HSU Online Housing Procedures
2016 - 2017

Housing Requirements
- Enrolled in VSU, full time (9 credits for Graduate Students & 12 credits for Undergrad Students)
- Paid required fees for housing, prior to the deadline
- Completed online application for housing via Housing Self-Service

How do I apply? (March 3 - May 1)

Returning Student Application (March 3 - April 1)
New/Transfer Student Application (March 2 - May 1)
1. Go to www.vsu.edu
2. Go to Trojan Link (at the of the page)
3. Go to Banner
4. Click self service for students
5. Login with your V# and pin
6. Click Student, Housing & Financial Aid
7. Click Housing Self-Service
8. Click Applications at the top.
NEW students must pay their $100 enrollment fee to gain access to the online system

How do I select my roommate? (April 6-7)
Roommate Selection is for Returning Students ONLY
1. Log into Housing Self-Service account
2. Click room selection
3. Click roommate selection and enter information

Incoming freshmen should complete the roommate information section on their online application.

What is a Squatter? Juniors & Seniors living in Moore or Gateway can reserve their same room for Fall 2016 by emailing reslife@vsu.edu, March 7 - March 31.

How do I select a room? (April 11-19)
Room Selection is for Returning Students ONLY
1. Go to your Banner account
2. Click self service for students
3. Login with your V# and pin
4. Click Student, Housing & Financial Aid
5. Click on Housing Self-Service
6. Click room selection at the top
7. Click select a room/suite (to select a room)
8. Click dining (to select a meal plan)

When do I have to move in?
Students who are assigned a room must move in by the deadline or their room may be forfeited:
ALL Students: August 5 & 6, 2016

NOTE: Dates are subject to change. Deadlines are 1 day after official published move in dates. Check tuition and fee guide.

Where do I make payments?
In person @ the Cashier’s Office
Room 112 Virginia Hall - P.O. Box 9125
Virginia State University, VA 23806
Charge by Phone: (804) 524-5150

Do I have to live on campus?
All freshmen and sophomore students (0-59 credit hours) are required to live in university housing.

In order to guarantee a room, students must complete ALL 3 requirements for on campus housing.
**Housing Discount**

Students living on campus are eligible to receive the discount beginning their (5th & 6th Semester - $500, 7th & 8th Semester - $750, and 9th & 10th Semester - $1000). To qualify:

- Must have resided on campus **at least 4 semesters prior** to 2015-2016,
- **Must be in your 5th - 10th semester in school.**
- Must have paid your housing fee and selected a room.
- Amount totals will be divided across both semesters.

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**ITEMS TO BRING**

- 19-Inch Television
- DVD Player
- 2 or 3 Way Cable Splitter and Cable Cord
- Alarm Clock
- Emergency Kit (batteries, flash lights, & first aid)
- Insurance (medical/property)
- Small Refrigerator (up to 3.6 Cubic Feet)
- Area Rug
- Broom and Dustpan
- Waste Basket
- Cleaning Supplies
- Laptop/Notebook
- Desk Lamp
- Fan
- Surge Protector
- Iron
- Ironing Board
- Sewing Kit
- Comforter Set
- Mattress Cover
- Pillow
- Sheet Set (Twin Extra-long)
- Shower Shoes
- Toiletries
- Towels
- Formal/Semi-Formal Attire
- Professional Business Attire
- Winter Coat, Hat, Scarf, Gloves, Boots
- Bathrobe

**ITEMS NOT TO BRING**

- Cooking Appliances
- Microwave
- George Foreman Grill
- Hot Plates
- Hotpot
- Toaster
- Coffee Pot (Keurig)
- Toaster Oven
- Air Conditioner
- Large Stereo Equipment
- Exercise Equipment
- Extension Cords (Heavy duty /lightweight)
- Multi-Plug Adapters
- Scented Plug-Ins with Socket Extensions
- Candles and Incense
- Television larger than 32”

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**UAE Requirements**

- EARNED at least 24 credit hours
- No judicial sanctions
- In good financial standing with the university
- Minimum 2.0 grade point average
- All deposits are paid directly to UAE

- **First Time Transfer Students:** must have a minimum of 15 credits and 2.5 GPA
- Contact UAE for deposit & application information: 804-524-5153|ettrick@greystar.com