



BANNER 9 STUDENT SELF-SERVICE GUIDE

Banner 9 Student Self-Service

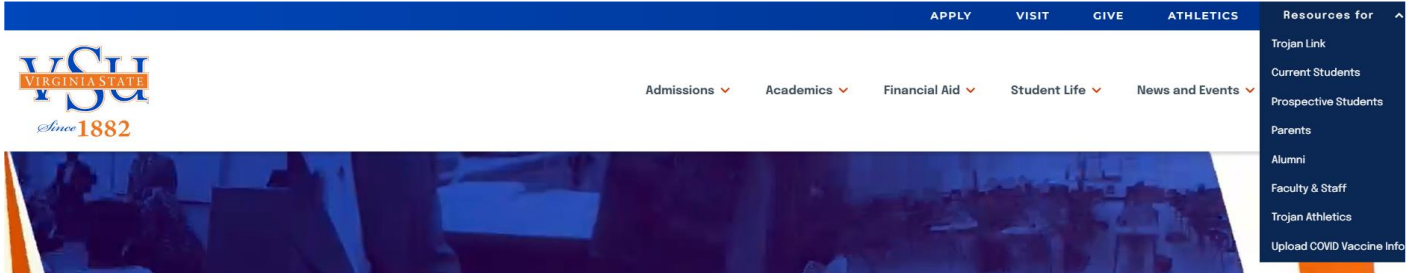
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Banner 9 Student Self-Service

Getting Started

Go to Virginia State University homepage, www.vsu.edu. Click on **Resources for** and then select **Trojan Link**



Under **Important Links** click on **Banner**; Then select **Banner 9 Student Self-Service**

Trojan Link

Important Links

- [Banner](#)
- [Blackboard](#)
- [Degree Works](#)
- [Student Email System](#)
- [Reset Password](#)
- [Mandatory Student Training](#)
- [Medicat Patient Portal](#)
- [Kronos](#)

Enter the active directory User ID and password provided by Virginia State University.



Banner 9 Student Self-Service

This guide will demonstrate a few of the more commonly used tools available to you through Banner. There are multiple ways to retrieve the same information or perform the same tasks. Below is the primary **Student Landing Page** in Self Service Banner (SSB) with examples of how to use these tools. Please explore the system to discover the best techniques that fit your needs.

Student Services

This is the home page for Banner Student. From here, you can navigate to the following pages using the Banner menu on the header(Alt+M) depending on your role at the institution:

Student Records
If you have any questions, please email the [Registrar](#)

- Registration
- Attendance Tracking
- Student Profile
- View Grades
- Apply to Graduate
- View Graduation Application
- Enrollment Verification Request
- Enrollment Verification Request Status
- Degree Evaluation
- View Transcript
- Transcript Request
- Transcript Request Status
- Personal Information

Student Accounts
If you have any questions, please email the [Bursar](#).

- Account Summary
- Account Detail For Term
- Tax Notification (1098-T)
- Account Information
- Statement and Payment History

Financial Aid
If you have any questions, please email [Financial Aid](#)

- Financial Aid
- Award Letter Details
- Award History Details
- Notifications
- Student Academic Progress
- Federal Shopping Sheet

Housing Information
If you have any questions, please email [Housing](#)

- Housing Portal

Under the Student Records section, click **Registration**. This will allow you to browse and register for classes, as well as browse the course catalog.

[Student](#) • [Registration](#)

Registration

What would you like to do?



[Prepare for Registration](#)

View registration status, update student term data, and complete pre-registration requirements.



[Register for Classes](#)

Search and register for your classes. You can also view and manage your schedule.



[Browse Classes](#)

Looking for classes? In this section you can browse classes you find interesting.



[View Registration Information](#)

View your past schedules and your ungraded classes.



[Browse Course Catalog](#)

Look up basic course information like subject, course and description.

Banner 9 Student Self-Service

Prepare for Registration

This page will display information that can impact your ability to register. Holds need to be cleared before registration can occur.

Register for Classes: Adding and Dropping Classes

The screenshot shows the 'Prepare for Registration' page. At the top, there is a breadcrumb trail: [Student](#) • [Registration](#) • [Select a Term](#) • [Prepare for Registration](#). Below this is the page title 'Prepare for Registration'. There are two tabs: 'Registration Status' (selected) and 'Update Student Term Data'. The 'Registration Status' section is divided into two columns. The left column has a sub-header 'Registration Status' and shows the term 'Spring 2021'. It contains three green status bars with checkmarks: 'Your Student Status permits registration.', 'Your academic status Good Standing permits registration.', and 'You have no holds which prevent registration.'. Below these is the 'Earned Hours' section with two blue information bars: 'You have Earned Hours for Level: Undergraduate, Institution Hours: 20, Transfer Hours: 0' and 'Your class standing for registration purposes is Freshman'. The right column has a sub-header 'Primary Curriculum' and lists: 'Level: Undergraduate', 'College: Academic Transfer', 'Degree: Associate in Arts', 'Program: AA Liberal Arts', 'Catalog Term: Fall 2020', 'Admit Term: Fall 2020', and 'Major: Liberal Arts'.

Clicking on **Register for Classes** will prompt you to enter the term for which you wish to register.

The screenshot shows the 'Select a Term' page. At the top, there is a breadcrumb trail: [Student](#) • [Registration](#) • [Select a Term](#). Below this is the page title 'Select a Term'. The main content area has a sub-header 'Terms Open for Registration' and a search box. The search box contains the text 'Spring 2021' and a magnifying glass icon.

Enter your **alternate PIN**.

Banner 9 Student Self-Service

[Student](#) • [Registration](#) • [Select a Term](#)

Select a Term

Terms Open for Registration
Fall 2023

Alternate PIN*

Continue

The Register for Classes page opens on the **Find Classes** tab. Enter the desired search criteria. **Note:** There are other search options available under the **Advanced Search** hyperlink.

[Student](#) • [Registration](#) • [Select a Term](#) • [Register for Classes](#)

Register for Classes

[Find Classes](#) | Enter CRNs | Schedule and Options

Enter Your Search Criteria [?]
Term: Fall 2023

Subject

Course Number

Keyword

Search Clear [Advanced Search](#)

Schedule | Schedule Details

Class Schedule for Fall 2023

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
6am							
7am							
8am							
9am							
10am			Technology and Society		Technology and Society		
11am			Transportation Logistics - 840		Transportation Logistics - 840		

Summary

Title	Details	Hours	CRN	Schedule Type	Status	Action
Introduction to ERP	INLT 292, 01	3	83946	Lecture	Registered	None
Material Process & Safety Ana	INLT 249, 01	3	83944	Lecture	Registered	None
Technology and Society	INLT 201, 01	3	82119	Lecture	Registered	None
Transportation Logistics - 840	INLT 345, 01	3	84093	Lecture	Registered	None

Total Hours | Registered: 12 | Billing: 12 | CEU: 0 | Min: 0 | Max: 18

Submit

Banner 9 Student Self-Service

Select the desired section and click the Add button. Please note the system will not allow any **time conflicts** and **closed Sections (FULL)**.

Register for Classes

Find Classes | Enter CRNs | Schedule and Options

Search Results — 13 Classes
Term: Fall 2023 | Subject: INLT Ind. & Logistics Tech

Title	Subject Description	Course #	Section #	Hours	CRN	Term	Instructor	Meeting Times	Campus	Status	Attribute	Linked Sections	Add
Introduction to Logistics Lecture	INLT Ind. & L.	141	01	3	82115	Fall 2	Williams, Joi (Primary)	S M T W F S 03:00 PM - 03:50 PM	Main	26 of 40 seats re...	Face to Face		Add
Technology and Society Lecture	INLT Ind. & L.	201	01	3	82119	Fall 2	Williams, Joi (Primary)	S M T W F S 09:30 AM - 10:50 AM	Main	13 of 40 seats re...	Online-Synchronous		Add
Geo Infor Svcs Logistics Lecture	INLT Ind. & L.	248	01	3	86400	Fall 2	Cooke, James (Primary)	S M T W F S 02:30 PM - 03:20 PM	Main	8 of 35 seats re...	Face to Face		Add
Material Process & Safety An Lecture	INLT Ind. & L.	249	01	3	83944	Fall 2	Liu, Xinchuan (Primary)	S M T W F S 03:30 PM - 04:50 PM	Main	11 of 30 seats re...	Face to Face		Add
Industrial Safety Lecture	INLT Ind. & L.	281	01	3	87417	Fall 2	Cooke, James (Primary)	S M T W F S 12:00 PM - 12:50 PM	Main	17 of 30 seats re...	Face to Face		Add
Introduction to Database Appl...	INLT Ind. & L.	290	01	3	83945	Fall 2	Oliver-Clark, Leslie (Pri...	S M T W F S 10:00 AM - 10:50 AM	Main	17 of 35 seats re...	Face to Face		Add

Schedule | Schedule Details

Class Schedule for Fall 2023

6am	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
7am							
8am							
9am			Technology and Society		Technology and Society		
10am			Transportation Logistics - 849		Transportation Logistics - 849		
11am			Transportation Logistics - 849		Transportation Logistics - 849		

Summary

Title	Details	Hours	CRN	Schedule Type	Status	Action
Introduction to ERP	INLT 292, 01	3	83946	Lecture	Registered	None
Material Process & Safety An	INLT 249, 01	3	83944	Lecture	Registered	None
Technology and Society	INLT 201, 01	3	82119	Lecture	Registered	None
Transportation Logistics - 849	INLT 345, 01	3	84093	Lecture	Registered	None

Total Hours | Registered: 12 | Billing: 12 | CEU: 0 | Min: 0 | Max: 18

Submit

The section will be added to the **Summary panel** in a Pending status. Select **Submit** to save.

