

**Timeline for the President's Evaluation Process**  
**Virginia State University**  
**Evaluation Period: February 1, 2020 – January 31, 2021**

Dates	Action	Comments
<b>February 5, 2021</b>	Personnel and Compensation Committee (the Committee) will review the President's Evaluation Form with Board members at the February Board meeting.	Board members are encouraged to include comments in every category of the evaluation. The comments are essential to the evaluation process as a means of providing feedback to the President.
<b>March 8, 2021</b>	President will submit a self-assessment in the form of a summary of accomplishments/achievements, challenges, and opportunities to Rector and Committee Chair.	
<b>March 15, 2021</b>	Board Liaison will distribute the President's Evaluation Tool to Board members and provide the following documents: (1) copy of the President's self-assessment, (2) copy of the President's contract, (3) profile of President's current compensation, and (4) granular compensation benchmark of other Virginia public university presidents to include VSU.	
<b>March 22, 2021</b>	Board members will return the completed online evaluation to the Board Liaison.	
<b>April 7, 2021</b>	Board Liaison will summarize the responses and send results to the Rector and the Committee Chair.	
<b>April 12, 2021</b>	Board Liaison will forward results to all Board members with the consent of the Committee Chair.	
<b>April 12, 2021</b>	Committee Chair and Rector will share results with the President via conference call.	
<b>April 19, 2021</b>	President will submit a response to the Board's evaluation to the Committee Chair and Rector.	
<b>April 20, 2021</b>	Committee Chair and Rector will forward the President's response to the full Board for review.	
<b>April 23, 2021</b>	Board will discuss the evaluation in closed session.  The Committee will discuss the Board's evaluation and recommendations in closed session with the President.	