2016-2017 Quick Steps for: Entrance Counseling & Master Promissory Note Guide

**********VERY IMPORTANT**********

PROCESS FOR STUDENTS

Carefully read information provided. You will be required to take a quiz.

Completing Your Entrance Counseling and Master Promissory Note (MPN)

Step 1: Log on to https://studentloans.gov
Step 2: Select “Login” (Enter your FSA ID Username and FSA ID password)
Step 3: Select “Complete Counseling”
Step 4: Select “Start Entrance Counseling”
Step 5: Proceed until process is complete
Step 6: Select “My Account” to return to Welcome Screen
Step 7: Select “Complete a Master Promissory Note”
Step 8: Select “Subsidized/Unsubsidized”

*Proceed through the steps to complete the process.