

**VIRGINIA STATE UNIVERSITY BOARD OF VISITORS
EXECUTIVE COMMITTEE
10:00 A.M., TUESDAY, MARCH 21, 2023
Room 310, VIRGINIA HALL
(on the campus of Virginia State University)
(No Public Comment Period Scheduled)**

DRAFT AGENDA

CALL TO ORDER Dr. Valerie Brown, Rector

ROLL CALL

INVOCATION

APPROVAL OF AGENDA

APPROVAL OF PREVIOUS MEETING MINUTES (if any)

- June 17, 2022 Draft Executive Committee Meeting

PRESIDENT'S REMARKS Dr. Makola M. Abdullah

REPORTS AND RECOMMENDATIONS

Approval Items:

- Proposed Increase in Student Mandatory Fees, 2023-2024
- 2023-2025 Nominations/Slate of Board Officers

OTHER BUSINESS

ADJOURNMENT

**VIRGINIA STATE UNIVERSITY BOARD OF VISITORS
EXECUTIVE COMMITTEE MEETING
DRAFT MINUTES
TUESDAY, MARCH 21, 2023**

CALL TO ORDER

Dr. Valerie K. Brown, Rector and Committee Chair, called the Executive Committee meeting to order at approximately 10:00 a.m. in Room 310 Virginia Hall, located at 1 Hayden Drive, on the campus of Virginia State University.

ROLL CALL

A quorum was present.

Committee Members Present:

Dr. Christine Darden (*absent*)

Ms. Pamela Currey

Ms. Shavonne Gordon (*participated by electronic means*)

Mr. Jon Moore

Mr. William Murray

Mr. Glenn Sessoms

Other Board Members Present:

None

Ms. Shavonne Gordon participated by Cisco WebEx video conference from New York City, NY, due to personal reasons.

Administration Present:

Dr. Makola M. Abdullah, President

Dr. Donald Palm, Provost/Executive Vice President for Academic and Student Affairs

Kevin Davenport, Senior Vice President for Finance & Administration/Chief Financial Officer

Shawri King-Casey, Vice President for Institutional Integrity & Compliance

Dr. Alexis Brooks-Walter, Vice President for Enrollment Management

Tonya Hall, Vice President for External Relations

Dr. Annie C. Redd, Chief of Staff/Director, Board Operations and Relations

Legal Counsel Present:

Cynthia Norwood Marquez, Senior Assistant Attorney General

INVOCATION

Rector Brown invited Dr. Redd to offer the invocation.

APPROVAL OF AGENDA

Rector Brown called for approval of the agenda with the addition of a closed session requested by President Makola M. Abdullah to discuss employee performance. The motion to approve the revised agenda was made and properly seconded. The motion passed by voice vote.

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APPROVAL OF PREVIOUS MEETING MINUTES

The Rector called for approval of previous minutes from the June 17, 2022 meeting. The motion was made and properly seconded. The motion passed by voice vote.

PRESIDENT’S REMARKS

President Abdullah expressed appreciation to the Committee for their time and the work they do on behalf of Virginia State University.

REPORTS AND RECOMMENDATIONS

Visitor William Murray reminded the Committee that state law required a 30-day time period between the Public Comment Period (February 10th) and the board’s vote on the proposed increase in student fees. No additional comments were received by the Board Liaison since the February 10th Public Comment Period. There will be an increase in the campus improvement fee of 2.9% (\$14) and in the comprehensive fee of 3% (\$87) for a total of \$101/semester; the total cost of the increase in tuition is very modest. The motion was made and properly seconded to accept the University’s proposed increase in student mandatory fees for 2023-2024. The Committee passed the motion by voice vote. Visitor Christine Darden was not present for the vote.

The Rector reviewed the VSU Board’s nomination process. Visitor Glenn Sessoms presented the nominations received for the 2023-2025 officer positions--Rector, Vice Rector, committee chairs, and board liaisons and stated there is an opening for Board Secretary. He shared that Visitor Pamela Currey volunteered to serve in that position if there were no other options. However, that would require a change to the Board Bylaws since Visitor Currey has only one year left on her board term. After some discussion, the Rector asked for a motion to temporarily amend the Board Bylaws to nominate Visitor Currey for the position of Secretary as she has only one year left to serve on the Board which is in conflict with the current bylaws. Visitor Murray made the motion, which was properly seconded by Visitor Sessoms. The Committee passed the motion by roll call vote. Dr. Christine Darden was not present for the vote.