Register for Classes

Find Classes | Enter CRNs | Schedule and Options

Search Results — 13 Classes
Term: Fall 2023 | Subject: INLT Ind. & Logistics Tech

Title	Subject Description	Course #	Section #	Hours	CRN	Term	Instructor	Meeting Times	Campus	Status	Attribute	Linked Sections	Add
Introduction to Logistics Lecture	INLT Ind. & L.	141	01	3	82115	Fall 2	Williams, Joi (Primary)	S M T W F S 03:00 PM - 03:50 PM	Main	26 of 40 seats re...	Face to Face		Add
Technology and Society Lecture	INLT Ind. & L.	201	01	3	82119	Fall 2	Williams, Joi (Primary)	S M T W F S 09:30 AM - 10:50 AM	Main	13 of 40 seats re...	Online-Synchronous		Add
Geo Infor Svcs Logistics Lecture	INLT Ind. & L.	248	01	3	86400	Fall 2	Cooke, James (Primary)	S M T W F S 02:30 PM - 03:20 PM	Main	8 of 35 seats re...	Face to Face		Add
Material Process & Safety An Lecture	INLT Ind. & L.	249	01	3	83944	Fall 2	Liu, Xinchuan (Primary)	S M T W F S 03:30 PM - 04:50 PM	Main	11 of 30 seats re...	Face to Face		Add
Industrial Safety Lecture	INLT Ind. & L.	281	01	3	87417	Fall 2	Cooke, James (Primary)	S M T W F S 12:00 PM - 12:50 PM	Main	17 of 30 seats re...	Face to Face		Add
Introduction to Database Appl...	INLT Ind. & L.	290	01	3	83945	Fall 2	Oliver-Clark, Leslie (Pri...	S M T W F S 10:00 AM - 10:50 AM	Main	17 of 35 seats re...	Face to Face		Add

Schedule | Schedule Details

Class Schedule for Fall 2023

6am	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
7am							
8am							
9am			Technology and Society		Technology and Society		
10am			Transportation Logistics - 849		Transportation Logistics - 849		
11am			Transportation Logistics - 849		Transportation Logistics - 849		

Summary

Title	Details	Hours	CRN	Schedule Type	Status	Action
Industrial Safety	INLT 281, 01	3	87417	Lecture	Pending	Registered Web
Introduction to ERP	INLT 292, 01	3	83946	Lecture	Registered	None
Material Process & Safety An	INLT 249, 01	3	83944	Lecture	Registered	None
Technology and Society	INLT 201, 01	3	82119	Lecture	Registered	None
Transportation Logistics - 849	INLT 345, 01	3	84093	Lecture	Registered	None

Total Hours | Registered: 12 | Billing: 12 | CEU: 0 | Min: 0 | Max: 18

Submit

If you have successfully registered, the status will change to **Registered**.

Banner 9 Student Self-Service

Summary						
Title	Details	Hours	CRN	Schedule Type	Status	Action
Introduction to ERP	INLT 292, 01	3	83946	Lecture	Registered	None <input type="button" value="v"/>
Material Process & Safety Ana...	INLT 249, 01	3	83944	Lecture	Registered	None <input type="button" value="v"/>
Technology and Society	INLT 201, 01	3	82119	Lecture	Registered	None <input type="button" value="v"/>
Transportation Logistics - 840...	INLT 345, 01	3	84093	Lecture	Registered	None <input type="button" value="v"/>

Total Hours | Registered: 12 | Billing: 12 | CEU: 0 | Min: 0 | Max: 18

Note: The **Schedule** Panel will display in a weekly calendar format

Schedule		Schedule Details					
Class Schedule for Fall 2023							
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
10am			✓ Technology and Society		✓ Technology and Society		
11am			✓ Transportation Logistics - 84093 - INLT 345 - 01		✓ Transportation Logistics - 84093 - INLT 345 - 01		
12pm							
1pm		✓ Introduction to ERP		✓ Introduction to ERP		✓ Introduction to ERP	
2pm							
3pm							

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If you know the Course Reference Number (CRN) for the section(s), they may be entered on the **Enter CRNs** tab. If entering more than one, select **+ Add Another CRN**. When complete, press **Add to Summary**.

[Student](#) • [Registration](#) • [Select a Term](#) • [Register for Classes](#)

Register for Classes

Find Classes **Enter CRNs** Schedule and Options

Enter Course Reference Numbers (CRNs) to Register

Term: Fall 2023

CRN

CRN

CRN

CRN

[+ Add Another CRN](#) **Add to Summary**

The **Schedule and Options** tab displays registered courses. The display is the same as that found in **View Registration Information** from the Registration Landing Page.

[Student](#) • [Registration](#) • [Select a Term](#) • [Register for Classes](#)

Register for Classes

Find Classes Enter CRNs **Schedule and Options**

Summary

Term: Fall 2023

Title	Details	Hours	CRN	Schedule Type	Grade Mode	Level	Study Path	Date	Status	Message
Industrial Safety	INLT 281, 01	3	87417	Lecture	Standard	Undergraduate	None	03/28/2023	Registered	Registered Web03/28...
Introduction to Database Applications	INLT 290, 01	3	83945	Lecture	Standard	Undergraduate	None	03/28/2023	Registered	Registered Web03/28...
Introduction to ERP	INLT 292, 01	3	83946	Lecture	Standard	Undergraduate	None	03/28/2023	Registered	Registered Web03/28...
Material Process & Safety Anal - 83944 - IN	INLT 249, 01	3	83944	Lecture	Standard	Undergraduate	None	03/28/2023	Registered	Registered Web03/28...
Technology and Society	INLT 201, 01	3	82119	Lecture	Standard	Undergraduate	None	03/28/2023	Registered	Registered Web03/28...
Transportation Logistics - 84093 - INLT 345...	INLT 345, 01	3	84093	Lecture	Standard	Undergraduate	None	03/28/2023	Registered	Registered Web03/28...

Records: 6

Total Hours | Registered: 18 | Billing: 18 | CEU: 0 | Min: 0 | Max: 18

Banner 9 Student Self-Service

Searching for CRNs

If you still need to find your CRNs, you can perform a search to find them. There are two ways to search for courses; the standard course search and the advanced course search. Enter the **Subject(s)** and/or **Course Number** and click **Search**. Below is an example of a course search.

The screenshot shows the 'Register for Classes' page in Banner 9 Student Self-Service. The breadcrumb trail at the top reads: Student • Registration • Select a Term • Register for Classes. Below this is a header 'Register for Classes' and a sub-header 'Find Classes' with tabs for 'Find Classes', 'Enter CRNs', and 'Schedule and Options'. The main section is titled 'Enter Your Search Criteria' with a help icon. The search term is set to 'Spring 2021'. The 'Subject' field contains 'Mathematics' and 'English' tags, with a 'You can add another' button to the right. The 'Course Number' and 'Keyword' fields are empty. At the bottom, there are 'Search', 'Clear', and 'Advanced Search' buttons.

If you wish to perform an advanced search, click **Advanced Search** to return the following search options. You can now search for classes by using a wide variety of criteria.

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Register for Classes

Find Classes

Enter CRNs

Schedule and Options

Enter Your Search Criteria

Term: Spring 2021

Subject	<input type="text" value="Mathematics English"/>
Course Number	<input type="text"/>
Keyword	<input type="text"/>
Instructor	<input type="text"/>
Subject and Course Number	<input type="text"/>
Keyword (With All Words)	<input type="text"/>
Keyword (With Any Words)	<input type="text"/>
Keyword (Exact Phrase)	<input type="text"/>
Keyword (Without The Word)	<input type="text"/>
Attribute	<input type="text"/>
Campus	<input type="text"/>
Level	<input type="text"/>
Buildings	<input type="text"/>
College	<input type="text"/>
Departments	<input type="text"/>
Instructional Methods	<input type="text"/>
Schedule Type	<input type="text"/>
Part Of Term	<input type="text"/>
Title	<input type="text"/>
Sessions	<input type="text"/>
Course Number Range	<input type="text"/> to <input type="text"/>
Credit Hour Range	<input type="text"/> to <input type="text"/>
Meeting Days	
Sunday	<input type="checkbox"/>
Monday	<input type="checkbox"/>
Tuesday	<input type="checkbox"/>
Wednesday	<input type="checkbox"/>
Thursday	<input type="checkbox"/>
Friday	<input type="checkbox"/>
Saturday	<input type="checkbox"/>
Start Time	<input type="text"/> <input type="text"/> <input type="text"/>
End Time	<input type="text"/> <input type="text"/> <input type="text"/>
Open Sections Only	<input type="checkbox"/>

[Advanced Search](#)

Banner 9 Student Self-Service

In this example, English is selected as the subject. The search brought back a listing of all English courses offered this semester.

