

Virginia State University



New Employee Data Form

(Please check one)

Type of Employment: Faculty Administrator Faculty Classified Hourly Adjunct

Personal Data:

Last Name: First Name: Middle Initial:

Social Security Number: Home Phone: Personal Email Address:

Gender: Date of Birth:

Physical Address: (Street) P.O. Box: (for mailing only)

(City) (State) (Zip Code)

Credentials: (Please check highest level of education) High School Associates Bachelors Master's Doctorate

Contact Information:

In case of emergency:

Contact Person: Relationship: Contact Phone Number(s):

Race (Circle One):

- - White (includes Arabs)
- - Black (includes Jamaicans, Bahamians, and other Caribbean's or African but not Hispanic or Arabian descent)
- - Hispanic (Spanish surname, includes Mexican, Puerto Rican, Cuban, Central or South American or other Spanish Origin or culture)
- - Asian or Asian American (includes Pakistan, Indians, and Pacific Islanders)
- - American Indian and Alaskan Native

Employee's citizenship status (Check One):

U.S. Citizen - C Resident Alien - A Non-resident Alien - N Other Status:

Nationality Code (See Back): _____

Prior State Employment: Yes / No Please check one:

Type of State Employment: Faculty Administrator Faculty Classified Hourly Adjunct

Dates: If yes, State Agency Name: (This information will only be used to ensure all employment records are transferred)

Work Information:

Position Title: Position Number (if known): Department: Supervisor's Name and Title

Campus Box No. : Building Location: Room # Work Number: VSU Email:

Employee's Signature

06/04/2007

If any information should change during your employment please contact HR

NATIONALITIES:

AF Afghanistan	CT Central African Republic	GG Georgia	LG Latvia	MU Oman	WZ Swaziland
AL Albania	CD Chad	GM Germany	LE Lebanon	PK Pakistan	SW Sweden
AG Algeria	CI Chile	GH Ghana	LT Lesotho	LQ Palmyra Atoll	SZ Switzerland
AQ American Samoa	TW China (Taiwan)	GI Gibraltar	LI Liberia	PM Panama	SY Syria
AN Andorra	CH China	GO Glorioso Islands	LY Libya	PP Papua New Guinea	TW Taiwan
AO Angola	KT Christmas Island	GR Greece	LS Liechtenstein	PF Paracel Islands	TI Tajikistan
AV Anguilla	IP Clipperton Island	GL Greenland	LH Lithuania	PA Paraguay	TZ Tanzania
AY Antartica	CK Cocos (Keeling) Islands	GJ Grenada	LU Luxembourg	PE Peru	TH Thailand
AC Antigua & Barbuda	CO Colombia	GP Guadeloupe	MK Macedonia	RP Philippines	TO Togo
AR Argentina	CN Comoros	GQ Guam	MC Macau	PC Pitcairn Island	TL Tokelau Islands
AM Armenia	CF Congo	GT Guatemala	MA Madagascar	PL Poland	TN Tonga
AA Aruba	CW Cook Islands	GK Guernsey	MI Malawi	PO Portugal	TD Trinidad & Tobago
AT Ashmore & Cartier Islands	CR Coral Sea Islands	GV Guinea	MY Malaysia	RQ Puerto Rico	TE Tromelin Island
AS Australia	CS Costa Rica	PU Guinea-Bissau	MV Maldives	QA Qatar	PS Trust Territory of the Pacific Islands
AU Austria	IV Cote d'Ivoire	GY Guyana	ML Mali	RE Reunion	TS Tunisia
AJ Azerbaijan	HR Croatia	HA Haiti	MT Malta	RO Romania	TU Turkey
BF Bahamas, The	CU Cuba	HM Heard Island & McDonald Islands	IM Man, Isle of	RS Russia	TX Turkmenistan
BA Bahrain	CY Cyprus	HO Honduras	RM Marshall Islands	RW Rwanda	TK Turks & Caicos Islands
FQ Baker Island	EZ Czech Republic	HK Hong Kong	MB Martinique		TV Tuvalu
BG Bangladesh	DA Denmark	HU Hungary	MR Mauritania	SC St. Kitts & Nevis	UG Uganda
BB Barbados	DJ Djibouti	IC Iceland	MP Mauritius	SH St. Helena	UP Ukraine
BS Bassas da India	DO Dominica	IN India	MF Mayotte	ST St. Lucia	TC United Arab Emirates
BO Belarus	DR Dominican Republic	ID Indonesia	MX Mexico	SB St. Pierre & Miquelon	UK United Kingdom
BE Belgium	EC Ecuador	IR Iran	MQ Midway Islands	VC St. Vincent & The Grenadines	US United States
BH Belize	EG Egypt	IZ Iraq	MD Moldova Islands	SM San Marino	UY Uruguay
BN Benin	ES El Salvador	EI Ireland	MN Monaco	TP Sao Tome & Principe	UZ Uzbekistan
BD Bermuda	EK Equatorial Guinea	IS Israel	MG Mongolia	SA Saudi Arabia	NH Vanuatu
BT Bhutan	ER Eritrea	IT Italy	MW Montenegro	SG Senegal	VT Vatican City
BL Bolivia	EN Estonia	JM Jamaica	MH Montserrat	SR Serbia	VE Venezuela
BK Bosnia and Herzegovina	ET Ethiopia	JA Japan	MO Morocco	SE Seychelles	VM Vietnam
BC Botswana	EU Europa Island	DQ Jarvis Island	MZ Mozambique	SL Sierra Leone	VQ Virgin Islands of the U.S.
BV Bouvet Island	FK Falkland Islands (Islas Malvinas)	JE Jersey	WA Namibia	SN Singapore	WQ Wake Island
BR Brazil	FO Faroe Islands	JQ Johnston Atoll	NR Nauru	LO Slovakia	WF Wallis and Futuna
IO British Indian Ocean Territory	FM Federated States of Micronesia	JO Jordan	BQ Navassa Island	SI Slovenia	WE West Bank
VI British Virgin Islands	FJ Fiji	JU Juan de Nova Island	NP Nepal	GP Solomon Islands	WI Western Sahara
BX Brunei	FI Finland	KZ Kazakhstan	NL Netherlands	SO Somalia	WS Western Samoa
BU Bulgaria	FR France	KE Kenya	NT Netherlands Antilles	SF South Africa	YM Yemen
UV Burkina	FG French Guiana	KQ Kingman Reef	NC New Caledonia	SX South Georgia & the South Sandwich Islands	CG Zaire
BM Burma	FP French Polynesia	KR Kiribati	NZ New Zealand	SP Spain	ZA Zambia
BY Burundi	FS French Southern & Antarctic Lands	KN Korea, Democratic Peoples Republic of	NU Nicaragua	PG Spratly Islands	ZI Zimbabwe
CB Cambodia	GB Gabon	KS Korea, Republic of	NG Niger	CE Sri Lanka	
CM Cameroon	GA Gambia, The	KU Kuwait	NI Nigeria	SU Sudan	
CA Canada	GZ Gaza Strip	KG Kyrgyzstan	NE Niue	NS Suriname	
CV Cape Verde		LA Laos	NF Norfolk Island	SV Svalbard	
CJ Cayman Islands			CQ Northern Mariana Islands		
			NO Norway		

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