

## ADMISSION REQUIREMENTS

**FRESHMEN:** Students applying for admission must be enrolled in a college preparatory program with a minimum cumulative grade point average of 2.2 (on a 4.0 scale). To be considered for admission, students must submit a completed application for admission, an official high school transcript, SAT/ACT test scores, a personal statement, two letters of recommendation, and the application fee. Students who did not graduate from a secondary school may submit their GED test scores.

**TRANSFER STUDENTS:** Students transferring with less than 24 credit hours must submit an official college transcript(s) along with above requirements for freshmen applicants. Applicants with greater than 24 credit hours must submit an application, official college transcript(s), confidential form from the last college attended, and the application fee. Application fees for students transferring from the Virginia Community College System or Richard Bland College will be waived.

**INTERNATIONAL STUDENTS:** Students should follow the same requirements for a freshmen or transfer student with the following additional items: Official transcript(s) must be translated and evaluated, TOEFL scores, financial statement, and a copy of the Visa.

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All application packets, other than those transferring from the Virginia Community College System or Richard Bland College, must include a \$25.00, non-refundable application fee (paid by check or money order) to be processed.

### IS YOUR PACKET COMPLETE?

- Completed Application
  - \$25 Application Fee
  - Official Transcript(s)
  - SAT/ACT Scores
  - Two (2) Letters of Recommendation\* (**Downloadable reference forms are available on the VSU website: [www.vsu.edu/admissions.html](http://www.vsu.edu/admissions.html)**)
  - Personal Statement \*
  - Confidential Report (transfer students only) \*
  - TOEFL, VISA, Financial Statement (International students only) \*
- (\* These forms may be submitted separately)

Mail all completed application packets to:                      Office of Admissions  
Virginia State University  
P. O. Box 9018  
Petersburg, VA 23806

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## DIRECTORY

(Area Code: 804)

Switchboard	524-5000	Foreign Student Advisement	524-5562
Admissions	524-5902	Honors House	524-6709
Athletics	524-5030	ROTC	524-5216
Financial Aid	524-5990	Veterans Affairs	524-5861

## ACADEMIC SCHOOLS

Agriculture	524-5961	Engineering, Science & Technology	524-5833
Business	524-5166	Liberal Arts & Education	524-5930
Graduate Studies, Research & Outreach	524-5377	Academic Support Center	524-5562



# VIRGINIA STATE UNIVERSITY | APPLICATION FOR ADMISSION

**Part One**—to be completed by all applicants. Detach this page along the perforation and complete both sides. Please type or print legibly and return this form with a nonrefundable \$25 application fee (certified check or money order) to: **Office of Admissions, Virginia State University, Box 9018, Petersburg, Virginia 23806.**

**GENERAL INFORMATION:** *Please type or print legibly*

Name \_\_\_\_\_  

last
first
middle
maiden

Social Security Number (Applicant's Social Security Number Required): \_\_\_\_\_

Permanent Address \_\_\_\_\_  

number
street
apt #

\_\_\_\_\_ 
City
State
Zip Code
Area Code/Telephone Number

Current Address (if different): \_\_\_\_\_  

number
street
apt #

\_\_\_\_\_ 
City
State
Zip Code
Area Code/Telephone Number

I found out about Virginia State University from:

<input type="checkbox"/> family	<input type="checkbox"/> guidance counselor	<input type="checkbox"/> church
<input type="checkbox"/> radio	<input type="checkbox"/> VSU home page	<input type="checkbox"/> other
<input type="checkbox"/> alumni	<input type="checkbox"/> college recruiter	

E-mail Address: \_\_\_\_\_

Parents E-mail Address: \_\_\_\_\_

**EDUCATION INFORMATION:**

High School/College	Address	Dates of Attendance	School Code

**APPLICATION INFORMATION:**

Semester entering:  20\_\_ Fall     20\_\_ Spring    Applying as a:     freshman     transfer     re-admit     react