Student • Registration • Select a Term • Register for Classes

Register for Classes

Find Classes Enter CRNs Schedule and Options

Search Results — 50 Classes
Term: Spring 2021 Subject: English Search Again

Title	Subject	Course	Section	Hours	CRN	Term	Instructor	Meeting Times	Campus	Status	Attribute	Linked
INTRO TO COLLEGE... Lecture	English	000	0	2	2...	S...	Williams, Amand...	SIMTWTFS 11:00 AM - 12:00 PM	J...	9 of 14 seats remain. Time Conflict!	Developmental Jasper Developmental	<input type="button" value="Add"/>
INTRO TO COLLEGE... Lecture	English	000	0	2	2...	S...	Ellenburg, Jimm...	SIMTWTFS 09:30 AM - 10:25 AM	S...	1 of 11 seats remain.	Developmental Sumiton Developmental	<input type="button" value="Add"/>
INTRO TO COLLEGE... Lecture	English	000	0	2	2...	S...	Ramsey, Todd (P...	SIMTWTFS 11:00 AM - 11:50 AM	F...	8 of 12 seats remain.	Developmental Fayette Developmental	<input type="button" value="Add"/>
INTRO TO COLLEGE... Lecture	English	000	0	2	2...	S...	Franklin, Benjam...	SIMTWTFS 09:30 AM - 10:20 AM	H...	4 of 12 seats remain.	Developmental Hamilton Developmental	<input type="button" value="Add"/>
ENGLISH COMPOSI... Lecture	English	101	0	3	2...	S...	Ellenburg, Jimm...	SIMTWTFS 08:00 AM - 09:15 AM	S...	11 of 22 seats remain.	Area I Written Composition	<input type="button" value="Add"/>
ENGLISH COMPOSI... Lecture	English	101	0	3	2...	S...	Lazarus, Angela ...	SIMTWTFS 11:00 AM - 12:15 PM	S...	13 of 22 seats remain. Time Conflict!	Area I Written Composition	<input type="button" value="Add"/>
ENGLISH COMPOSI... Online	English	101	0	3	2...	S...	QFaculty_Samp...	SIMTWTFS - Type: Class Build	W...	FULL: 0 of 30 seats remain.	Area I Written Composition	<input type="button" value="Add"/>
ENGLISH COMPOSI... Online	English	101	0	3	2...	S...	Ballinger, Tiffan...	SIMTWTFS - Type: Class Build	W...	FULL: 0 of 25 seats remain.	Area I Written Composition	<input type="button" value="Add"/>
ENGLISH COMPOSI... Lecture	English	101	0	3	2...	S...	Ballinger, Tiffan...	SIMTWTFS 08:00 AM - 09:15 AM	F...	13 of 24 seats remain.	Area I Written Composition	<input type="button" value="Add"/>
ENGLISH COMPOSI... Lecture	English	101	0	3	2...	S...	Carter, Beverly (...	SIMTWTFS 09:30 AM - 10:45 AM	PL...	7 of 16 seats remain.	Area I Written Composition	<input type="button" value="Add"/>

Page 1 of 5 | 10 Per Page Records: 50

Press the **Add** button to select the course section.

Note that the page will display **time conflicts** with sections you are already registered for. Closed sections are identified as **FULL**. Conflicting sections will not be added to your schedule.

Banner 9 Student Self-Service

Pressing the **Add** button places the section in the Summary panel with a **Pending** status. You must press the **Submit** button to save these changes.

Student • Registration • Select a Term • Register for Classes

Register for Classes

Find Classes | Enter CRNs | Schedule and Options

Search Results — 138 Classes
Term: Fall 2023 | Subject: ENGL English

Title	Subject Description	Course #	Section #	Hours	CRN	Term	Instructor	Meeting Times	Campus	Status	Attribute	Linked Sections	Add
Composition I Lecture	ENGL English	110	01	3	86307	Fall 2...	Banks, Tiara (Primary)	S Tu W T F S 05:00 PM - 07:50 PM	Main ...	22 of 25 seats re...	Course Material Fee-ENGL		Add
Composition I Lecture	ENGL English	110	02	3	81074	Fall 2...	Banks, Tiara (Primary)	S Tu W T F S 05:00 PM - 07:50 PM	Main ...	24 of 25 seats re...	Course Material Fee-ENGL		Add
Composition I Lecture	ENGL English	110	03	3	81075	Fall 2...	Brown, Nicholas (Primary)	S Tu W T F S 09:30 AM - 10:50 AM	Main ...	12 of 25 seats re... Time Conflict	Course Material Fee-ENGL		Add
Composition I Lecture	ENGL English	110	04	3	81076	Fall 2...	Brown, Nicholas (Primary)	S Tu W T F S 11:00 AM - 12:20 PM	Main ...	5 of 25 seats re... Time Conflict	Course Material Fee-ENGL		Add
Composition I Lecture	ENGL English	110	05	3	83050	Fall 2...	Brown, Nicholas (Primary)	S Tu W T F S 02:00 PM - 03:20 PM	Main ...	FULL: 0 of 0	Course Material Fee-ENGL		Add
Composition I Lecture	ENGL English	110	09	3	81081	Fall 2...	Davis, LaTova (Primarv)	S Tu W T F S 06:00 PM - 08:50 PM	Main ...	FULL: 0 of 0	Course Material Fee-ENGL		Add

Schedule | Schedule Details

Class Schedule for Fall 2023

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
3pm							
4pm			Material Process & Safety (INLT 249-01)		Introduction to ERP (INLT 292-01)		
5pm			Composition I				
6pm							
7pm							
8pm							

Summary

Title	Details	Hours	CRN	Schedule Type	Status	Action
Composition I	ENGL 110, 01	3	86307	Lecture	Pending	Registered Web
Introduction to ERP	INLT 292, 01	3	83946	Lecture	Registered	None
Material Process & Safety (In)	INLT 249, 01	3	83944	Lecture	Registered	None
Technology and Society	INLT 201, 01	3	82119	Lecture	Registered	None
Transportation Logistics - 840	INLT 345, 01	3	84093	Lecture	Registered	None

Total Hours | Registered: 12 | Billing: 12 | CEU: 0 | Min: 0 | Max: 18

Submit

Banner 9 Student Self-Service

If, for any reason, you are ineligible to register for a section, a message will be displayed with an explanation.

Student • Registration • Select a Term • Register for Classes

Register for Classes

PMGT 521 CRN 85434: Field of Study Restriction - Major

Find Classes Enter CRNs Schedule and Options

Search Results — 3 Classes
Term: Fall 2023 Subject: PMGT: Project Management

Title	Subject Description	Course #	Section	Hours	CRN	Term	Instructor	Meeting Times	Campus	Status	Attribute	Linked Sections	Add
Project Management Systems Lecture	PMGT: Projec...	509	01	3	85806	Fall 2...	Naroko, Ben (Primary)	S M T W T F S 06:00 PM - 08:50 PM	Main ...	17 of 20 seats re...	Face to Face		Add
Estimating & Cost Mgmt Lecture	PMGT: Projec...	521	01	3	85434	Fall 2...	Naroko, Ben (Primary)	S M T W T F S 06:00 PM - 08:50 PM	Main ...	18 of 20 seats re...	Face to Face		Add
Project Leadership & Hum. Relat Lecture	PMGT: Projec...	527	01	3	87108	Fall 2...	Naroko, Ben (Primary)	S M T W T F S 06:00 PM - 08:50 PM	Main ...	17 of 20 seats re...	Online-Synchronous		Add

Page 1 of 1 Per Page 10 Records: 3

Schedule Schedule Details

Class Schedule for Fall 2023

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
3pm							
4pm			Material Process & Safety An PMGT 521-01		Material Process & Safety An PMGT 521-01		
5pm							
6pm				Estimating & Cost Mgmt			
7pm							
8pm							

Summary

Title	Details	Hours	CRN	Schedule Type	Status	Action
Estimating & Cost Mgmt	PMGT 521, 01	3	85434	Lecture	Errors Preventing Regis...	Remove
Introduction to ERP	INLT 292, 01	3	83946	Lecture	Registered	None
Material Process & Safety An...	INLT 249, 01	3	83944	Lecture	Registered	None
Technology and Society	INLT 201, 01	3	82119	Lecture	Registered	None
Transportation Logistics - 840	INLT 345, 01	3	84093	Lecture	Registered	None

Total Hours | Registered: 12 | Billing: 12 | CEU: 0 | Min: 0 | Max: 18

Submit

In this scenario, PMGT 521 has a Field of Study Restriction – Major.

Banner 9 Student Self-Service

Closed Classes

When you have searched for a class and it is closed, a message will be displayed in the **Status** column. Similarly, if a section in the search results has a time conflict with an existing registration, it will be noted in the **Status** column as well.

