

**VIRGINIA STATE UNIVERSITY BOARD OF VISITORS  
PERSONNEL & COMPENSATION COMMITTEE**  
3:30 p.m., Thursday, September 12, 2019\*\*  
Virginia Hall, Room 310  
*(No Public Comment Period Scheduled)*

**AGENDA**

- **CALL TO ORDER .....Mr. Glenn Sessoms, Chair**
- **ROLL CALL**
- **APPROVAL OF AGENDA**
- **APPROVAL OF PREVIOUS MEETING MINUTES**
- **PRESIDENT’S REMARKS ..... Dr. Makola M. Abdullah**
- **REPORTS AND RECOMMENDATIONS**
  - **DIVISION OF FINANCE..... Mr. Kevin Davenport, Vice President/CFO**
    - **Action Items:**
      - **Resolution for Approval of the VSU Annual Succession Plan**
    - **Information Items:**
      - **Human Resources Update .....Ms. Tanya Simmons, Director, Human Resources**
- **OTHER BUSINESS**
- **ADJOURNMENT**

*\*\*All start times for committees are approximate. Meetings may begin either before or after the posted approximate start time as committee members are ready to proceed. Meetings may also end either before or after the posted time. The Board reserves the right to change its schedule as needed.*

8.29.19

**VIRGINIA STATE UNIVERSITY BOARD OF VISITORS  
PERSONNEL & COMPENSATION COMMITTEE  
MEETING MINUTES  
September 12, 2019**

**CALL TO ORDER**

Mr. Glenn Sessoms, Committee Chair, called the meeting of the Virginia State University (“VSU”) Board of Visitors (“Board”) Personnel and Compensation Committee to order in the Board Room, 310 Virginia Hall on the campus of Virginia State University at 3:39 p.m.

**ROLL CALL**

A quorum was present.

*Committee Members Present:*

Mr. Glenn Sessoms

Ms. Thursa Crittenden

Ms. Jennifer Hunter (*arrived at approx. 3:44 p.m.*)

Mr. James J.L. Stegmaier (*absent*)

Mr. Huron Winstead

*Administration Present:*

Dr. Makola M. Abdullah, President

Dr. Donald Palm, Senior Vice President/Provost

Mr. Hubert Harris, Vice President for Administration

Mr. Kevin Davenport, Vice President for Finance/CFO

Ms. Sheila Alves, Chief Audit Executive

Dr. G. Dale Wesson, Vice President for Research and Economic Development

Ms. Pamela Turner, Director of Communications

Dr. Annie C. Redd, Special Assistant to the President/Board Liaison

*Legal Counsel Present:*

Ms. Ramona L. Taylor, University Legal Counsel

*Others Present:*

Tanya Simmons, Director, Human Resources

Malika Blume, Internal Audit

Marlo Green, Internal Audit

**AGENDA APPROVED**

The Committee unanimously approved the agenda with the addition of Dr. Donald Palm to discuss the Climate Survey.

**APPROVAL OF PREVIOUS MINUTES**

None.

### **PRESIDENT'S REMARKS**

None.

### **REPORTS AND RECOMMENDATIONS**

#### **Division of Finance/Human Resources Update**

Ms. Tanya Simmons, Director of Human Resources, presented a Human Resources Update and a summary of the VSU Annual Succession Plan. She requested that the Board accept the VSU Annual Succession Plan. It is required by the *Code of Virginia*, Section 2.2-1209 (c ) that all Commonwealth of Virginia state agencies and public institutions of higher education prepare a succession plan for the Board of Visitors and provide a copy to the Department of Human Resource Management. The committee voted to recommend approval of the Resolution for the VSU Succession to the full Board.

#### **Division of Academic and Student Affairs**

Dr. Palm reviewed the Climate Survey Timeline with the Committee. Discussion followed regarding the goal and focus of the climate survey, length of the timeline and the process of selecting a vendor, linking the climate survey to the Strategic Plan and the Six-Year Plan, and the role of the Board.

### **ADJOURNMENT**

There being no further business, the Chair adjourned the meeting of the Committee at approximately 4:08 p.m.

*Glenn D. Sessoms\**

11/19/2020

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Glenn Sessoms, Chair

Date

\*Approved at the 11/20/2020 Personnel, Compensation & Governance Committee meeting.