

# International Requirements for Admission

Please note that these requirements are in addition to those required of all graduate students.

## 1. Academic Transcript

### *Transcripts from Colleges or Universities outside the United States...*

If you attended a college or university outside the United States, you must provide an official evaluated transcript (not from you to us, but from the evaluating agency to us). Please do not send any transcript directly to us that is from a college or university outside of the United States--send it to an evaluating agency.

Access one of our approved credential evaluating services from this website:

<http://www.naces.org//members.html>

We prefer and recommend *World Education Services (WES)* (a mailed copy to us from WES is not necessary as we can access your evaluated transcript in the WES online portal).

<http://www.wes.org>

### *Transcripts from American Colleges or Universities ...*

If you attended an American college or university, you must provide the final official degree awarding transcript before your application can be reviewed. If you attended an American college or university and wish to transfer credits into Virginia State University, please so indicate at the time of application and provide an official transcript supporting the graduate credit transfer.

Please have the credentialing agency (other than World Education Services (WES)) or the institution Registrar send your **OFFICIAL** evaluated academic transcript to:

Office of Graduate Admissions  
Virginia State University  
P. O. Box 9080  
Petersburg, VA 23806

## 2. Language Testing

### *If your native language is not English...*

You may choose TOEFL to schedule your English language testing. <https://www.ets.org>

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**Test At Home Option** (during Coronavirus pandemic): <https://www.ets.org/s/cv/toefl/at-home/>

You may choose **IELTS** to schedule your English language testing. <https://www.ielts.org/en-us>

Please have your **OFFICIAL TOEFL or IELTS** language scores sent to:

**Office of Graduate Admissions  
Virginia State University  
P. O. Box 9080  
Petersburg, VA 23806**

### 3. Processing deadlines

You must apply well in advance so that your file may be reviewed and your admission processed, the Form I-20 issued and processing time for your country's immigration requirements.

The certification process must be completed prior to **December 1st**, for the **Spring semester**.

The certification process must be completed prior to **July 1st** for the **Fall semester**.

Please submit all required documents at least one month in advance of these deadlines.

After that date, your admission to VSU will be deferred to the next available academic term.

### 4. Health History

All first-time graduate students are required to provide a complete health history and proof of immunization to Student Health Services. The **CERTIFICATION OF IMMUNIZATION** must be completed fully and accurately by the student's health care provider prior to matriculation at Virginia State University. Send all completed health forms to:

**University Health Center  
P. O. Box 9082, Memorial Hall, Room B-1  
Petersburg, VA 23806  
(804) 524-5711 (Work) | (804) 524-5026 (Fax)**

*Access the Health Forms here:*

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<http://www.vsu.edu/healthservices/health-evaluation.php>

### 5. Financial Certification

Certified Affidavit of Support (including Bank Statement not less than 6 months old) attesting to funds available while studying on a 12-month basis (copies of bank drafts and financial statements will not be accepted).

**CURRENT ESTIMATED EXPENSES: \$37,413.00 (US CURRENCY)**

### 6. Form I - 20

The International Student Advisor will evaluate your Financial Documentation to ensure that you have satisfied Department of Homeland Security directives. When all admission and Department of Homeland Security requirements have been met, a Form I-20 will be mailed to you. If you already have a Visa or permanent residency card, submit these to the International Student Advisor.

**Respectfully, please do not contact the International Student Advisor requesting the Form I - 20 until AFTER you have been admitted to Virginia State University.**

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### International Student Advisor

The International Student Advisor will assist with your Financial Certification and Form I -20.

Ms. Florence J. Marshall,  
P.O. Box 9086  
Petersburg, VA 23806

[fmarshall@vsu.edu](mailto:fmarshall@vsu.edu)  
(804) 524-5928  
Trinkle Hall, Room 204

<http://www.vsu.edu/academics/services-support/international-student-advising.php>