Student » Registration » Select a Term » Register for Classes

Register for Classes

Find Classes Enter CRNs Schedule and Options

Search Results — 138 Classes
Term: Fall 2022 Subject: ENGL: English

Composition / Lecture	ENGL: English	110	01	3	86307	Fall 2...	Banks, Tara (Primary)	[S] [W] [T] [R] [F] [S]	06:00 PM - 07:50 PM	Type: Clas	Main ...	22 of 25 seats re...	Course Material Fee-ENGL	Add
Composition / Lecture	ENGL: English	110	02	3	81074	Fall 2...	Banks, Tara (Primary)	[S] [W] [T] [R] [F] [S]	06:00 PM - 07:50 PM	Type: Clas	Main ...	24 of 25 seats re...	Course Material Fee-ENGL	Add
Composition / Lecture	ENGL: English	110	03	3	81075	Fall 2...	Brown, Nicholas (Primary)	[S] [W] [T] [R] [F] [S]	09:30 AM - 10:50 AM	Type: Clas	Main ...	12 of 25 seats re... Time Conflict	Course Material Fee-ENGL	Add
Composition / Lecture	ENGL: English	110	04	3	81076	Fall 2...	Brown, Nicholas (Primary)	[S] [W] [T] [R] [F] [S]	11:00 AM - 12:20 PM	Type: Clas	Main ...	5 of 25 seats re... Time Conflict	Course Material Fee-ENGL	Add
Composition / Lecture	ENGL: English	110	05	3	83050	Fall 2...	Brown, Nicholas (Primary)	[S] [W] [T] [R] [F] [S]	02:00 PM - 03:20 PM	Type: Clas	Main ...	FULL: 0 of 0...	Course Material Fee-ENGL	Add
Composition / Lecture	ENGL: English	110	09	3	81081	Fall 2...	Davis, LaToya (Primary)	[S] [W] [T] [R] [F] [S]	06:00 PM - 08:50 PM	Type: Clas	Main ...	FULL: 0 of 0...	Course Material Fee-ENGL	Add

Other Registration Messages

You may receive other registration messages when attempting to enroll in courses. Below are possible examples of registration errors:

- ❖ You do not meet the prerequisite or corequisite. This could be a course, GPA, test score, or program requirement. Check the catalog course description to see what the requirements are for the course.
- ❖ The course you chose has a time conflict with another course you already have on your schedule. Select a course at a different time to avoid conflict.

Banner 9 Student Self-Service

Dropping a Class

Once you are registered in courses, they will be listed like the example below. Notice that each course has a drop-down box in the **Action** column. Click in the drop-down box to see the list of options related to that class.

If you drop a course before school starts, the **Drop Web** will be the option you see to drop the course (you will not be charged for the course).

You will only be able to drop from a course during the period designated by Virginia State University.

Summary							
Title	Details	Hours	CRN	Schedule Type	Status	Action	
Industrial Safety	INLT 281, 01	3	87417	Lecture	Registered	None	
Introduction to Database Appli...	INLT 290, 01	3	83945	Lecture	Registered	None	
Introduction to ERP	INLT 292, 01	3	83946	Lecture	Registered	Drop Web	
Material Process & Safety Ana...	INLT 249, 01	3	83944	Lecture	Registered	None	
Technology and Society	INLT 201, 01	3	82119	Lecture	Registered	None	
Transportation Logistics - 840...	INLT 345, 01	3	84093	Lecture	Registered	None	

Total Hours | Registered: 18 | Billing: 18 | CEU: 0 | Min: 0 | Max: 18

Submit

Banner 9 Student Self-Service

View Registration Information

This page is accessible from the Registration landing page and will display details about your existing registration. The **Schedule** Tab gives you a visual representation of your semester schedule.

Student • Registration • View Registration Information

View Registration Information

Look up a Schedule Active Registrations

Class Schedule

Term: Fall 2023

Title	Details	Hours	CRN	Schedule Type	Grade Mode	Level	Part Of Term	Study Path	Date	Status	Message
Introduction to ERP	INLT 292_01	3	83946	Lecture	Standard	Undergraduate	Normal Academic T...	None	03/28/2023	Registered	Registered Web03/...
Material Process & Safety Anal - 83944	INLT 249_01	3	83944	Lecture	Standard	Undergraduate	Normal Academic T...	None	03/28/2023	Registered	Registered Web03/...
Technology and Society	INLT 201_01	3	82119	Lecture	Standard	Undergraduate	Normal Academic T...	None	03/28/2023	Registered	Registered Web03/...
Transportation Logistics - 84093 - INLT 3	INLT 345_01	3	84093	Lecture	Standard	Undergraduate	Normal Academic T...	None	03/28/2023	Registered	Registered Web03/...

Total Hours | Registered: 12 | Billing: 12 | CEU: 0 | Min: 0 | Max: 18

Records: 4

Schedule Schedule Details

Class Schedule for Fall 2023

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
10am			Technology and Society		Technology and Society		
11am			Transportation Logistics - 84093 - INLT 3		Transportation Logistics - 84093 - INLT 3		
12pm							
1pm		Introduction to ERP		Introduction to ERP		Introduction to ERP	
2pm							
3pm							

Days, times, locations, and start and end dates are displayed in Schedule Details. From the **Class Schedule**, use the Tools (Gear) Icon to choose which columns to display.

Student • Registration • View Registration Information

View Registration Information

Look up a Schedule Active Registrations

Class Schedule

Term: Fall 2023

Title	Details	Hours	CRN	Schedule Type	Grade Mode	Level	Part Of Term	Study Path	Date	Status	Message
Introduction to ERP	INLT 292_01	3	83946	Lecture	Standard	Undergraduate	Normal Academic T...	None	03/28/2023	Registered	Registered Web03/...
Material Process & Safety Anal - 83944	INLT 249_01	3	83944	Lecture	Standard	Undergraduate	Normal Academic T...	None	03/28/2023	Registered	Registered Web03/...
Technology and Society	INLT 201_01	3	82119	Lecture	Standard	Undergraduate	Normal Academic T...	None	03/28/2023	Registered	Registered Web03/...
Transportation Logistics - 84093 - INLT 3	INLT 345_01	3	84093	Lecture	Standard	Undergraduate	Normal Academic T...	None	03/28/2023	Registered	Registered Web03/...

Total Hours | Registered: 12 | Billing: 12 | CEU: 0 | Min: 0 | Max: 18

Records: 4

Schedule Schedule Details

Class Schedule for Fall 2023

* Introduction to ERP | INLT Ind. & Logistics Tech 292 Section 01 | Class Begin: 08/21/2023 | Class End: 12/11/2023
Message: Registered Web | Hours: 3 | Level: Undergraduate | Campus: Main Campus | Schedule Type: Lecture | Instructional Method: Face to Face | Grade Mode: Standard | Waitlist Position: 0 | Notification Expires: None
08/21/2023 - 12/11/2023 [S] [M] [Tu] [W] [Th] [F] [S] 01:00 PM - 01:50 PM Type: Class Location: Main Campus Building: Engineering Building Room: 219
Instructor: Oliver, Clark, Leslie (Primary)
CRN: 83946

* Material Process & Safety Anal - 83944 - INLT 249_01 | INLT Ind. & Logistics Tech 249 Section 01 | Class Begin: 08/21/2023 | Class End: 12/11/2023
08/21/2023 - 12/11/2023 [S] [M] [Tu] [W] [Th] [F] [S] 03:30 PM - 04:50 PM Type: Class Location: Main Campus Building: Engineering Building Room: 202
Instructor: Liu, Xinchuan (Primary)
CRN: 83944

* Technology and Society | INLT Ind. & Logistics Tech 201 Section 01 | Class Begin: 08/21/2023 | Class End: 12/11/2023
08/21/2023 - 12/11/2023 [S] [M] [Tu] [W] [Th] [F] [S] 09:30 AM - 10:50 AM Type: Class Location: Main Campus Building: Engineering Building Room: 202
Instructor: Williams, In (Primary)

Banner 9 Student Self-Service

Printing Registration Information

To Print the schedule, click the Printer Icon. You may produce a PDF to save or print.

[Student](#) • [Registration](#) • [View Registration Information](#)

View Registration Information

Look up a Schedule
Active Registrations

Class Schedule

Term:

Title	Hours	CRN	Grade Mode	Level	Study Path	Status
▶ ENGLISH COMPOSITION I	3	10462	Standard Letter	Undergraduate	None	Registered
▶ GENERAL CONDITIONIN...	1	10561	Standard Letter	Undergraduate	None	Registered
▶ GENERAL PSYCHOLOGY	3	10606	Standard Letter	Undergraduate	None	Registered
▶ INTRO TO COMP LOGIC...	3	10099	Standard Letter	Undergraduate	None	Registered

Schedule
Schedule Details

Class Schedule for Fall 2020
 ▶ [GENERAL PSYCHOLOGY](#) | Psychology 200 Section 0 | Class Begin: 08/20/2020 | Class End: 12/16/2020 Registered!

PDF version of the Student Schedule, generated by pressing the Print Icon.

Classification: Freshman Level: Undergraduate
 College: Academic Transfer Major: Liberal Arts

Title	Course Details	Credit Hours	CRN	Meeting Times
INTRO TO COMP LOGIC & PROGRAM	CIS 150 0	3.0	10099	08/20/2020 - 12/16/2020 Monday, Wednesday 08:00 AM - 09:15 AM
PRINCIPLES OF BIOLOGY I	BIO 103 0	4.0	10134	08/20/2020 - 12/16/2020 Monday 12:30 PM - 02:30 PM 08/20/2020 - 12/16/2020 Monday, Wednesday 09:30 AM - 10:45 AM
ENGLISH COMPOSITION I	ENG 101 0	3.0	10462	08/20/2020 - 12/16/2020 Tuesday, Thursday 08:00 AM - 09:15 AM

Banner 9 Student Self-Service

Student Profile

This screen will provide you with a complete view of your student record. You can view holds if you have any on your account, as well as advisor information, a program of study, and a class schedule.

