

**VIRGINIA STATE UNIVERSITY BOARD OF VISITORS  
COMMITTEE ON ACADEMIC & STUDENT AFFAIRS  
9:00 A.M.; THURSDAY, FEBRUARY 9, 2023  
Gateway Dining & Event Center  
(on the campus of Virginia State University)**

*(No Public Comment Period Scheduled)*

**AGENDA**

CALL TO ORDER ..... Ms. Pamela A. Currey, Chair

ROLL CALL

INVOCATION (*Pastor Jasmyn Graham, Director of Campus Ministries*)

APPROVAL OF AGENDA

APPROVAL OF PREVIOUS MEETING MINUTES (if any)

- November 17, 2022 Committee Meeting

PRESIDENT'S REMARKS ..... Dr. Makola M. Abdullah

REPORTS AND RECOMMENDATIONS

- Division of Academic & Student Affairs ..... Dr. Donald E. Palm III  
Executive Vice President/Provost

- Approval Item: None

- Information Items:

- Overview, College of Education..... Dr. Willis Walter  
Dean, College of Education

- Enrollment Management Report .....Dr. Alexis Brooks-Walter  
Asst. Vice Provost for Enrollment Management

- Operational Efficiency and Academic Success ..... Ms. Regina Barnett-Tyler  
Assoc. Vice Provost, Student Success & Engagement

- Vision for the Division of Academic Affairs..... Dr. Donald E. Palm, III

OTHER BUSINESS

ADJOURNMENT

**VIRGINIA STATE UNIVERSITY BOARD OF VISITORS  
COMMITTEE ON ACADEMIC & STUDENT AFFAIRS  
MEETING MINUTES  
THURSDAY, FEBRUARY 9, 2023**

**CALL TO ORDER**

Ms. Pamela Curry, Chair, called the Academic and Student Affairs Committee meeting to order at 9:00 a.m. The meeting was held in the Gateway Dining & Events Center located on the campus of Virginia State University.

**ROLL CALL**

A quorum was present.

*Committee Members Present:*

Ms. Pamela Currey, Chair  
Dr. Christine Darden (*absent*)  
Mr. Thomas Cosgrove  
Dr. Leonard Haynes, III (*participated by electronic means*)  
Mr. Edward Owens  
Dr. Valerie Brown, (Rector, ex-officio)  
Dr. Leonard Githinji, Faculty Representative  
Ms. Yania Campbell, Student Representative (*absent*)

*Other Members Present:*

Mr. Victor Branch  
Dr. Robert Denton, Jr.  
Dr. Harold Green, Jr.  
Mr. Glenn Sessoms

Dr. Leonard Haynes participated in the committee meeting by conference telephone from Silver Springs, MD. Dr. Haynes was unable to physically attend the meeting due to personal reasons.

*Administration Present:*

Dr. Makola M. Abdullah, President  
Dr. Donald Palm, Provost/Executive Vice President for Academic and Student Affairs  
Tonya Hall, Vice President for External Relations  
Kevin Davenport, Senior Vice President for Finance & Administration/Chief Financial Officer  
Shawri King-Casey, Vice President for Institutional Integrity & Compliance  
Dr. Annie C. Redd, Chief of Staff/Director, Board Operations & Relations  
Dr. Tia Minnis, Vice Provost for Academic Success, Planning & Institutional Effectiveness  
Dr. Robert Corley, Vice Provost for Academic and Student Affairs  
Dr. Gwendolyn Dandridge, Asst. Vice President/Director of Communications  
Maurion Edwards, CIO/Technology Services  
Dr. Alexis Brooks-Walter, Vice President for Enrollment Management  
Chief David Bragg, Asst. Vice President/Chief, VSU Police and Public Safety  
Tanya Simmons, Associate Vice President for Human Resources

*Legal Counsel Present:*

Cynthia Norwood Marquez, Senior Assistant Attorney General

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*Other Attendees:*

Yourdonus James, Office of Conference Services  
Danette Johnson, President's Office  
Debbie Jefferson, President's Office  
Marjorie Muse, President's Office  
Kendra White, Office of Compliance/Policy Analyst  
Franklin Antonio, Technology Services

**INVOCATION**

Chair Currey invited Pastor Graham to offer the invocation.

**APPROVAL OF AGENDA**

The Committee approved the agenda by voice vote.

