

Due Date	Action
December 3, 2025	Salary Reports emailed to VPs, Deans and Directors
January 13, 2026	Budget Development Kick Off Meeting
January 15, 2026	Make Up Session
January 20, 2026	Salary Reports due to the Budget Office
January 30, 2026	Budget Request Forms must be completed no later than 12:00 p.m.
February 2, 2026	Budget requests sent to Deans for review and approval
February 6, 2026	Approved Dean budget requests due to the Budget Office
February 9, 2026	Budget request sent to VPs for review and approval
February 13, 2026	Approved VP budget requests due to the Budget Office
February 16, 2026	Final listing to President and Sr. VP for Finance
February 20, 2026	Final approved list due to Budget Office
February 11, 2026 - April 12, 2026	Budget Office Prepares Budget Packages
April 23-24, 2026	BOV Approves FY 2027 Budget
June 26, 2026	Notification of Approved Budget Amendments will be communicated via email.
July 1, 2026	FY 27 NPS Budgets loaded to BANNER