Course Title	Details	CRN	Hours	Registration Status	Instructor
INTRODUCTION TO SOCIOLOGY	SOC 200 0	20431	3	"Registered"	
ENGLISH COMPOSITION II	ENG 102 0	20493	3	"Registered"	
PRECALCULUS ALGEBRA	MTH 112 0	20604	3	"Registered"	
UNITED STATES HISTORY II	HIS 202 0	20715	3	"Registered"	

Student Profile Tab Options

Curriculum and Courses- Displays curriculum information for the student's primary degree, secondary degree, and any hours earned towards the degrees. Registered courses for the selected term are shown below the curriculum, hours, and GPA.

Prior Education - Displays High School and Post-Secondary information.

Degree Works – Displays degree audit and curriculum requirements.

Academic Transcript – Displays all academic history.

Registration – Displays registration landing page.

View Grades – Displays earned grades for selected term.

Student Profile Landing Page Sections

Student Information- Displays general information about the student and their academic criteria.

Registration Notices- Displays term selected Academic Standing, Student Status, and Enrollment Status.

Holds- Displays any holds associated with the student for the selected term.

Banner 9 Student Self-Service

View Grades

Grades can be viewed from the Student Landing page or the Student Profile.

The image shows two parts of the Banner 9 Student Self-Service interface. On the left is the 'Student Services' landing page, which includes a 'Student Records' section with a list of links. The 'View Grades' link is highlighted with a yellow box. On the right is a 'Student Profile' sidebar with a dropdown menu for 'Term' set to 'Spring 2021 Current term'. The 'View Grades' link in the sidebar is highlighted with a green box. The profile sidebar also contains sections for 'Bio Information', 'General Information', 'Curriculum and Courses', 'Additional Links', 'Degree Works', and 'Academic Transcript'.

Select a single term or All Terms and Select a Course Level to view all grades.

The image shows the 'View Grades' page. At the top, it says 'View Grades' and 'Student Grades'. Below this, there is a dropdown menu for 'Term' with 'Fall 2022' selected. A search box is visible next to the dropdown. Below the dropdown, there are two columns of numbers: '0.000' and '2.800', with 'Transfer' and 'Overall' labels below them. To the right, there is a 'Primary Curriculum' section with a 'View Details' link. The curriculum information is as follows:

Level :	Undergraduate
College :	Engineering and Technology
Degree :	Bachelor of Science
Program :	Information Logistics Tech

Banner 9 Student Self-Service

Official grades will appear on a transcript, display with Hours and Quality Points.

[View Grades](#)

Student Grades

Fall 2022 ▾

Undergraduate ▾

GPA Summary [View Details](#)

2.800	2.800	0.000	2.800
Selected Term	Institutional	Transfer	Overall

Primary Curriculum [View Details](#)

Level : Undergraduate
 College : Engineering and Technology
 Degree : Bachelor of Science
 Program : Information Logistics Tech

Course Work

Search by Course Title or Subject Code (ALT+Y)



Subject	Course Title	Campus	Midterm Grade	Final Grade	Attempted Hours	Earned Hours	GPA Hours	Quality Points	CRN	Action
MATH 122, 02	Finite Mathematics	M	D	C	3.000	3.000	3.000	6.000	80634	
INLT 141, 01	Introduction to Logistics	M	B	A	3.000	3.000	3.000	12.000	82115	
ENGR 200, 01	Engineering Graphics	M	C	C	3.000	3.000	3.000	6.000	85321	
INLT 248, 01	Geog Infor Svstns Logistics	M	A	A	3.000	3.000	3.000	12.000	86400	
HIST 122, 60	U.S. History to 1865	M	B	C	3.000	3.000	3.000	6.000	86048	

Banner 9 Student Self-Service

View Unofficial Academic Transcript

The Unofficial Transcript can be viewed from the Student Landing page or the Student Profile.

The screenshot displays the Banner 9 Student Self-Service interface. On the left, the 'Student Services' page is visible, featuring a greeting, a description of the home page, and a 'Student Records' section with a list of links. The 'View Transcript' link is highlighted with a yellow box. On the right, a sidebar menu is shown with a dropdown menu set to 'Spring 2021 Current term'. The sidebar menu includes sections like 'Curriculum and Courses', 'Prior Education and Testing', 'Additional Links', 'View Grades', 'Degree Works', and 'Academic Transcript', which is highlighted with a green box. To the right of the sidebar, there are sections for 'Bio Information', 'General Information', 'Graduation Information', and 'Advisors'.

Select the **Transcript Level** and **Transcript Type** from the drop-down menus. The Transcript Level will be undergraduate, and the default Transcript Type is Unofficial Transcript. This transcript shows all work from your current institution and specific transfer work.

If you have Transfer work, it appears first, and then current institutional work is displayed next. Transcript Totals and GPAs are listed towards the bottom of the transcript, along with any In-progress work. In-progress refers to the courses the students are enrolled in for the semester, but grades still need to be assigned.

Banner 9 Student Self-Service

Printing an Unofficial Academic Transcript

From the Unofficial Academic Transcript display, right-click on the page and choose Print. Save as a PDF or send to a printer.

The screenshot shows the Banner 9 Student Self-Service interface for an Academic Transcript. At the top, the breadcrumb navigation reads "Student • Academic Transcript". The main heading is "Academic Transcript". Below this, there is a section for "Information for" which is currently blank. Further down, there are two dropdown menus: "Transcript Level" set to "All Levels" and "Transcript Type" set to "Unofficial Web Transcript". A horizontal navigation bar contains several tabs: "Student Information" (which is active and underlined), "Degree Awarded", "Transfer Credit", "Institution Credit", "Transcript Totals", and "CO". Below the navigation bar, a blue informational message with an information icon states: "This is not an official transcript. Courses which are in progress may also be included on this transcript." A right-click context menu is open over the page, listing various actions such as "Back", "Forward", "Reload", "Save as...", "Print..." (which is highlighted), "Cast...", "Translate to English", "View page source", and "Inspect". Below the message, the "Student Information" section is visible, containing fields for "Birth Date", "Curriculum Information", and "Current Program : Associate in Science". Under "Current Program", there are three columns: "Program" (AS General Studies), "Major" (General Studies), and "Major Concentration" (General Studies).

Banner 9 Student Self-Service

Student Academic Transcript

Academic Transcript

Transcript Level: Undergraduate Transcript Type: Unofficial Web Transcript

Student Information Institution Credit Transcript Totals Course(s) in Progress

This is not an official transcript. Courses which are in progress may also be included on this transcript.

Student Information

Birth Date

Curriculum Information

Current Program : Associate in Arts

Program	Major
AA Liberal Arts	Liberal Arts

Institution Credit

Term : Fall 2020

Major	Student Type	Academic Standing
Liberal Arts	First Time Freshman	Good Standing

Additional Standing

President's List

Subject	Course	Level	Title	Grade	Credits	Hours	Quality Points	Start and End Dates	W
ORI	107	UG	Student Survival Skills	A	1.000		4.000		
PED	103	UG	Weight Training (beginning)	A	1.000		4.000		
PED	118	UG	General Conditioning (beg)	A	1.000		4.000		

Print 3 pages

Destination Save as PDF

Pages All

Layout Portrait

More settings v

Save
Cancel

Banner 9 Student Self-Service

Request Official Transcript

This will allow you to have an official transcript sent electronically to another school or business. Once you choose Order Official Transcript, you will be directed to another page to complete the request.

Student Services



Hello

This is the home page for Banner Student. From here role at the institution:

Student Records

If you have any questions, please email the [Registrar](#)

- Registration
- Attendance Tracking
- Student Profile
- View Grades
- Apply to Graduate
- View Graduation Application
- Enrollment Verification Request
- Enrollment Verification Request Status
- Degree Evaluation
- View Transcript
- **Transcript Request**
- Transcript Request Status
- Personal Information

Banner 9 Student Self-Service

Select an Address where your transcript will be delivered.

Student » Request Printed Transcript

Request Printed Transcript

Transcript Request Address

Select an address where your transcript should be delivered using the following address designations: an external college code, one of your personal addresses, an internal college, or a family member or business.

External College Code OR [Look Up College Code](#)

One of your Addresses Internal College

Issue To

[Continue](#)

Select Transcript Type and Course Levels. Verify your Transcript Options. Once your request has been submitted, you will receive an Acknowledgement. Return to the Student Services page to view the status of your request.

Student Services



Hello

This is the home page for Banner Student. From here, role at the institution:

Student Records


If you have any questions, please email the [Registrar](#)

- Registration
- Attendance Tracking
- Student Profile
- View Grades
- Apply to Graduate
- View Graduation Application
- Enrollment Verification Request
- Enrollment Verification Request Status
- Degree Evaluation
- View Transcript
- Transcript Request
- **Transcript Request Status**
- Personal Information

Banner 9 Student Self-Service

Request Enrollment Verification

Student Services



Hello

This is the home page for Banner Student. From here, role at the institution:

Student Records

If you have any questions, please email the [Registrar](#)

- Registration
- Attendance Tracking
- Student Profile
- View Grades
- Apply to Graduate
- View Graduation Application
- **Enrollment Verification Request**
- Enrollment Verification Request Status
- Degree Evaluation
- View Transcript
- Transcript Request
- Transcript Request Status
- Personal Information

Requesting an Enrollment Verification allows you to send your enrollment verification to an employer, lending institution, insurance agent, etc. Once your request has been submitted, you will receive an Acknowledgement. Return to the Student Services page to view the status of your request.

