



2024-2025 NON-UNIVERSITY AWARD NOTIFICATION LETTER

The Office of Student Financial Aid
PO Box 9031, Room 112 Gandy Hall
Petersburg, VA 23806
Fax: (804) 524-6818 Email: finaid@vsu.edu

Student's Name: _____ **V#:** _____

Non-University awards include all scholarships and grants that are awarded by agencies other than the Office of Student Financial Aid. Examples would include: Churches, High Schools, Civic Clubs, Fraternities/Sororities, National Merit, National Achievement, ROTC, Chapter 33, etc.

I (the student) have been awarded the following Non-University award(s):

Please Note: Do not list awards that have been offered to you on your 2024-2025 VSU Financial Aid Offer.

<u>Awarding Sponsor (s) and Complete Mailing Address</u>	<u>Amount</u>
1. _____	\$ _____
2. _____	\$ _____
3. _____	\$ _____

Note: It is the student's responsibility to request verification of enrollment from the VSU Registrar's Office and provide it to the scholarship donor if required. Please contact the Registrar's Office at (804) 524-5275 (Gandy Hall) or P.O. Box 9217, Petersburg, VA 23806 (Registrar Email@vsu.edu).

Please inform the awarding agency to make the check(s) payable to Virginia State University and forward to:

**The Office of Student Financial Aid
Attention: Scholarship Coordinator
PO Box 9031, Room 112 Gandy Hall
Petersburg, VA 23806
Attention: Scholarship Coordinator**

Receiving a Non-University award **may** reduce the amount of financial aid that you have been awarded by Virginia State University. However, failure to notify the Office of Student Financial Aid of a Non-University award may also result in a cancellation of other previously received financial aid. You are responsible for immediate payment of the balance created as a result of the cancellation.

Please return this form to the Office of Student Financial Aid as soon as you are notified of a Non-University award. In addition, please attach a copy of the 2024-2025 Scholarship Letter received from the donor of the scholarship. You may photocopy this form as needed.