



VIRGINIA STATE UNIVERSITY  
DEPARTMENT OF RESIDENCE LIFE  
**OVERNIGHT GUEST FORM**

**Guest of the same gender** are allowed to stay overnight with **prior consent of the residents roommate**, notification of the Residence Educator, and completion of the Overnight Guest Visitation Form. The Residence Educator must be notified **48 hours prior to the overnight guest's arrival**. All guests must present a picture ID to the Residence Educator or Staff Member before signing in. There will be **no more than one overnight guest per resident**. Guest are allowed to stay **no more than three (3) consecutive days**. Failure to monitor guest behavior and assuring adherence to rules WILL result in disciplinary action against the resident.

<b>Resident Name:</b> _____	<b>Signature:</b> _____
<b>Residence Hall:</b> _____	<b>Room #:</b> _____ <b>Date:</b> _____
<b>RESIDENT:</b> With your signature the above named <b>resident</b> acknowledges that you can and will be held accountable for your guest's actions.	
<b>ROOMMATE:</b> With your signature the <b>roommate</b> consents to allow the above named roommate to having an overnight guest for the time frame indicated.	
<b>GUEST: (Initial)</b> _____ I will abide by all rules of the Residence Hall _____ I will abide by all rules of Virginia State University _____ I will furnish my ID upon request when entering the residence hall _____ I understand that I can be asked to leave at any point during my stay	
<b>Arrival Date:</b> _____ <b>Departure Date:</b> _____ <b>Guest ID Number:</b> _____ <b>Approved: Yes No</b> _____ <div style="text-align: right;">Initials</div>	
<b>Guest Name:</b> _____	<b>Signature:</b> _____
<b>Roommate Name:</b> _____	<b>Signature:</b> _____



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<b>Resident Name:</b> _____	<b>Signature:</b> _____
<b>Residence Hall:</b> _____	<b>Room #:</b> _____ <b>Date:</b> _____
<b>RESIDENT:</b> With your signature the above named <b>resident</b> acknowledges that you can and will be held accountable for your guest's actions.	
<b>ROOMMATE:</b> With your signature the <b>roommate</b> consents to allow the above named roommate to having an overnight guest for the time frame indicated.	
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