[Student](#) • [Enrollment Verification](#)

Enrollment Verification

Enrollment Verification Request

Term *
Spring 2021

Verification Type *


Number Of Copies (1 - 99) *

[Continue](#)

Banner 9 Student Self-Service

Enrollment Verification Status

Student Services



Hello

This is the home page for Banner Student. From here, role at the institution:

Student Records

If you have any questions, please email the [Registrar](#)

- Registration
- Attendance Tracking
- Student Profile
- View Grades
- Apply to Graduate
- View Graduation Application
- Enrollment Verification Request
- **Enrollment Verification Request Status**
- Degree Evaluation
- View Transcript
- Transcript Request
- Transcript Request Status
- Personal Information

This allows you to check the status of your enrollment verification request.

Student » Enrollment Verification Status

Enrollment Verification Status

Date Ordered
04/20/2021

Enrollment Verification Requests

Order 1			
Date Sent Your order is still in processing. Please check again at another time.	Term Spring 2021	Verification Type Complete	Issued to
Street	City Montgomery	State or Province Alabama	Zip or Postal Code 36104
Number of Copies 1	Delivery Method USPS Standard Mail	Cost Of Order No charge	

Banner 9 Student Self-Service

Graduation Application

Student Services



Hello

This is the home page for Banner Student. From here, role at the institution:

Student Records

If you have any questions, please email the [Registrar](#)

- Registration
- Attendance Tracking
- Student Profile
- View Grades
- **Apply to Graduate**
- View Graduation Application
- Enrollment Verification Request
- Enrollment Verification Request Status
- Degree Evaluation
- View Transcript
- Transcript Request
- Transcript Request Status
- Personal Information

This will allow you to apply for graduation once you have completed 95 credit hours or more.

[Student](#) • [Graduation Application](#)

Curriculum Selection

Term *

Spring 2021 01/11/2021 - 05/08/2021

Current Program

Associate in Applied Science

Level

Undergraduate

Program

AAS Business Administration

College


Academic Services (Transfer)

Continue

Banner 9 Student Self-Service

Graduation Application Status

Student Services



Hello

This is the home page for Banner Student. From here, role at the institution:

Student Records

If you have any questions, please email the [Registrar](#)

- Registration
- Attendance Tracking
- Student Profile
- View Grades
- Apply to Graduate
- **View Graduation Application**
- Enrollment Verification Request
- Enrollment Verification Request Status
- Degree Evaluation
- View Transcript
- Transcript Request
- Transcript Request Status
- Personal Information

This allows you to track the status of your graduation application.

Graduation Application			
Name	Application Number	Request Date	Application Status
	1	04/20/2021	Active Application
Application Status Date			
04/20/2021			
<hr/>			
Graduation Date			
Date	Term	Year	
05/14/2021	Spring 2021	2020-2021	
<hr/>			
Ceremony			
Attend Ceremony			
Yes			
<hr/>			
Curriculum			
Primary Degree			
Associate in Applied Science			
Level	Program	Major	
Undergraduate	AAS Business Administration	Business Administration	

Banner 9 Student Self-Service

How to Access Banner Self-Service 9 – Financial Aid Dashboard

- Log on to the VSU website: www.vsu.edu
- Select Financial Aid
- Select Overview (left-hand side)
- Banner Self-Service 9 – [Financial Aid Dashboard](#)

Financial Aid Dashboard

The screenshot shows the Banner 9 Student Self-Service interface. At the top left is the VSU logo with '1882' below it. The page title is 'Student Services'. Below the title is a user profile icon and a message: 'This is the home page for Banner Student. From here, you can navigate to the following pages using the Banner menu on the header(Alt+M) depending on your role at the institution:'. The main content area is divided into four columns:

- Student Records**: If you have any questions, please email the [Registrar](#).
 - Registration
 - Attendance Tracking
 - Student Profile
 - View Grades
 - Apply to Graduate
 - View Graduation Application
 - Enrollment Verification Request
 - Enrollment Verification Request Status
 - Degree Evaluation
 - View Transcript
 - Transcript Request
 - Transcript Request Status
 - Personal Information
- Student Accounts**: If you have any questions, please email the [Bursar](#).
 - Account Summary
 - Account Detail For Term
 - Tax Notification (1098-T)
 - Account Information
 - Statement and Payment History
- Financial Aid**: If you have any questions, please email [Financial Aid](#).
 - **Financial Aid**
 - Award Letter Details
 - Award History Details
 - Notifications
 - Student Academic Progress
 - Federal Shopping Sheet
- Housing Information**: If you have any questions, please email [Housing](#).
 - Housing Portal

This allows you to review Financial Aid Holds (which may prevent payment of awards) and document requirements, display academic progress history, view overall status, and financial aid awards.

You must be an admitted student to view the information on this dashboard.

Banner 9 Student Self-Service

HOME

Select the appropriate award year from the drop down. On this page you will see any unsatisfied or satisfied requirements you may have including federal verification, promissory notes and entrance or exit counseling. You can also access some useful quick links at the bottom of the page.

*There are two new items that will require your attention this year under the Student Requirements section. You will see a code for TIV = Title IV Authorization and PY = Prior Year Authorization. You will need to read the questions and either **ACCEPT** or **DECLINE**.*

Financial Aid Award Year: Award Year 2022-2... |

[Home](#) [Award Offer](#) [Financial Aid History](#) [Resources](#) [Notifications](#) [Satisfactory Academic Progress](#) [College Financial >](#)

Student Requirements [®]

Unsatisfied Requirements

- 2022-2023 University Scholarship Application
Last update: 04/07/2022 RECEIVED NOT YET REVIEWED

Satisfied Requirements

- 2022 VSU Winter Session Application for Financial Aid
Last update: 11/10/2022 COMPLETE
- 2022-2023 Federal Work-Study Interest Form COMPLETE

Banner 9 Student Self-Service

Satisfied Requirements



Award Letter Received from Student via the Mail

Last update: 10/14/2022

COMPLETE



Signed Copy of Parent(s) 1040

Last update: 03/11/2022

COMPLETE



Terms and Conditions for awards via the Web

Last update: 02/15/2023

COMPLETE



Unusual Enrollment History Information

Last update: 03/11/2022

COMPLETE

General Links

[Federal Aid Application or Renewal Application](#)

[General Financial Aid Information](#)

[National Student Loan Data System](#)

[Federal Direct Loan Information](#)

[VSU SAP Policy](#)

AWARD OFFER

In this section, your current Expected Enrollment Status, Expected Family Contribution, Cost of Attendance (COA), Award Offer, and Net Cost will be displayed.

This is also where you:

- will be able to accept the full award amount by selecting Accept Full Amount of All Awards.
- choose to Decline or Accept awards by each fund.
- accept a partial amount by selecting Accept and entering the amount in the Accept Partial Amount Field.

When accepting your awards, keep in mind that the amount is for the academic year. You will receive half in the Fall and the other half in the Spring. If you decide to select a lesser amount than offered, this amount will also be split between the two semesters.

If you wish to print your Award information, you can use the printer icon in the upper right-hand corner.

Banner 9 Student Self-Service

Financial Aid

Award Year: Award Year 2022-2... | [✉](#) [🖨](#)

[Home](#) |
 Award Offer |
 [Financial Aid History](#) |
 [Resources](#) |
 [Notifications](#) |
 [Satisfactory Academic Progress](#) |
 [College Financial >](#)

[View your Award Payment Schedule](#)

Expected Enrollment Status ⓘ

Full Time

Housing Status ⓘ

Campus Housing

Expected Family Contribution ⓘ **\$1,026.00**

Cost of Attendance ⓘ ^

Billable Items

Type	Amount
Tuition and Fees	\$21,409.00
Room and Board	\$12,552.00
	\$33,961.00

Non Billable Items

Type	Amount
Living Allowances	\$0.00
Books and Supplies	\$1,300.00
Transportation	\$1,050.00
Books and Supplies	\$1,300.00
Transportation	\$1,050.00
Personal Expenses	\$675.00
Loan Fees	\$150.00
Winter Tuition and Fees	\$398.00
	\$3,573.00

\$37,534.00

Banner 9 Student Self-Service

Grants and Scholarships to Pay for College [Ⓢ]

Type	Fall 2022	Spring 2023	Winter 2022	Amount
Federal Pell Grant	\$2,923.00	\$2,922.00	NA	\$5,845.00 ACCEPTED
Federal SEOG	NA	\$1,200.00	\$398.00	\$1,598.00 ACCEPTED
Lift Scholarship	\$3,000.00	\$3,000.00	NA	\$6,000.00 ACCEPTED
VSU Academic Scholarship	\$1,000.00	\$1,000.00	NA	\$2,000.00 ACCEPTED
Res Assistance Grant	\$2,500.00	\$2,500.00	NA	\$5,000.00 ACCEPTED
Registration Grant Out Stat FA	\$2,146.00	NA	NA	\$2,146.00 ACCEPTED
Registration Grant Out Stat SP	NA	\$2,145.00	NA	\$2,145.00 ACCEPTED
VSU Out-State Grant	\$750.00	\$750.00	NA	\$1,500.00 ACCEPTED
VSU Scholarship	NA	\$2,000.00	NA	\$2,000.00 ACCEPTED
VSU Tuition Assistance	\$1,000.00	\$1,000.00	NA	\$2,000.00 ACCEPTED

Net Cost [Ⓢ]

\$7,300.00

Options to Pay Net Cost

Work [Ⓢ]

Type	Fall 2022	Spring 2023	Winter 2022	Amount
Federal Work Study	\$800.00	\$2,000.00	NA	\$2,800.00 ACCEPTED
	\$800.00	\$2,000.00	\$0.00	\$2,800.00

-\$2,800.00

Loans [Ⓢ]

Type	Fall 2022	Spring 2023	Winter 2022	Amount
Federal Direct Sub Loan	\$2,250.00	\$1,224.00	NA	\$3,474.00 ACCEPTED
Federal Direct Add. Unsub L...	\$1,000.00	NA	NA	\$1,000.00 ACCEPTED
	\$3,250.00	\$1,224.00	\$0.00	\$4,474.00

-\$4,474.00

Submit

Banner 9 Student Self-Service

FINANCIAL AID HISTORY

Select the appropriate award year from the drop down to display your award for a specific year. You can also select all years to see your award history for each year at VSU.

