



**Budget Office  
Form to Request Additional Funds – Fiscal Year 2024**

**Section 1: Department Information**

- 1. Department/Index:
- 2. Account:
- 3. Request Type:                    E&G                    AUX
- 4. Are you currently receiving Title III Funding:            Yes            No
- 5. Did you request this initiative last year:            Yes            No

**Section 2: Amount Requested and Justification**

- 6. Amount Requested:
- 7. One time or Ongoing?
- 8. Strategic Priorities:
- 9. Justification:

**Section 3: Approvals**

Prepared by  
Print Name \_\_\_\_\_ Signature \_\_\_\_\_

Account Manager  
Print Name \_\_\_\_\_ Signature \_\_\_\_\_

Dean or Director  
Print Name \_\_\_\_\_ Signature \_\_\_\_\_

Vice President  
Print Name \_\_\_\_\_ Signature \_\_\_\_\_