

## Accessing Your VSU Student Email

Virginia State University provides a university email account for all students. New student email accounts, for students who have completed the registration and validation process, will be created by the beginning of the upcoming semester.

### Account Example:

Email addresses are formatted as follows: **first initial, first three letters of the last name, and last four digits of the student ID number (This is your Banner ID number, example V12345678) @students.vsu.edu**

So for a student with the full name: John Doe Smith

And with a Student ID Number of: V12345678

Their email address would be: [jsmi5678@students.vsu.edu](mailto:jsmi5678@students.vsu.edu)

The user name (for use with logging into the system) would be: jsmi5678

The default password will be the same as your Groupwise username

### Logging in to Your Account:

Your email account may be accessed through the Internet, using the Internet Explorer, Netscape, or Firefox web browsers, by entering the following URL:

<http://studentmail.vsu.edu>

and then choosing a language and clicking the “Go” button to get to the Login Screen.

Novell WebAccess - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Refresh Home Search Favorites

Address <http://studentmail.vsu.edu/servlet/webacc>

Novell GroupWise WebAccess

**N**

**Login**

Username:

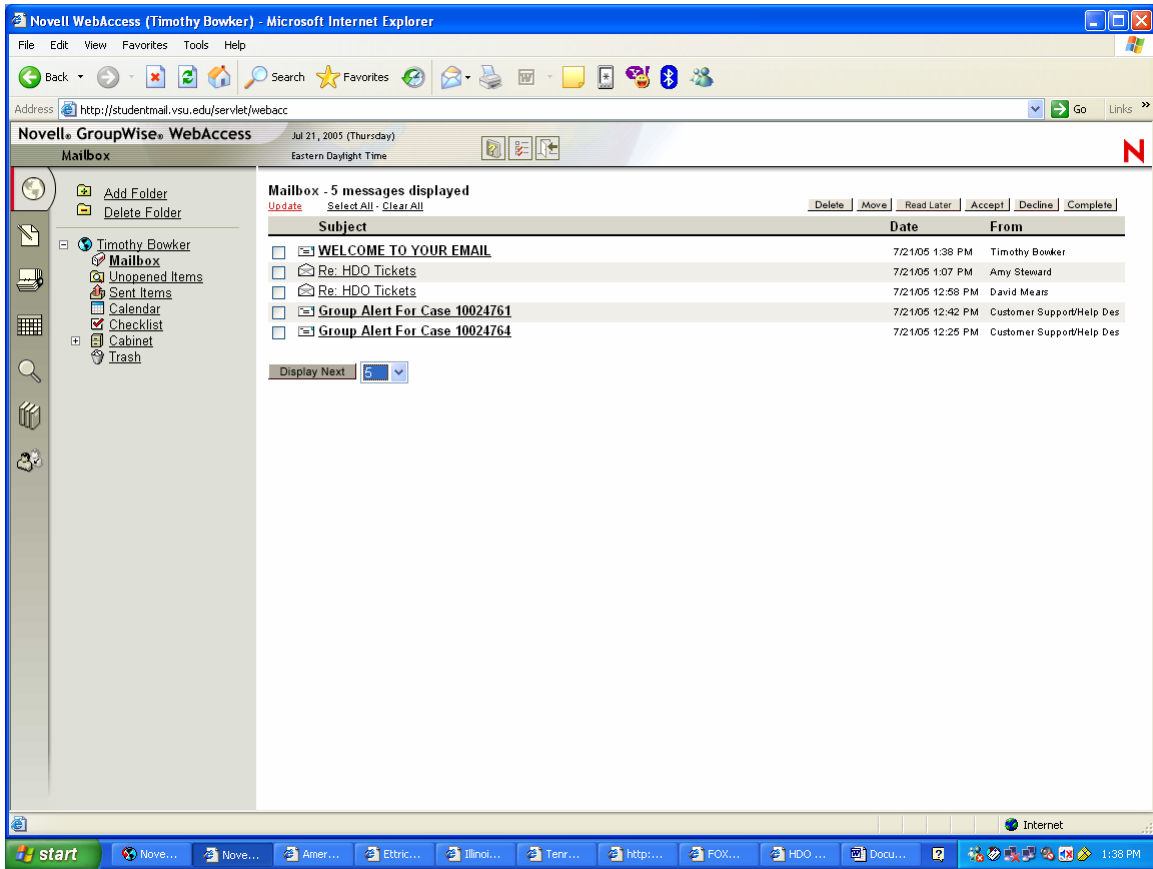
Password:

Login Help

[Language Setting Information](#)

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Enter your username and password in the designated fields and click the “Login” button. Once you successfully login, you should see a page similar to this:



Congratulations, you have successfully logged into your student email!

Technical Assistance:

For assistance, please call the Student Help Desk at extension x5144 during normal business hours, or the 24-hour Centralized Help Desk toll free at 1-800-630-8917.