The screenshot shows the 'Financial Aid History' page. At the top right, the 'Award Year' is set to 'Award Year 2022-2...'. The navigation menu includes 'Home', 'Award Offer', 'Financial Aid History', 'Resources', 'Notifications', 'Satisfactory Academic Progress', and 'College Finan...'. A dropdown menu is set to 'All Years'. The main heading is 'Grants and Scholarships' with a total amount of '\$43,014.50'. Below this is a table with columns for Year, Fund, Award Period, Accepted, and Paid.

Year	Fund	Award Period	Accepted	Paid
2022 - 2023	Federal Pell Grant	08/15/2022 - 12/05/2022	\$2,923.00	\$2,923.00
		01/17/2023 - 05/09/2023	\$2,922.00	\$2,922.00
			\$5,845.00	\$5,845.00
2022 - 2023	Federal SEOG	12/07/2022 - 01/12/2023	\$398.00	\$398.00

RESOURCES

This section will show you the Financial Aid terms and conditions. You will be required to read and accept each award year. The terms and conditions are in place to make sure you are familiar with and understand your eligibility for the aid you are receiving.

The screenshot shows the 'Resources' page, specifically the 'Terms and Conditions' section. The navigation menu is the same as in the previous screenshot, but 'Resources' is highlighted. The page title is 'Terms and Conditions'. Below the title, there is a paragraph stating that by clicking 'I accept', the user agrees to the terms and conditions. This is followed by five bullet points, each starting with an asterisk, detailing requirements such as maintaining full-time status, understanding enrollment changes, beginning attendance, maintaining Satisfactory Academic Progress (SAP), and reporting additional financial resources.

Terms and Conditions

Terms and Conditions

By clicking "I accept", I agree that I have read and agree to the Terms and Conditions listed below as well as the information contained on the VSU Financial Aid Webpage.

- *I understand that certain grants and/or scholarships require students to maintain full-time status.
- *I understand that repeated courses and enrollment level changes affect my financial aid eligibility.
- *To earn my financial aid, I must begin attendance, continue and successfully complete all coursework. If I fail to begin attendance or complete all courses, I understand that I may be required to repay all or part of the financial aid received.
- *I understand that all students receiving financial aid are required to maintain Satisfactory Academic Progress (SAP). Click here to view SAP policy.
- *I will report additional financial resource(s) not listed on my award letter to the Financial Aid Office.
- *I will monitor my VSU Banner and student email frequently since the Financial Aid Office uses these as the primary means of communication. If I do not wish to use electronic communication, I must notify the Financial Aid Office in writing.

Banner 9 Student Self-Service

NOTIFICATIONS

Sometimes we may email you directing you to view an important message on your account. This section will show any open messages we have sent you.

The screenshot shows the 'Financial Aid' section of the Banner 9 Student Self-Service portal. The 'Award Year' is set to 'Award Year 2022-2...'. The navigation menu includes 'Home', 'Award Offer', 'Financial Aid History', 'Resources', 'Notifications' (highlighted), 'Satisfactory Academic Progress', and 'College Financial'. A message box states: 'No Messages or Withdrawal Information is found.'

SATISFACTORY ACEDMIC PROGRESS (SAP)

Here you will be able to view your Satisfactory Academic Progress (SAP) status. Please click here [SAP Policy](#) to review the complete SAP policy.

The screenshot shows the 'Financial Aid' section of the Banner 9 Student Self-Service portal. The 'Award Year' is set to 'Award Year 2022-2...'. The navigation menu includes 'Home', 'Award Offer', 'Financial Aid History', 'Resources', 'Notifications', 'Satisfactory Academic Progress' (highlighted), and 'College Financial'. The main content area displays the 'SAP Status' table.

Effective Term	SAP Status
Spring 2023	Student is on Warning Status
Fall 2022	Making Good Progress
Spring 2022	Making Good Progress
Fall 2021	New Student/ Good Student

Banner 9 Student Self-Service

COLLEGE FINANCING PLAN

The College Financial Plan (CFP) is a summary of your offered financial aid compared to the *ESTIMATED* cost of attendance. This is not your bill. The estimated costs listed are generally the same for all students. To see your actual direct cost, please view your bill provided by Student Accounts.

If you would like to print a copy of the CFP, simply use Control+P.

Financial Aid

Award Year: Award Year 2022-2... | ✉

[Award Offer](#) | [Financial Aid History](#) | [Resources](#) | [Notifications](#) | [Satisfactory Academic Progress](#) | College Financing Plan

Information about the Cost of Attendance and aid that you have been awarded is provided below. The college financing plan is a standard format prescribed by the U.S. Department of Education which allows you to easily compare your awards and costs between multiple higher education institutions (if applicable).

Virginia State University
02/16/2023

Undergraduate College Financing Plan

Total Cost of Attendance 2022-2023	On Campus Residence	Off Campus Residence
Tuition and fees		\$21,409
Housing and meals	\$12,552	
Books and supplies		\$1,300
Transportation		\$1,050
Other education costs		\$1,223
Estimated Cost of Attendance	\$ 37,534 / yr	

Expected Family Contribution

Based on FAFSA <small>As calculated by the institution using information reported on the FAFSA or to your institution.</small>	\$ 1,026 / yr
Based on Institutional Methodology <small>Used by most private institutions in addition to FAFSA.</small>	\$ / yr

Scholarship and Grant Options

Scholarships and Grants are considered "Gift" aid - no repayment is needed.

Scholarships	Grants
Merit-Based Scholarships	Need-Based Grant Aid
Scholarships from your school \$21,291	Federal Pell Grants \$5,845
Scholarships from your state \$0	Institutional Grants \$1,500
Other scholarships \$0	State Grants \$0
Employer Paid Tuition Benefits N/A	Other forms of grant aid \$1,598
Total Scholarships \$21,291 / yr	Total Grants \$8,943 / yr

VA Education Benefits

VA Education Benefits	\$ 0 / yr
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College Costs You Will Be Required to Pay

Net Price To You <small>(Total cost of attendance minus total grants and total scholarships)</small>	\$ 7,300 / yr
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Loan and Work Options to Pay the Net Price to You

You must repay loans, plus interest and fees.

Loan Options*	Work options
Federal Direct Subsidized Loan \$3,474 / yr <small>(4.99% interest rate) (1.068% origination fee)</small>	Work-Study \$2,800 / yr
Federal Direct Unsubsidized Loan \$1,000 / yr <small>(4.99% interest rate) (1.068% origination fee)</small>	Hours Per Week (estimated) 0 / wk
Total Loans \$4,474 / yr	Other Campus Job N/A
	Total Work \$2,800 / yr

Banner 9 Student Self-Service

Other Options

You may have other options to repay the remaining costs. These include:

- Tuition payment plan offered by the institution
- Parent PLUS loans, which your parent can apply for
- Non-Federal Private education loan, which you or your parent can apply for after passing a credit check
- Other Military or National Service Benefits

Customized Information from Virginia State University

Congratulations on your acceptance to Virginia State University. The data provided in this letter will give you the opportunity to compare various financial aid award offers from other institutions in a standard format. The information contained in this letter was based on the information you and your family supplied on the Free Application for Federal Student (FAFSA). If any of your family's circumstances have changed since you submitted the FAFSA, please contact the Financial Aid Office as soon as possible at (804) 524-5990 or (800) 823-7214.

PETERSBURG, VA 23806
Telephone: (804) 524-5990
E-mail: finaid@vsu.edu

* Loan Amounts

Note that the amounts listed are the maximum available to you. To learn about loan repayment choices and calculate your Federal Loan monthly payment, go to: <https://studentaid.gov/h/manage-loans>.

Next steps

Please review your Financial Aid Offer Notification carefully and contact the Financial Aid Office if there are questions. Report any additional sources of financial aid such as outside scholarships by submitting the "Non-University Notification" Form (<https://www.vsu.edu/financial-aid/documents-forms.php>).

