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Spring 2026 Opening Conference  
**GreAter by Design:**  
Advancing Intelligence. Inspiring Excellence. THE REMIX

# FY 2027 Budget Development Kickoff

January 13, 2026

Presenters:

Joyce Wilkins, MBA  
Interim Associate Vice President for Budget and Finance

Sheila Phillips  
Senior Budget Analyst



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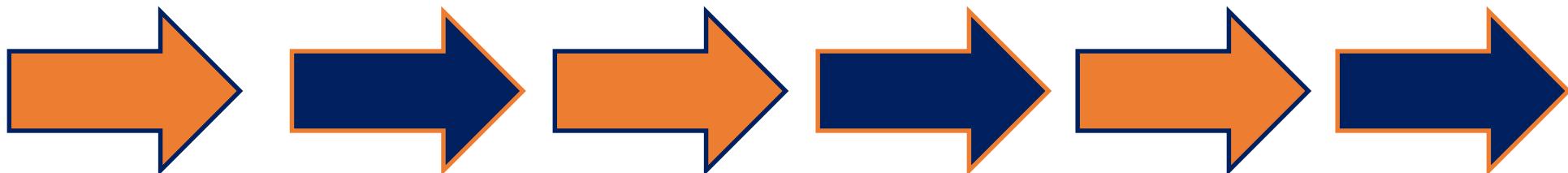
# Introduction



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# TIMELINE



Due Date	Action
December 3, 2025	Salary Reports emailed to VPs, Deans and Directors
January 13, 2026	Budget Development Kick Off Meeting
January 15, 2026	Make Up Session
January 20, 2026	<b>Salary Reports due to the Budget Office</b>
January 30, 2026	<b>Budget Request Forms must be completed no later than 12:00 p.m.</b>
February 2, 2026	Budget requests sent to Deans for review and approval
February 6, 2026	<b>Approved Dean budget requests due to the Budget Office</b>
February 9, 2026	Budget request sent to VPs for review and approval
February 13, 2026	<b>Approved VP budget requests due to the Budget Office</b>
February 16, 2026	Final listing to President and Sr. VP for Finance
February 20, 2026	<b>Final approved list due to Budget Office</b>
February 11, 2026 - April 12, 2026	Budget Office Prepares Budget Packages
April 23-24, 2026	BOV Approves FY 2027 Budget
June 26, 2026	Notification of Approved Budget Amendments will be communicated via email.
July 1, 2026	FY 27 NPS Budgets loaded to BANNER



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# Form Overview

[https://forms.office.com/Pages/ResponsePage.aspx?id=YmHKq6e\\_JkWYJu7MMH8LreBmrNwWONOrZOggvko6TBUNjhET1cyVDhRM05CT0VPSE5KWFBaRU5VWC4u](https://forms.office.com/Pages/ResponsePage.aspx?id=YmHKq6e_JkWYJu7MMH8LreBmrNwWONOrZOggvko6TBUNjhET1cyVDhRM05CT0VPSE5KWFBaRU5VWC4u)

## THINGS TO REMEMBER

1. One request per form
2. Justifications should be brief and tied to a University Strategic Priority
3. Forms must be completed by 12:00 p.m. on 1/30/2026
4. Notification of approved requests will be emailed in June.

## Budget Office

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## Questions