Executive Committee Recommendations	
Office/Position	Board Member
Rector	Dr. Valerie Brown
Vice Rector	Ms. Shavonne Gordon
Secretary	Ms. Pamela Currey
Chair, Academic & Student Affairs	Dr. Leonard Haynes, III
Chair, Audit & Compliance	Mr. Jon Moore
Chair, Facilities & Finance	Mr. William Murray
Chair, Institutional Advancement	Mr. Edward Owens
Chair, Personnel, Comp & Gov.	Mr. Victor Branch
Liaison, VSU Real Estate Foundation	Dr. Harold Green, Jr.
Liaison, VSU Foundation	Dr. Harold Green, Jr.

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Rector Brown asked for a motion to accept the slate of officers and recommendations for committee chairs and liaisons to be presented at the April Board meeting. Visitor Murray made the motion and Visitor Sessoms properly seconded the motion. The Committee passed the motion by voice vote.

CLOSED SESSION

The Rector read the motion to enter closed session at 10:35 a.m. to discuss personnel matters related to the employment, assignment, appointment, promotion, or performance of specific employees pursuant to VA Code Section 2.2-3711 (A) (1), specifically, employee performance. The motion was made and properly seconded, and passed by voice vote.

After the discussion, the Rector asked for a motion to enter open session; the motion was made and properly seconded. The motion passed by voice vote. The Rector proceeded to read the certification statement: During its closed meeting, the Board discussed only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act, and only those public business matters identified in the motion convening the Board in closed session. The Rector asked for a motion to certify the closed meeting. The motion was made, properly seconded, and passed by roll call vote.

ADJOURNMENT

There being no further business, Rector Brown called for a motion to adjourn the meeting. The motion was made, properly seconded, and passed by voice vote. The Chair adjourned the meeting at 11:00 a.m.

APPROVED:

Chair

Date

3.27.28ACR

BOARD OF VISITORS

RESOLUTION AUTHORIZING THE TUITION AND FEES FOR ACADEMIC YEAR 2023 – 2024

February 10, 2023

WHEREAS, in accordance with the authority outlined in the *Code of Virginia*, the attached tables for the 2023-24 tuition, fee, comprehensive, miscellaneous and room and board recommendations are hereby presented to the Board of Visitors of Virginia State University for approval; and

WHEREAS, compliance with statute (§23.1-307(D) *Code of Virginia*, as amended), requires that whenever an increase to undergraduate tuition and/or mandatory fees is contemplated, the projected range of the planned increase and an explanation of the need for the increase to be provided to students and the public at least 30 days prior to the Board voting on the resolution; and,

WHEREAS, Virginia State University properly notified and held a public meeting to take comment from the students and community at large on February 10, 2023 in accordance with statute; and,

WHEREAS, legislation passed by the Virginia General Assembly and signed into law by Governor Northam (§23.1-307(E) *Code of Virginia*, as amended) requires the governing board of each public institution of higher education to permit public comment on the proposed increase at a meeting (as defined in (§2.2-3701) of the governing board and to establish policies for such public comment, which may include reasonable time limitations; and,

WHEREAS, the Board of Visitors considered the proposed schedule of tuition, room, board, comprehensive, and miscellaneous fees, identified as Schedules A, B, C, D and E (attached); and,

WHEREAS, the rates set for tuition, room, board, comprehensive, and miscellaneous fees, together with administrative actions to control costs, are intended to provide adequate coverage for basic instructional activities, related administrative support, other program and operating costs, and adequate debt service reserves for past and future construction projects utilizing bond funds; and,


NOW, THEREFORE, BE IT RESOLVED THAT, the Board of Visitors of Virginia State University approves the tuition, room, board, comprehensive, mandatory and miscellaneous fees, found on Schedules A, B, C, D, and E, to be charged to students during the 2023-2024 academic year.

BE IT FURTHER RESOLVED THAT, the President, by and through the authority of the Board of Visitors, shall monitor any subsequent actions of the General Assembly between now and the beginning of Fiscal Year 2024 for legislative impacts on funding and tuition and fee policy. The President shall implement such changes required by legislation in a timely manner, and shall report those actions to the Board of Visitors at its next regularly scheduled meeting; and

BE IT FURTHER RESOLVED THAT, the President, by and through the authority of the Board of Visitors, shall establish miscellaneous fees for items not listed in Schedule D, in response to emerging needs and changing circumstances.



Valerie K. Brown, Rector



Date



Christine M. Darden, Secretary



Date