

**SCHOOL OF GRADUATE STUDIES, RESEARCH, AND OUTREACH
VIRGINIA STATE UNIVERSITY
PETERSBURG, VIRGINIA**

**IMPORTANT DATES TO REMEMBER FOR PERSONS PLANNING
TO GRADUATE ON DECEMBER 12, 2009**

- AUGUST 17-
SEPTEMBER 11 Submit application to take the comprehensive examination or to defend the master=s project or the thesis. (Only persons who were advanced to candidacy by the July 1 deadline are eligible to apply.) Persons writing a thesis should have thesis topic cards on file already, if not, file card immediately. NO APPLICATIONS will be accepted after September 11 for the oral/written comprehensive exam, master’s project defense or thesis defense.
- SEPTEMBER 11 Last day to file Application for Graduation (for the December 12, 2009 Commencement).
- NOVEMBER 23 Last day on which oral defense of thesis, master=s project, or departmental oral/written comprehensive examinations can be given. The thesis defense should be scheduled early enough to allow time for corrections, etc., so that the final copies of the thesis can be turned in by December 4.
- DECEMBER 4 Completed and approved copies of the thesis (2 copies) and the results of the oral/written comprehensive examination or project defense are due in the Graduate Office.
- DECEMBER 8 Grades are due in the system for courses candidates are enrolled in. Students taking courses at other institutions for transfer credit must have official transcript or official letter (bearing grade) from the Registrar at that institution sent to the School of Graduate Studies, Research, and Outreach by this date also.
- DECEMBER 11 Commencement Activities
- DECEMBER 12 Winter Commencement (10 a.m.)

PLEASE CHECK THE WEBSITE [@WWW.VSU.EDU](http://WWW.VSU.EDU) (CLICK ON REGISTRAR) TO VIEW THE DECEMBER 2009 GRADUATION GUIDE FOR ADDITIONAL INFORMATION REGARDING COMMENCEMENT.