  - FOSTER HALL
  - GANDY HALL
  - BOOKSTORE
  - SINGLETON HALL
  - QUAD 1 & QUAD 2
  - VIRGINIA HALL
  - ENGINEERING & TECHNOLOGY
  - GATEWAY DINING & EVENTS
  - OWENS HALL
  - HUNTER MCDANIEL
  - PHYSICAL PLANT
  - MT CARTER

PROGRESS UPDATE:
- START DATE: 11/30/2020
- PROJECT TEAM: HCDC (CONTRACTOR), VSU PM: RIANNA DAVIS-GAETANO & ERIC MARTIN
- 100% COMPLETE
Completed Projects – Repair Storum Hall for Accessibility

BRIEF SCOPE:
- MAKE ADA ACCESSIBLE THROUGHOUT
- RESTORE FINISHES

PROGRESS UPDATE:
- START DATE: 6/1/2020
- PROJECT TEAM: TIMMONS & GLAVE(A/E), MARK TURNER CONSTRUCTION (CONTRACTOR), VSU PM: ERIC MARTIN
- 100% COMPLETE.
Completed Projects – Heating Plant Chimney Replacement

BRIEF SCOPE:
- MASONRY REPOINTING & REPLACEMENT OF DAMAGED BRICKS ON CHIMNEY

PROGRESS UPDATE:
- START DATE: 10/01/2020
- PROJECT TEAM: COMMONWEALTH ARCHITECTS, PAISLEY KERR, LLC (CONTRACTOR), VSU PM: MARIAN BARNEY
- 100% COMPLETE
Completed Projects – Randolph Farm Small Farm Outreach Program High Tunnel

BRIEF SCOPE:
1. HIGH TUNNEL; TOTAL 2,880 SF, PRE-MANUFACTURED BATTERY SHED, SOLAR PANEL ARRAY, WIND TURBINE, HVAC, RAIN COLLECTION, PROPANE GENERATOR, SITE WORK, STONE PARKING, SITE LIGHTING, AND INFORMATIONAL SIGNAGE.

PROGRESS UPDATE:
- START DATE: 3/31/2020
- PROJECT TEAM: RRMM (A/E), CENTENNIAL CONTRACTORS ENTERPRISES (CONTRACTOR),
  VSU PM: DEBRA AC. SULLA
- COMPLETE: 4/15/2021
Completed Projects – Randolph Farm Agricultural Research High Tunnels

BRIEF SCOPE:
1. INSTALLATION OF TWO HIGH TUNNELS PURCHASED BY THE AGRICULTURAL DEPARTMENT.
2. THEY ARE 1,440 SQUARE FEET EACH WITH A TOTAL OF 2,800 SQUARE FEET OF GROWING SPACE.

PROGRESS UPDATE:
- START DATE: 7/07/2020
- PROJECT TEAM:
  TAM CONSULTANTS (AE);
  PUCKETT GREENHOUSES (CONTRACTOR)
  VSU PM: DEBRA AC. SULLA
- COMPLETE: 3/23/2021
BRIEF SCOPE:

1. SPRINKLER SYSTEM AND FIRE ALARM INSTALLATION.

PROGRESS UPDATE:

- START DATE: 6/1/2020
- PROJECT TEAM: TIMMONS & GLAVE(A/E), MARK TURNER
  CONSTRUCTION (CONTRACTOR), VSU PM: ERIC MARTIN
- 100% COMPLETE
Completed Projects – Vawter Hall Roof Replacement

BRIEF SCOPE:
1. REPLACE ALL METAL ROOFING AND BROKEN SLATE TILES.
2. INSTALL NEW COPPER GUTTERS & DOWNSPOUTS.
3. INSTALL NEW GRAVITY VENTS.
4. REPAIR AND REPLACE ELEMENTS OF NORTH, SOUTH, AND EAST PORCH.

PROGRESS UPDATE:
- START DATE: 07/2020
- PROJECT TEAM: GLAVE (A/E), MARK TURNER CONSTRUCTION (CONTRACTOR), VSU PM: ERIC MARTIN
**BRIEF SCOPE:**
1. LOW SLOPED AND FLAT CAMPUSWIDE ROOF REPAIRS
2. REPLACEMENT OF SHINGLES, SLATE, METAL, EPDM RUBBER,
3. FIXED FLASHING, REPAIRED HOLES, REPLACEMENT OF PIPE BOOTS, OPEN CONDITIONS RIDGE CAP IN METAL ROOFS.

**PROGRESS UPDATE:**
- START DATE: 03/2021
- PROJECT TEAM: ROOF CONSULTING SERVICES AND N.W. MARTIN & BROTHERS (CONTRACTOR)
  VSU PM: RIANNA DAVIS-GAETANO
- PENDING ROOF REPAIRS: MOORE HALL, LOCKETT HALL, GANDY HALL, LIBRARY ANNEX
- TARGET COMPLETION DATE: 07/2021
Current Projects –
Davis Hall Chiller Replacement

BRIEF SCOPE:
1. CONNECT TEMPORARY CHILLER, LOCATED IN DAVIS HALL PARKING
2. DEMOLISH EXISTING CENTRIFUGAL CHILLER
3. INSTALLATION MULTI-STACK MODULAR CHILLER
4. REPLACE MANUAL CHEMICAL FEED WITH AUTOMATED CHEMICAL SYSTEM