Previously applied:  Yes     No    Year: \_\_\_\_\_ Intended Major: \_\_\_\_\_

Are you interested in any of the following?     Athletics     Band     Choir     R.O.T.C.  
 Do you plan to live in Campus Housing?     Yes     No

Testing Information:

	Taken	Not Taken	Will Take	Date
1. (SAT) Scholastic Aptitude Test	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
2. (ACT) American College Test	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
3. (TOEFL) Test of English as a Foreign Language	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
4. (GED) General Education Diploma	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____

APPLICATION FOR VIRGINIA IN-STATE TUITION RATES

Part Two—to be completed by all Virginia residents as well as those eligible for in-state tuition rates based on Section 23-7.4 of the Code of Virginia. Detach this page along the perforation and complete all questions. Section A is to be completed by the applicant. Section B is to be completed by the applicant’s parent or legal guardian if the applicant is under the age of 19 and is not married, or if the applicant is a dependent. Supporting documentation and information may be requested. Please type or print legibly.

SECTION A- APPLICANT

- 1. Social Security Number (Require)
2. Date of Birth
3. Name last first middle maiden
4. Citizenship: U.S. Non-U.S. If Non-U.S., specify Visa
5. How long have you lived in Virginia?
6. Where have you lived in the last two years? List current address first.
7. Employment Information (for at least one year prior to the date for which in-state tuition rates are sought):
8. Do your parents or legal guardian provide over half of your financial support or claim you as a tax dependent?
9. Will you have filed a tax return or paid income taxes to any state other than Virginia during the past year?
10. For at least one year prior to the term in which you will enroll, will you have:
11. Do you own or operate a motor vehicle?
12. Are you or any member of your immediate family presently in the military?
13. Answer this question only if you live outside Virginia but work in Virginia:

I certify, under penalty of disciplinary action, that the information I have provided is true.

Signature of Applicant Date

SECTION B – PARENT OR LEGAL GUARDIAN

1. Name of Parent or Legal Guardian \_\_\_\_\_ Daytime Telephone \_\_\_\_\_
2. Relationship to Applicant \_\_\_\_\_
3. Citizenship: U.S. \_\_\_ Non-U.S. \_\_\_ If Non-U.S., specify Visa \_\_\_\_\_
4. How long have you lived in Virginia? \_\_\_\_\_
5. Where have you resided during the past two years? \_\_\_\_\_
6. Employment Information (for at least one year prior to the date for which in-state tuition rates are sought):
- From (mo/yr) \_\_\_\_\_ To (mo/yr) \_\_\_\_\_ Employer \_\_\_\_\_ Hours Per Week \_\_\_\_\_
- Street Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code + Four \_\_\_\_\_
7. Will you have filed a tax return or paid income taxes to any state other than Virginia during the past year? Yes \_\_\_ No \_\_\_
8. Will you have claimed the applicant as a dependent on your federal and Virginia income tax returns for the year prior to the term in which the applicant will enroll? Yes \_\_\_ No \_\_\_
9. Will you have provided over half of the applicant's financial support for at least one year prior to the term in which the applicant will enroll? Yes \_\_\_ No \_\_\_
10. For at least one year prior to the term in which the applicant will enroll, will you have:
- a. filed a tax return or paid income taxes to Virginia on all earned income? or Yes \_\_\_ No \_\_\_
  - b. been a registered voter in Virginia? Date registered: \_\_\_\_\_ Yes \_\_\_ No \_\_\_
  - c. held a valid Virginia Driver's license? Date issued: \_\_\_\_\_ Yes \_\_\_ No \_\_\_
11. Do you own or operate a motor vehicle? Yes \_\_\_ No \_\_\_  
If yes, has it been registered in any state other than Virginia during the past year? Yes \_\_\_ No \_\_\_
12. Are you or any member of your immediate family presently in the military? If no, go to question 13. Yes \_\_\_ No \_\_\_  
If yes, check: Self \_\_\_ Spouse \_\_\_ Parent/Legal Guardian \_\_\_
- a. Will Virginia income taxes have been paid on all military income for one year immediately prior to the term in which the applicant will enroll? If yes, please submit copy of Leave and Earnings Statement, dated August, September or October. Yes \_\_\_ No \_\_\_
  - b. If the answer to (a) is NO, will the applicant's non-military parent have resided in Virginia, been employed, and earned at least \$10,200, paid Virginia income taxes and claimed the applicant as a dependent for federal and Virginia income tax purposes for at least one year immediately prior to the term in which the applicant will enroll? (If yes, please submit verification of employment, including dates and salary, and a copy of the most recent Virginia tax return.) Yes \_\_\_ No \_\_\_
  - c. If the answers to (a) and (b) are NO, indicate date military member was stationed or established resident in Virginia pursuant to military orders.
13. Answer this question only if you live outside Virginia but work in Virginia: Will you or your spouse have lived outside Virginia, been employed in Virginia, earned at least \$10,200 in Virginia, paid Virginia income taxes on all taxable income earned in this Commonwealth and claimed the applicant as a dependent for federal and Virginia income tax purposes for at least one year immediately prior to the term in which the applicant will enroll? Yes \_\_\_ No \_\_\_