Glossary

Cost of Attendance (COA): The total amount (not including grants and scholarships) that it will cost you to go to school during the 2022-23 school year. COA includes tuition and fees; housing and meals; and allowances for books, supplies, transportation, loan fees, and dependent care. It also includes miscellaneous and personal expenses, such as an allowance for the rental or purchase of a personal computer; costs related to a disability; and reasonable costs for eligible study-abroad programs. For students attending less than half-time, the COA includes tuition and fees; an allowance for books, supplies, and transportation; and dependent care expenses.

Direct Subsidized Loan: Loans that The U.S. Department of Education pays the interest on while you're in school at least half-time, for the first six months after you leave school (referred to as a grace period*), and during a period of deferment (a postponement of loan payments).

Direct Unsubsidized Loan: Loans that the borrower is responsible for paying the interest on during all periods. If you choose not to pay the interest while you are in school and during grace periods and deferment or forbearance periods, your interest will accrue (accumulate) and be capitalized (that is, your interest will be added to the principal amount of your loan).

Expected Family Contribution: A number used by your school to calculate the amount of federal student aid you are eligible to receive. It is based on the financial information provided in your Free Application for Federal Student Aid (FAFSA). This is not the amount of money your family will have to pay for college, nor is it the amount of federal student aid you will receive.

Federal Work-Study: A federal student aid program that provides part-time employment while the student is enrolled in school to help pay his or her education expenses. The student must seek out and apply for work-study jobs at his or her school. The student will be paid directly for the hours he or she works may not automatically be credited to pay for institutional tuition or fees. The amount you earn cannot exceed the total amount awarded by the school for the award year. The availability of work-study jobs varies by school. Please note that Federal Work-Study earnings may be taxed in certain scenarios; however the income you earn will not be counted against you when calculating your Expected Family Contribution on the FAFSA.

Grants and Scholarships: Student aid funds that do not have to be repaid. Grants are often need-based, while scholarships are usually merit-based. Occasionally you might have to pay back part or all of a grant if, for example, you withdraw from school before finishing a semester. If you use a grant or scholarship to cover your living expenses, the amount of your scholarship may be counted as taxable income on your tax return.

Loans: Borrowed money that must be repaid with interest. Loans from the federal government typically have a lower interest rate than loans from private lenders. Federal loans, listed from most advantageous to least advantageous, are called Direct Subsidized Loans, Direct Unsubsidized Loans, and Parent PLUS Loans. You can find more information about federal loans at StudentAid.gov.

Net Price: An estimate of the actual cost that a student and his or her family need to pay in a given year to cover education expenses for the student to attend a particular school. Net price is determined by taking the institution's cost of attendance and subtracting any grants and scholarships for which the student may be eligible.

Non-Federal Private Education Loan: A private education loan is a loan issued expressly for postsecondary education expenses to a borrower (either through the educational institution or directly to the borrower) from a private educational lender, rather than as a Title IV, HEA loan offered by the Department of Education.

Origination Fees: An upfront fee charged by a lender for processing a new loan application. It is compensation for putting the loan in place. Origination fees are quoted as a percentage of the total loan.

Banner 9 Student Self-Service

Account Summary

This option allows you to see a summary of your tuition, fees, miscellaneous charges, and any financial aid or payments that have been applied. You can view your Account Detail by Term if you want more detail.

Student Services

Hello

This is the home page for Banner Student. From here, you can navigate to the following pages using the Banner menu on the header(Alt+M) depending on your role at the institution:

- Student Records**
If you have any questions, please email the [Registrar](#).
 - Registration
 - Attendance Tracking
 - Student Profile
 - View Grades
 - Apply to Graduate
 - View Graduation Application
 - Enrollment Verification
 - Enrollment Verification Request Status
 - Degree Evaluation
 - View Transcript
 - Person Information
- Student Accounts**
If you have any questions, please email the [Bursar](#).
 - Account Summary**
 - Account Detail For Term
 - Tax Notification (1098-T)
 - Account Information
 - Statement and Payment History
- Financial Aid**
If you have any questions, please email [Financial Aid](#).
 - Financial Aid
 - Award Letter Details
 - Award History Details
 - Notifications
 - Student Academic Progress
 - Federal Shopping Sheet
- Housing Information**
If you have any questions, please email [Housing](#).
 - Housing Portal

Account Summary

View By Overview

Review summarized charges and payments to your account. Anticipated third party contract payments, financial aid payments, and memo items are NOT included in this summary.

Current Amount Due as of 02/10/2023 [Ⓢ] **\$0.00**

Account Balance [Ⓢ] **\$0.00**

Show/Hide Columns search

Description	Charge	Payment	Balance
Comprehensive Fee Fall		\$90.00	\$0.00
Comprehensive Fee Spring		\$120.00	\$0.00
Graduation Fee		\$60.00	\$0.00
ID Card Lost		\$25.00	\$0.00
Parking Decal Staff		\$754.00	\$0.00
Parking Fine		\$150.00	\$0.00
Decal via payroll deduction		\$119.00	\$0.00

Banner 9 Student Self-Service

Account Detail for Term

This option allows you to review detailed transactions, including current and future balance totals for the selected term and others.

Student Services

Hello [User Name]

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- Student Accounts**

If you have any questions, please email the [Bursar](#).

 - Account Summary
 - Account Detail For Term**
 - Tax Notification (1098-T)
 - Account Information
 - Statement and Payment History
- Financial Aid**

If you have any questions, please email [Financial Aid](#).

 - Financial Aid
 - Award Letter Details
 - Award History Details
 - Notifications
 - Student Academic Progress
 - Federal Shopping Sheet
- Housing Information**

If you have any questions, please email [Housing](#).

 - Housing Portal

Account Detail for Term

Spring 2023

Print Holds Pay Now

Review detail transactions on your account, including current and future balance totals for the selected term and other terms.

Spring 2023

Show/Hide Column Search

Description	Charge	Payment
Comprehensive Fee Spring	\$60.00	
HEERF III ARP Ref-Non Pell-Nel	\$1,063.00	
Refund via Nelnet	\$9,789.00	
Tuition Grad INST Spring	\$3,402.00	
Fed Dir Unsub Loan 22-23		\$9,789.00
HEERF III ARP Refund-Non Pell		\$1,063.00
VMSDEP Waiver		\$3,462.00
Total	€14,314.00	€14,314.00

Banner 9 Student Self-Service

Tax Notification

This option allows you to view and print the detail for reported amounts or selected supplemental 1098 tax report

Student Services

Hello [User Name]

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- Housing Information**
If you have any questions, please email [Housing](#).
 - Housing Portal

Tax Notification

Tax Year

2022

Print Holds

A representation of the Tuition Statement form 1098-T is shown below. This important tax information will be sent to you and furnished to the Internal Revenue Service.

Form 1098-T

FILER'S name, street address, city or town, state or province, country, ZIP or foreign postal code, and telephone number Virginia State University Office of Student Accounts 1 Hayden Drive Petersburg VA 23806 United States of America (804) 9245506		1 Payments received for qualified tuition and related expenses \$3,462.00	2022	Tuition Statement Note: This is an unofficial copy of the form 1098-T and is provided for information only
FILER'S employer identification no. STUDENT'S TIN		3	Form 1098-T	
STUDENT'S name, street address (including apt. no.), city or town, state or province, country, and ZIP or foreign postal code		4 Adjustments made for a prior year \$	5 Scholarships or grants \$3,462.00	
		6 Adjustments to scholarships or grants for a prior year \$	7 Checked if the amount in box 1 includes amounts for an academic period beginning January-March 2023	
Service Provider/Account No. (see instr.)	8 Check if at least half-time student <input checked="" type="checkbox"/>	9 Checked if a graduate student <input checked="" type="checkbox"/>	10ns. contract reimb./refund \$	

Banner 9 Student Self-Service

Account Information

This option allows you to review details for account transactions and deposits posted to a student's account.

Student Services

Hello [User Name]

This is the home page for Banner Student. From here, you can navigate to the following pages using the Banner menu on the header(Alt+M) depending on your role at the institution:

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- Student Accounts**
If you have any questions, please email the [Bursar](#)
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If you have any questions, please email [Financial Aid](#)
- Housing Information**
If you have any questions, please email [Housing](#)

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- Financial Aid
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- Award History Details
- Notifications
- Student Academic Progress
- Federal Shopping Sheet

- Housing Portal

Account Information

Account Transactions Deposits

Charges and payments on your account are listed below, beginning with the most recent. Anticipated credits including pending financial aid are NOT included in this listing.

Current Amount Due as of 05/03/2023 $\text{\$0.00}$

Account Balance $\text{\$119.00}$

Date Recorded	Description	Term	Charge	Payment
05/03/2023	Tuition Trojan Advance	Summer 2023	(\$398.00)	
05/02/2023	Tuition Trojan Advance	Summer 2023	\$398.00	
03/23/2023	Payroll Check	Fall 2022		\$119.00
03/02/2023	HEERF III ARP Refund-Non Pell	Spring 2023	\$1,063.00	
03/01/2023	HEERF III ARP Refund-Non Pell	Spring 2023		\$1,063.00
02/09/2023	Refund via Nelnet	Spring 2023	\$9,789.00	
02/06/2023	Fed Dir Unsub Loan 22-23	Spring 2023		\$4,206.00
02/06/2023	Fed Dir Unsub Loan 22-23	Spring 2023		\$5,583.00
01/20/2023	VMSDEP Waiver	Spring 2023		\$3,462.00