PROGRESS UPDATE:
- START DATE: 7/15/2020
- PROJECT TEAM: RRMM (A/E), MARK TURNER CONSTRUCTION (CONTRACTOR), VSU PM: RIANNA DAVIS GAETANO
- TARGET COMPLETION DATE: 06/15/2021
- CONSTRUCTION COMPLETE. COMMISSIONING OF CHILLER START-UP 05/04/2021
Current Projects – Fauntleroy (Elevator) Accessibility Improvements

BRIEF SCOPE:
• VSU FAUNTLEROY ELEVATOR ADDITION FOR ACCESSIBILITY (& INTERIOR RECONFIGURATION)
• ADDED DEDICATED ELEVATOR MACHINE ROOM

PROGRESS UPDATE:
- START DATE: 6/23/2020
- PROJECT TEAM: TIMMONS/EYP (A/E)
- VSU PM: RIANNA DAVIS GAETANO
- DESIGN IS 100% COMPLETE
- GOING OUT FOR BID
Current Projects – Fauntleroy Roof Replacement & Drainage Improvements

BRIEF SCOPE:

- INSTALLATION OF NEW STANDING SEAM METAL ROOF IN PLACE OF EXISTING ASPHALT SHINGLES
- INSTALLATION OF NEW MODIFIED BITUMINOUS ROOF SYSTEM & INSULATION, REPLACING EXISTING LOW SLOPED ROOF SECTION.
- INSTALLATION OF NEW ALUMINUM GUTTERS AND DOWNSPOUTS
- INSTALLATION OF NEW DORMER LOUVERS.

PROGRESS UPDATE:

- START DATE: 6/23/2020
- PROJECT TEAM: TIMMONS/EYP ARCHITECTURE & ENGINEERING (A/E), VSU PM: RIANNA DAVIS GAETANO
- DESIGN IS 100% COMPLETE
- GOING OUT FOR BID
Current Projects –
E&T 3D CNC Computer Numeric Cont (CNC)

BRIEF SCOPE:
1. INSTALLATION CNC MACHINE IN E&T AUTOMOBILE LAB.
2. CNC MACHINE COMPUTERIZED CONTROL OF TOOLS FOR DRILLING, MILLING, WELDING, GRINDING, ETC.

PROGRESS UPDATE:
- START DATE: 1/15/2021
- PROJECT TEAM: RRMM (A/E), MARK TURNER CONSTRUCTION (CONTRACTOR), VSU PM: CAMERON STILES
- TARGET COMPLETION DATE: 06/17/2021
Current Projects – Post Office Accessibility Improvements

BRIEF SCOPE:

- VSU POST OFFICE ELEVATOR ADDITION FOR ACCESSIBILITY IMPROVEMENTS WITH A NEW TOWER
- SECOND FLOOR ACCESSIBILITY IMPROVEMENTS

PROGRESS UPDATE:

- START DATE: 4/2021
- PROJECT TEAM: TIMMONS, GLAVE & HOLMES (A/E), VSU PM: RIANNA DAVIS GAETANO
- DESIGN IS 0% COMPLETE
- CONCEPT DESIGN PHASE
Current Projects – Moore Hall Delayed Egress Exit Doors

BRIEF SCOPE:
- ADD AND INSTALL ACCESS CONTROL CARD READERS AND DELAYED EGRESS DOOR HARDWARE ON THE THREE REAR STAIRWELL DOORS.

PROGRESS UPDATE:
- START DATE: 4/2021
- PROJECT TEAM: RRMM/SYSKA (A/E), CTSI (CONTRACTOR)
- VSU PM: RIANNA DAVIS GAETANO
- DESIGN IS 100% COMPLETE
- AT CONSTRUCTION PHASE – 0% COMPLETE
Current Projects - Academic Commons
Demolish/Replace Daniel Gym and Harris Hall

Pool Funded - Approved for Construction

Work Includes:
• Construction of 174,000 SF Academic building
• Construction of a new Ceramics Studio adjacent Fauntleroy Hall
• Demolition of Harris Hall summer, 2021
Current Projects - MT Carter Annex

- New Building for the College of Agriculture
- Estimated gross area of 13,600 SF
- Adjacent Jesse Bolling and MT Carter Research Building
- Federally Funded Project
- Multi-use for Research and Extension
- Construction begins summer, 2021
Addition to MT Carter Building (cont’d)

D.E.B. Approved Site Plan:

Existing Jesse Bolling

Existing MT Carter

Building

Proposed Pedestrian Path

Outdoor Learning
Current Projects - Waterproof Campus Buildings

Pool Funded
Detailed Planning

Waterproofing foundation walls and improve drainage at:

- Colson Hall
- Virginia Hall
- Lindsay Montague
- President’s House
- Davis
- Gandy Hall
- Institutional Effectiveness
- Singleton Hall
- Trinkle Hall
Approved for Construction

Work Includes:

• Perimeter fencing
• Additional guard station
• Exterior and interior surveillance cameras
• Exterior LED lighting fixtures
• Card reader systems
• Boiler Plant and Steam System improvements
Current Projects - Improve and Replace Technology Infrastructure

Approved for Construction

Work Includes:

• Provide additional infrastructure pathways for network reliability and security (duct bank, conduit and fiber)

• Correct issues impacting security, safety, and environmental conditions for telecommunications rooms and pathways
  ➢ HVAC and electrical services
  ➢ Fire protection
  ➢ Physical security to utility manholes/hand holes.

• Relocate network equipment located in failed structures.

• Replace failed/antiquated technology in 105 classrooms.
Meeting Topics

Please give us feedback regarding any topics you would like covered in the building manager meetings
Roundtable