I certify that the information I have provided is true.

Signature of parent or legal guardian \_\_\_\_\_

All application and admissions materials are to be sent to: Office of Admissions, Virginia State University, Box 9018, Petersburg, Virginia 23806

PERSONAL INFORMATION:

Sex:  Male  Female Date of Birth: \_\_\_ / \_\_\_ / \_\_\_

Citizenship:  U.S.  Non-U.S.

If Non-U.S. citizen, specify Visa: \_\_\_\_\_

Native Country: \_\_\_\_\_ Military Status:

ETHNIC ORIGIN:

- African American  Hispanic
- Asian or Pacific Islander  White
- American Indian or Alaskan  Other \_\_\_\_\_
- Veteran  Veterans' Benefits
- Veterans' Dependent War Benefit

FAMILY INFORMATION:

Father's name: \_\_\_\_\_ Mother's name: \_\_\_\_\_

Birthplace: \_\_\_\_\_ Birthplace: \_\_\_\_\_

Occupation: \_\_\_\_\_ Occupation: \_\_\_\_\_

Present Address: \_\_\_\_\_ Present Address: \_\_\_\_\_

Colleges Attended, if any: \_\_\_\_\_ Colleges Attended, if any: \_\_\_\_\_

Degrees: (e.g., B.A.) \_\_\_\_\_ Degrees: (e.g. B.A.) \_\_\_\_\_

Name of Legal Guardian: \_\_\_\_\_

SIGNATURE: *I certify that the statements contained in this application are true to the best of my knowledge. I understand that knowing or deliberate falsification on this application may result in denial of admission or dismissal after admission.*

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

Make certain your application packet is complete:

- Completed Application for Admission
  - \$25 Application Fee
  - Official Transcript(s)
  - SAT/ACT Scores
  - Two (2) Letters of Recommendation \* (**Downloadable reference forms are available on the VSU website: [www.vsu.edu/admissions.html](http://www.vsu.edu/admissions.html)**)
  - Personal Statement \*
  - Confidential Report (transfer students only) \*
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- (\* These forms may be submitted separately)

FOR OFFICE USE ONLY:

NACAC	CTV/V	Date Received
NSSFNS	Va. Tour	Appl. Fee Rec.
MHBCF	S/C ORG	PV
Church	Faculty	Student Search
Alumni	Other	

Office of Admissions • Virginia State University • P. O. Box 9018 • Petersburg, VA 23806

VISIT: [WWW.VSU.EDU](http://WWW.VSU.EDU)

VIRGINIA STATE UNIVERSITY

VSU

Application For Admission