AGENDA

- CALL TO ORDER .................................................................Mr. Glenn Sessoms, Chair
- ROLL CALL
- APPROVAL OF AGENDA
- APPROVAL OF PREVIOUS MEETING MINUTES
- PRESIDENT’S REMARKS ..................................................... Dr. Makola M. Abdullah
- REPORTS AND RECOMMENDATIONS
  - DIVISION OF FINANCE............................................. Mr. Kevin Davenport, Vice President/CFO
    - Action Items:
      - Resolution for Approval of the VSU Annual Succession Plan
    - Information Items:
      - Human Resources Update ……Ms. Tanya Simmons, Director, Human Resources
- OTHER BUSINESS
- ADJOURNMENT

**All start times for committees are approximate. Meetings may begin either before or after the posted approximate start time as committee members are ready to proceed. Meetings may also end either before or after the posted time. The Board reserves the right to change its schedule as needed.
CALL TO ORDER
Mr. Glenn Sessoms, Committee Chair, called the meeting of the Virginia State University (“VSU”) Board of Visitors (“Board”) Personnel and Compensation Committee to order in the Board Room, 310 Virginia Hall on the campus of Virginia State University at 3:39 p.m.

ROLL CALL
A quorum was present.

Committee Members Present:
Mr. Glenn Sessoms
Ms. Thursa Crittenden
Ms. Jennifer Hunter (arrived at approx. 3:44 p.m.)
Mr. James J.L. Stegmaier (absent)
Mr. Huron Winstead

Administration Present:
Dr. Makola M. Abdulla, President
Dr. Donald Palm, Senior Vice President/Provost
Mr. Hubert Harris, Vice President for Administration
Mr. Kevin Davenport, Vice President for Finance/CFO
Ms. Sheila Alves, Chief Audit Executive
Dr. G. Dale Wesson, Vice President for Research and Economic Development
Ms. Pamela Turner, Director of Communications
Dr. Annie C. Redd, Special Assistant to the President/Board Liaison

Legal Counsel Present:
Ms. Ramona L. Taylor, University Legal Counsel

Others Present:
Tanya Simmons, Director, Human Resources
Malika Blume, Internal Audit
Marlo Green, Internal Audit

AGENDA APPROVED
The Committee unanimously approved the agenda with the addition of Dr. Donald Palm to discuss the Climate Survey.

APPROVAL OF PREVIOUS MINUTES
None.
PRESIDENT’S REMARKS
None.

REPORTS AND RECOMMENDATIONS

Division of Finance/Human Resources Update
Ms. Tanya Simmons, Director of Human Resources, presented a Human Resources Update and a summary of the VSU Annual Succession Plan. She requested that the Board accept the VSU Annual Succession Plan. It is required by the Code of Virginia, Section 2.2-1209 (c) that all Commonwealth of Virginia state agencies and public institutions of higher education prepare a succession plan for the Board of Visitors and provide a copy to the Department of Human Resource Management. The committee voted to recommend approval of the Resolution for the VSU Succession to the full Board.

Division of Academic and Student Affairs
Dr. Palm reviewed the Climate Survey Timeline with the Committee. Discussion followed regarding the goal and focus of the climate survey, length of the timeline and the process of selecting a vendor, linking the climate survey to the Strategic Plan and the Six-Year Plan, and the role of the Board.

ADJOURNMENT
There being no further business, the Chair adjourned the meeting of the Committee at approximately 4:08 p.m.