**APPROVAL OF PREVIOUS MEETING MINUTES**

The Committee approved the minutes from the November 17, 2022 meeting by voice vote.

**PRESIDENT'S REMARKS**

President Abdullah welcomed the board members back to the campus and thanked them for their service. He thanked Dr. Palm and his team for their diligence and hard work which will be evident in their presentations.

**REPORTS AND RECOMMENDATIONS**

Dr. Palm presented Dr. Willis Walter, Dean of the College of Education, to give a brief overview of the College of Education at Virginia State University. Dr. Willis Walter introduced himself to the Board and presented an overview 2022-23 "I Teach Too" on the GREATER PATHWAYS Programs in the College.

Dr. Alexis Brooks-Walter provided an update on preliminary enrollment numbers for the spring 2023 and fall 2023 semesters including an overview of the fall 2022 to spring 2022 student retention percentages. Dr. Brooks-Walter also described the staffing restructure, which includes appointing a point person to support military students, re-admits, and international students, as well as onsite staffing at the Ft. Lee Office.

Dr. Tia Minnis provided a preliminary update on Operational Efficiency of people, process and technology including new faculty onboarding, optimizing class scheduling in order to have more sufficient classes to meet enrollment demands, and academic policies and guidelines that promote new and innovative programs and pathways to advance degrees. Dr. Minnis' presentation included an overview of graduation and degree completion, progression and ongoing student registration and use of data informed analytics (increased graduation rate, increase degrees conferred and increased student rate of completion).

Ms. Regina Barnett-Tyler presented a brief overview of the Hazing Prevention Education and Adam's Law implementation at VSU. Adam's Law promotes hazing prevention training and institutional transparency; hazing prevention training is required for student organizations including current members, new members, potential new members, and advisors. VSU conducts hazing workshops each semester for Social and Greek organizations, Athletics and Band specifically to address hazing prevention and Adams Law requirements. Attendance is MANDATORY for students, advisors and coaches.

Mrs. Barnett-Tyler provided an update on CCAMPIS (Child Care Access Means Parents in Schools). The search for a director is on-going with the program scheduled to start March 1, 2023 and to offer services during summer

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2023. She also presented an updated on the Generation Hope –Family U Cohort grant received by VSU which focuses on assisting student parents. Finally, Mrs. Barnett-Tyler provided an update on activities scheduled during Black History Month 2023.

Chief David Bragg presented an overview on Campus security. Each residence hall is staffed with RMC security personnel. The Department of Police & Public Safety invested in several security measures throughout the year such as three portable camera trailer systems placed in areas of concern on campus and ten new portable light towers. The Department provided brochures and pamphlets that contain safety tips, emergency phone numbers, and available resources and purchased the Verkada System (panic alarms, surveillance camera and card access control). Chief Bragg shared information on crime deterrent measures such as foot, vehicle, and bike patrols by VSU Police, exploring intellistreets systems (light pole messaging boards and surveillance cameras). He discussed the recruitment and retention of the department’s staff indicating that VSU needs a greater presence of police officers, dispatchers, VSU police fire Marshals, and security officers. Chief Bragg shared that officers are currently attending training/seminars to enhance their knowledge and skills to provide high-quality level of service to the VSU community. He concluded by sharing the recruitment and retention education opportunities for current and new police officers.

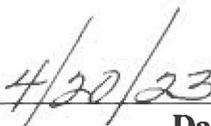
Dr. Palm and Ms. Simmons gave an update on the status of the Climate and Compensation Survey conducted by Evergreen Solutions, LLC, to determine climate at VSU. They shared the preliminary key staff compensation recommendations and several measures implemented by VSU to align with the recommendations such as an adjusted pay plan, reassignment of pay grades, and faculty salary adjustments with the goal to implement a nationally competitive faculty salary structure. The cost summary for faculty adjustments using the implementation option for rank median totaled \$900K and impacted 140 faculty. The cost summary for staff adjustments using the implementation option for Class parity totaled \$400K and impacted 81 employees. The cost of the faculty and staff salary only adjustments totaled \$1.3M and impacted a total of 221 employees.

**ADJOURNMENT**

There being no further business, Chair Currey called for a motion to adjourn the meeting. The motion was received, properly seconded, and the committee voted by voice vote. The Chair adjourned the meeting at approximately 12:00 noon.

**APPROVED:**

  
Chair

  
Date