Writing/ePortfolio Studio Referral Form

Faculty are invited to refer students to the Writing/ePortfolio Studio for assistance with a specific writing project or with identified technical issues present in the student's written work.

If confirmation is needed that a student followed up with a referral, we will be happy to provide that information. Please have students bring referral sheet upon first visit.

A student is not required to reveal the contents of his session with referring faculty; however, that option is available to each patron.

Referring Instructor:_____   Student's Name:_____

Email Address:_____   Course:_____

Campus/Local Address:_____   Assignment:_____

Campus Phone:_____   **You may attach a copy of the assignment sheet to this form.*

I would like to be notified when my student completes a session in the Writing Studio.
- ✓ Check One   __Yes   __No

Description of issues you would like the student and consultant to discuss:

(You may use the key below to identify specific weaknesses).

Identify one or more of the specific editing questions in the student's writing:

Rhetorical Situation	Grammar and Usage	Style
____audience awareness	____ verb inflections	____formal vs. informal language
____controlling purpose	____noun forms	____idioms
____consistent persons	____pronoun forms	____wordiness
____exploring a topic	____adjective forms	____mixed levels of diction
____gathering information	____adverb forms	____overly abstract language
____logical ordering of ideas		____paragraph development
____establishing a thesis	Agreement	____MLA Format
____writing a topic sentence	____subject/verb	____APA Format
____introductions	____pronoun/antecede	
____transitions	____faulty parallelism	
____supporting details	____tense/mood shift	
____writing about literature	____person shift	
____documented paper		

Sentence Structure

____basic sentence patterns   ____insufficient sentence combining   ____sentence fragment   ____run-on sentences

____faulty subordination/coordination   ____misplaced/dangling modifiers   ____fused sentences